



**TOWN OF LOS GATOS  
COUNCIL POLICY COMMITTEE REPORT**

MEETING DATE: 1/28/2020

ITEM NO: 2

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DATE: January 21, 2020  
TO: Council Policy Committee  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Approve the Town Council Policy Committee Meeting Schedule for 2020

**RECOMMENDATION:**

Approve the Town Council Policy Committee Meeting Schedule for the 2020 calendar year.

**BACKGROUND:**

In 2019, the Council Policy Committee met monthly on the fourth Tuesday of the month at 5:00 p.m. in the Town Council Chambers.

**DISCUSSION:**

If the current meeting schedule is continued for the 2020 calendar year, the proposed dates are as follows. Meeting dates are subject to change based on the Committee members' scheduling needs.

February 25	August 25
March 24	September 22
April 28	October 27
May 26	November 24
June 23	December 22
July 28	

**CONCLUSION:**

Staff recommends that the Council Policy Committee approve the proposed meeting dates for 2020. Alternatively, the Committee may re-schedule some or all of the proposed meetings.

**PREPARED BY:** Holly Zappala  
Management Analyst

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Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

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