

# **TOWN OF LOXAHATCHEE GROVES**

155 F Road Loxahatchee Groves, FL 33470



## **AGENDA MEMO**

**TO:** Town Council, Town of Loxahatchee Groves

**VIA:** Valerie Oakes, CMC, Town Clerk

**FROM:** Sammie T. Brown, FRA-RP, MEDP, Town Clerk Assistant

**DATE:** Monday, April 28, 2025

**SUBJECT:** Appointment of the Chairperson for the Town of Loxahatchee Groves Finance Advisory and Audit Committee.

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### **Background:**

The Finance Advisory and Audit Committee (FAAC) is a standing advisory body that reviews and provides recommendations on the Town's financial practices, annual budget, audit processes, and overall fiscal health. As outlined in the town's advisory board procedures, the FAAC is responsible for selecting a chairperson from among its members to lead meetings.

The Chairperson's role is essential for ensuring orderly meeting facilitation, consistent communication, and leadership in advancing the committee's objectives.

### **Recommendation:**

Staff recommends that the Town Council formally appoint a Chairperson for the FAAC based on the committee's nomination by way of a motion or unanimous consent, with no additional nominations.