



155 F Road Loxahatchee Groves, FL 33470

**Agenda Item # 5**

**TO: Town Council of Town of Loxahatchee Groves**

**FROM: Francine Ramaglia, Town Manager**

**DATE: September 1, 2022**

**SUBJECT: Resolution No. 2022-58 designating Acting Town Manager**

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**Background:**

Section 4(3)(c) of the Charter of the Town of Loxahatchee Groves ("Town Charter") provides that the Town Council may, by resolution, designate a properly qualified person to temporarily execute the functions of town manager during the absence or disability of the town manager. The Town Council desires to designate such person(s) who may fill this position of "acting town manager" for the fiscal year. The Town Council finds it is in the best interest of the Town of Loxahatchee Groves to make this designation as follows in the absence of the manager: Public Works Director, Clerk and Assistant Public Works Director.

**Recommendation:**

Move to approve Resolution No. 2022-58.