



Memorandum

To: Loxahatchee Groves Town Council
Francine Ramaglia, Town Manager

From: Tara Bamber, P.E., Town Engineer

Subject: Quarterly Report – January 1 to March 31, 2025

Date: April 17, 2025

Below is a condensed version of the work that Engenuity Group, Inc. provided within January 1st to March 31st in 2025 as the Town Engineer and Engenuity Group Staff.

1. Land Development Fee-Based Applications:

- a. Site Development (FDA) 22; Approvals 4**
- b. Right of Way 10; Approvals 3**
- c. Pre-Application 1**
- d. Pre-Construction 1**
- e. Construction 3**
- f. Project Closeout 7**
- g. Building Permits 7**

2. Code Compliance Research (non-permitted): Cases 3

3. Development Review Committee:

- a. Projects Reviewed 1**
- b. Meetings 0**

4. General Services:

- a. Design Town Culvert Replacements (plans/permitting) 3**
- b. Monthly Staff Meetings 2**
- c. Quarterly Report**

- d. Create "2024 Overview and Calculations Guidance" for the Ordinance 2024-14- Amending Section 130-035
 - e. MGO Training
 - f. Create Approval Stamp for Approved Plans
- 5. Survey:**
- a. Sketch and Legal Drainage Easement