



155 F Road Loxahatchee Groves, FL 33470

**Agenda Item # 8**

**TO:** Town Council of Town of Loxahatchee Groves

**FROM:** Francine L. Ramaglia, Town Manager

**VIA:** Elizabeth Lenihan, Town Attorney

**DATE:** March 28, 2023

**SUBJECT:** Discussion of Ordinance No. 2023-02 regarding amendments to the Planning and Zoning Board Ordinance

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**Background:**

By separate ordinance, the Town Council is considering adopting uniform requirements for its Town advisory boards which have, over the years, included, but not been limited to, the Planning and Zoning Board, the Scholarship Fund Committee, Charter Review Committee, Unified Land Development Code Review Committee, Finance Advisory and Audit Committee, and the Roadway, Equestrian Trails and Greenway Advisory Committee. That separate ordinance provides uniformity for the advisory boards in composition, quorums, eligibility, appointment, terms, removal, vacancies, officers, procedures, and meetings (“Advisory Board Ordinance”). The Advisory Board Ordinance provides for an application process for potential board members, and the Town Council will review the applications and vote on the members and alternates for each board. Board members will serve two- year staggered terms and will continue to serve until successors are appointed.

If the Town Council adopts the Advisory Board Ordinance, it will also consider Ordinance No. 2023-01 which provides for the removal of certain provisions from the Planning and Zoning Board ordinance that are already addressed in the new Advisory Board Ordinance (Ordinance No.2023-01) including the following: nomination process, quorum requirement, vacancies, removal of members, compensation, and the organizational meeting.

**Recommendation:**

Town Council to review and discuss proposed Ordinance No. 2023-02 amending the Planning and Zoning Board ordinance and make any changes to prepare the ordinance for first reading.