



155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 1

TO: Town Council of Town of Loxahatchee Groves

FROM: Lakisha Burch, Town Clerk

VIA: Francine L. Ramaglia, Town Manager

DATE: August 1, 2023

SUBJECT: Consideration of *Resolution No. 2023-46* approving NEXTRRequest Public Records Request Software.

Background:

In a continuing effort towards efficiency and transparency, staff is seeking to implement the CivicPlus NEXTRRequest Public Records Request Module. This module will enhance the production and efficacy of the public records request process due to an all-in-one platform for managing records request. More importantly, Council, residents and the general public will have easier and quicker access to obtaining and seeking public records.

The existing contract with CivicPlus provides for adding additional modules offered by the company and its affiliates. Because we currently use the CivicPlus website platform and Municode codification, the Town is receiving around a 20% discount.

Recommendation:

Staff requests the approval of *Resolution No. 2023-46* authorizing the purchase of the CivicPlus NEXTRRequest Public Records Request Module.