



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 04/07/2020

ITEM NO: 5

DATE: April 1, 2020
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Following Actions for the Retaining Wall Repair Project (19-815-9930):

- a. Approve the Plans and Specifications;
- b. Authorize the Town Manager to Advertise the Project for Bid;
- c. Authorize the Town Manager to Award and Execute a Construction Agreement in an Amount not to Exceed \$201,300, Including Contingencies and Change Orders; and
- d. Authorize Staff to Execute Future Change Orders in an Amount not to Exceed Ten Percent of the Contract Award Amount.

RECOMMENDATION:

Authorize the following actions for the Retaining Wall Repair Project (19-815-9930):

- a. Approve the plans and specifications;
- b. Authorize the Town Manager to advertise the project for bid;
- c. Authorize the Town Manager to award and execute a construction agreement in an amount not to exceed \$201,300, including contingencies and change orders; and
- d. Authorize staff to execute future change orders in an amount not to exceed ten percent of the contract award amount.

BACKGROUND:

The adopted FY 2019/20-2023/24 Capital Improvement Program (CIP) designates funding for retaining wall repair (Project 19-815-9930). Previous retaining wall repair projects have focused on repair of walls in the Town's hillside area where these walls are typically located. This year's project will focus on another hillside area with the repair of two deteriorating wall segments near the bottom of Wooded View Drive.

PREPARED BY: Lisa Petersen
Assistant Director of Parks and Public Works/Town Engineer

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Director of Parks and Public Works

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DISCUSSION:

Retaining walls are common on hillside roadways throughout the Town. These walls were installed to stabilize roadways and the adjacent hillsides, and their upkeep is an important safety component of general road maintenance and hillside evacuation ingress/egress.

This year's Retaining Wall Repair Project will focus on two wall segments on Wooded View Drive. The lower of the two wall segments requires complete wall replacement. This wall was constructed entirely of wood and both the posts and lagging are failing. The new wall will be constructed with steel beams and pressure-treated lumber, which is typical for newly installed Town retaining walls. This wall type is cost effective with a rustic look that blends with the surrounding area. The second wall segment involves replacement of the wood lagging, while protecting and reusing the existing concrete posts.

The base bid engineer's estimate for this project is \$227,500 including a 10% contingency and project delivery costs, all within the project budget. The project plans and specifications can be viewed on the Town website at <https://www.losgatosca.gov/108/CapitalImprovementProgram>.

CONCLUSION:

Approval of the recommendations will allow this project to move forward for bidding and award.

COORDINATION:

This report has been coordinated with the Finance Department.

FISCAL IMPACT:

The Parks and Public Works Department continues to plan for and track costs associated with capital improvement projects. Where projects can be delivered within the workload of staff already budgeted in the Department's operating budget, no staff costs will be associated with the project. Where supplemental staffing is required, the costs will be attributed to the project. Staff anticipates additional assistance will be necessary with this project.

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FISCAL IMPACT (continued):

Retaining Wall Repair Project 815-9930		
	Budget	Costs
GFAR	\$ 436,436	
Total Budget	\$ 436,436	
Project Construction (Including 10% Contingency)		\$ 201,300
Staff Costs (temporary staffing -13%)		\$ 26,200
Total Expenditures		\$ 227,500
Remaining Balance		\$ 208,936

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorical Exempt [Section 15301(c) Existing streets, sidewalks, trails and similar facilities]. A Notice of Exemption will be filed.