

# TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



## MEMO

**TO: TOWN COUNCIL**

**FROM: INFORMATION TECHNOLOGY SERVICES - NODE0**

**THROUGH: FRANCINE L. RAMAGLIA, CPA, AICP, ICMA-CM, TOWN MANAGER**

**DATE: TUESDAY, FEBRUARY 04, 2025**

**SUBJECT: QUARTERLY REPORT – (OCTOBER 2024 – DECEMBER 2024)**

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### Overview

The Information Technology Services team remains committed to enhancing the technological infrastructure of the Town to ensure operational efficiency and effectiveness across all departments. This report highlights our accomplishments during this quarter, as well as our ongoing and future initiatives.

### Key Accomplishments

**1. PC Upgrades**

Several older computers in the Town's network have been replaced with new PCs to enhance productivity and provide staff with faster, more reliable technology. This upgrade ensures that our team members have the tools they need to perform their roles efficiently.

**2. Drafting Scanner Installation**

The IT Services team successfully assisted with the installation of a new drafting scanner. This addition significantly improves our document management and design capabilities, providing enhanced support for planning, engineering, and public works projects.

### Planned Initiatives

**1. Public Works Network Structure Upgrade**

Plans are underway to upgrade the network infrastructure for Public Works. This upgrade will improve connectivity, speed, and reliability for this critical department. The

improvements aim to support better communication, enhance data security, and streamline workflows.

The Information Technology Services team is dedicated to fostering an environment of continuous improvement and innovation. By implementing strategic upgrades and collaborating with departments, we aim to equip the Town with the technological resources necessary to support its mission and goals.