

# TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



## AGENDA MEMO

**TO:** Town Council of Town of Loxahatchee Groves

**FROM:** Office of the Town Attorney

**VIA:** Francine Ramaglia, Town Manager

**DATE:** September 3, 2024

**SUBJECT:** Approval of *Ordinance No. 2024-13* on Second Reading – Regarding Referendum to Amend the Canvassing Board in the Town Charter

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### Background:

In 2021, the Palm Beach County Supervisor of Elections (“Supervisor”) notified the Town that the Supervisor will no longer participate as a member of the Canvassing Board for each municipality. The Town, through referendum, amended its Charter to provide that the Supervisor would determine the composition of the Town canvassing board and designate the Supervisor as the official Supervisor of the uniform municipal elections for the Town. The Supervisor has since clarified that the Town Clerk should continue to be the supervisor of the Town’s elections, including publishing notices, as appropriate, and being responsible for qualifying. The Supervisor has requested that the Town designate the Palm Beach County Canvassing Board to serve as the Town’s canvassing board during Uniform Municipal Elections. This request is consistent with the opinion of the State of Florida Division of Elections that where a city and county election appear on the same ballot, the county canvassing board is the only appropriate canvassing and certifying authority.

At their September 3, 2024 regular meeting, the Town Council approved *Ordinance No. 2024-13* on first reading.

### Recommendation:

Move that Town Council approve *Ordinance No. 2024-13* regarding referendum to amend the canvassing board in the Town Charter on second reading.