

# **TOWN OF LOXAHATCHEE GROVES**

155 F Road Loxahatchee Groves, FL 33470



## **AGENDA MEMO**

**TO: TOWN COUNCIL**

**FROM: FRANCINE L. RAMAGLIA, CPA, AICP, ICMA-CM, TOWN MANAGER**

**DATE: SEPTEMBER 18, 2024**

**SUBJECT: DISCUSSION ON REVISED PROTOCOLS FOR TOWN COUNCIL**

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### **Background:**

At a previous meeting, the Town Council discussed various changes to the Town Council's Rules of Order and Procedure.

For your consideration are the following changes:

1. Rule 7.3: clarified public comment is allowed per subject matter at each meeting and must be relevant to Town business and that comments that are read for another may not exceed 3 minutes.
2. Rule 7.5: clarified conduct described in the rule is prohibited as it is disruptive to the order of the meeting.
3. Rule 7.6: added justification language to clarify why election comments are prohibited.
4. Rule 8.3: added justification language to clarify why disruptions are prohibited.
5. Rule 16.3: added justification language to clarify why election comments are prohibited.
6. Rule 18: added based on Town Council's comments at its last meeting.

### **Recommendation:**

Discuss and provide staff with direction.