

**TOWN OF LOXAHATCHEE GROVES**

**RESOLUTION NO. 2023-46**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AUTHORIZING THE MASTER SERVICE AGREEMENT AND STATEMENT OF WORK WITH NEXTREQUEST, CO. FOR PUBLIC RECORDS REQUEST MANAGEMENT PLATFORM AND SERVICES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, NextRequest, Co. (“Contractor”) develops, markets, and sells custom a public records request management platform and services that include, but are not limited to, web interfaces and portals, proprietary software systems and associated modules, project development, design and implementation, and support and hosting services; and

**WHEREAS**, the Town of Loxahatchee Groves (“Town”) is in need of such services to best fulfill its obligations in responding to public records requests in compliance with Florida law; and

**WHEREAS**, Contractor is a part of CivicPlus, LLC, which is already under a separate agreement with the Town for other services and was therefore able to offer the Town a price reduction for the Agreement; and

**WHEREAS**, pursuant to Section 2-133(b)(11) of the Town of Loxahatchee Groves Code of Ordinances, the Town Council has determined that this Agreement is in the best interests of the Town as it provides for software and services necessary to complete this work; and

**WHEREAS**, the Town has determined the Agreement serves a public purpose.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are hereby adopted as if fully set forth herein.

**Section 2.** The Town Council of the Town of Loxahatchee Groves, Florida hereby approves the Master Service Agreement and Statement of Work with NextRequest, Co.; and authorizes the Town Manager to execute the documents, as provided.

**Section 3.** This Resolution shall take effect immediately upon adoption.

Councilmember \_\_\_\_\_ offered the foregoing resolution. Councilmember \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
LAURA DANOWSKI, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBERT SHORR, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARGARET HERZOG, COUNCILMEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARIANNE MILES, COUNCILMEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PHILLIS MANIGLIA, COUNCILMEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES,  
FLORIDA, THIS-\_\_ DAY OF \_\_\_\_\_, 2023.**

**TOWN OF LOXAHATCHEE GROVES  
FLORIDA**

ATTEST:

\_\_\_\_\_  
Mayor Laura Danowski

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Vice Mayor Robert Shorr

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
Councilmember Margaret Herzog

\_\_\_\_\_  
Councilmember Marianne Miles

\_\_\_\_\_  
Office of the Town Attorney

\_\_\_\_\_  
Councilmember Phillis Maniglia