



TOWN OF LOXAHATCHEE GROVES
PLANNING AND ZONING BOARD MEETING MINUTES
JUNE 20, 2023

*Meeting audio available in Town Clerk's Office
Meetings are also available on YouTube.*

CALL TO ORDER

Vice Chair O'Neal called the meeting to order at 5:30 p.m.

ROLL CALL

Chair William Ford (absent), Vice Chair Neil O'Neal, Board Members Lisa El-Ramey, Audrey Friedrich, and Brett Raflowitz. Town Manager Francine L. Ramaglia, Town Planning Consultant James Fleischmann, and Town Clerk Lakisha Burch.

ADDITIONS, DELETIONS AND MODIFICATIONS OF AGENDA

Motion was made by Board Member Friedrich seconded by Board Member El-Ramey to approve the agenda as is it was voted as follows: Ayes: Vice Chair Raflowitz, Board Members El-Ramey, Friedrich, and O'Neal. Motion passed unanimously.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

There were public comments made by the following: Katie Lakeman, Todd McLendon, Virginia Standish, and Cassie Suchy.

REGULAR AGENDA

1. Swear in Committee Members.

Town Clerk Burch administrated the Oath of Office to the 2023-2024 Planning and Zoning Board Members. Mr. Ford was absent.

2. Elect Chair and Vice Chair of Planning and Zoning Board

Motion was made by Vice Chair O'Neal seconded by Board Member Friedrich to appoint William Ford as Chair to the 2023-2024 Planning and Zoning Board; it was voted as follows: Ayes: Vice Chair O'Neal, Board Members El-Ramey, Friedrich, and Raflowitz. Motion passed unanimously. Absent: William Ford.

Motion was made by Vice Chair O'Neal seconded by Board Member Friedrich to appoint Brett Raflowitz as Vice Chair to the 2023-2024 Planning and Zoning Board; it was as follows: Ayes: Board Members O'Neal, Friedrich, and Raflowitz. Nay: Board Member El-Ramey. Motion passed 3-1.

Board Member El-Ramey asked Town Attorney Goddeau a question regarding members serving on the Board who may have a Code Violation. Town Attorney Goddeau responded to Board Member El-Ramey's question.

3. Tetrault Historical Legacy Review.

Town Planning Consultant Fleischmann presented the item. There was discussion between the Board and Mr. Fleischmann. Mr. Donald Nelson Tetrault also addressed the Board. Board Member El-Ramey addressed questions to Mr. Tetrault and Mr. Fleischmann regarding solid waste, multiple name changes of the business, OSHA violations, etc. Mr. Tetrault and Mr. Fleischmann responded to her questions. There was discussion among the Board, Mr. Tetrault, and Town Staff. Board Member O'Neal thanked Mr. Tetrault for coming and beginning the first applicant to go through the Historical Legacy designation.

Motion was made by Board Member O'Neal seconded by Board Member Friedrich to receive and file; it was voted as follows: Ayes: Ayes: Vice Chair Raflowitz, Board Members El-Ramey, Friedrich, and O'Neal. Motion passed unanimously.

Motion was made by Board Member O'Neal seconded by Vice Chair Raflowitz to extend the meeting to 7:00 p.m. it was voted as follows: Ayes: Vice Chair Raflowitz, Board Members El-Ramey, Friedrich, and O'Neal. Motion passed unanimously.

Motion was made by Board Member O'Neal seconded Vice Chair Raflowitz to approve the Historical Legacy use with the recommending condition bought by staff; it was voted as follows: Ayes: Vice Chair Raflowitz, Board Members Friedrich and O'Neal. Nay: Board Member El-Ramey. Absent William Ford.

There continued to discussion among the PZB Board members, and Town Staff.

4. Evaluation and Appraisal Comprehensive Plan Update Schedule.
(See Last 2 pages of Staff Report)

Town Planning Consultant Fleischmann presented the item by giving an overview of the schedule and highlights of Comprehensive Plan Elements (EAR). There was discussion between the Board and Mr. Fleischmann.

COMMENTS FROM COMMITTEE MEMBERS

There were no comments from Committee members.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:50 p.m.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Chair William Ford

Lakisha Burch, Town Clerk

Vice Chair Brett Raflowitz

Board Member Neil O'Neal

Councilmember Audrey Friedrich (absent)

Councilmember Lisa El-Ramey