

TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



AGENDA MEMO

TO: Town Council, Town of Loxahatchee Groves

VIA: Valerie Oakes, CMC, Town Clerk

FROM: Sammie T. Brown, FRA-RP, MEDP, Town Clerk Assistant

DATE: Monday, April 28, 2025

SUBJECT: Appointment of the Vice Chairperson for the Town of Loxahatchee Groves Finance Advisory and Audit Committee.

Background:

The Finance Advisory and Audit Committee (FAAC) plays a key role in advising the Town Council on financial planning, auditing, and fiscal policy matters. In line with the Town's advisory committee procedures, the FAAC is also tasked with selecting a Vice Chairperson from among its members. The Vice Chairperson is responsible for supporting the Chairperson and presiding over meetings in the Chairperson's absence.

As the committee continues its efforts for the current term, it is necessary to confirm the appointment of a Vice Chairperson to provide additional leadership support.

Recommendation:

Staff recommends that the Town Council formally appoint a Vice Chairperson for the FAAC based on the committee's nomination by way of a motion or unanimous consent, with no additional nominations.