



Memorandum

**To: Loxahatchee Groves Town Council
Francine Ramaglia, Town Manager**

From: Tara Bamber, P.E., Town Engineer

Subject: Quarterly Report – October 1 to December 31, 2024

Date: January 27, 2024

Below is a condensed version of the work that Engenuity Group, Inc. provided within October 1st to December 31st in 2024 as the Town Engineer and Engenuity Group Staff.

- 1. Land Development Fee-Based Applications:**
 - a. Site Development (FDA) **24**; Approvals **8**
 - b. Right of Way **6**; Approvals **2**
 - c. Pre-Application **2**
 - d. Pre-Construction **2**
 - e. Construction **5**
 - f. Project Closeout **5**
 - g. Zoning Assistance **2**
- 2. Code Compliance: Cases 0**
- 3. Townwide Resiliency Vulnerability Assessment: Public Meeting No.1**
- 4. Development Review Committee:**
 - a. Projects Reviewed **3**
 - b. Meetings **0**
- 5. General Services:**
 - a. Design Town Culvert Replacements **4**
 - b. Modify Minor Fill Application for Council Meeting

- c. Monthly Staff Meetings **3**
- d. Modify Culvert Details
- e. Begin Floodplain Website Research
- f. Audit projects for closeout
- g. Quarterly Report

6. Survey:

- a. Provide Legal Description review for Drainage Easement
- b. Sketch and Legal Drainage Easement
- c. Drone Footage after Hurricane Milton