



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 03/17/2020

ITEM NO: 10

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DATE: February 27, 2020  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Fee and Fine Schedules for Fiscal Year 2020/21  
a. Adopt a resolution approving the Comprehensive Fee Schedule for FY 2020/21 to continue certain department fees, rates, and charges, and amending certain fees, rates, and charges for FY 2020/21.  
b. Adopt a resolution approving the Comprehensive Fine Schedule for FY 2020/21 to continue certain department fines.

**RECOMMENDATION:**

Fee and Fine Schedules for Fiscal Year 2020/21

- a. Adopt a resolution approving the Comprehensive Fee Schedule for FY 2020/21 to continue certain department fees, rates, and charges, and amending certain fees, rates, and charges for FY 2020/21.
- b. Adopt a resolution approving the Comprehensive Fine Schedule for FY 2020/21 to continue certain department fines.

**BACKGROUND:**

The Town's financial policies require that certain fees, rates, and charges for services be maintained to allow for cost recovery based on the actual cost to provide Town services. "Fee" activities are services and functions provided by the Town to individuals who receive some direct material benefit above and beyond services offered to residents at general taxpayer expense. "Fines" are the amounts of the penalties for code violations imposed pursuant to Section 1.30.025 of the Los Gatos Town Code.

**PREPARED BY:** Stephen Conway  
Finance Director

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Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

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BACKGROUND (continued):

Staff periodically reviews the cost of providing such services and recommends appropriate increases in fees when supported by actual cost data. The Town's last comprehensive cost allocation and user fee study concluded last fiscal year and the recommendations were incorporated in the FY 19/20 Fee Schedule.

DISCUSSION:

The Comprehensive Fee Schedule allows for an annual adjustment of fees by the average increase in the Consumer Price Index (CPI) for the previous calendar year. The average increase in the CPI for 2019 was 3.2%. Attached for Council reference is an updated FY 2020/21 Comprehensive Fee Schedule (Exhibit A to Attachment 1) reflecting all Town fees (including proposed changes) and an itemized list of recommended FY 2020/21 fee adjustments, reclassifications, and deletions, including those to be adjusted by the average CPI (Attachment 3). The proposed FY 2020/21 Comprehensive Fee Schedule accounts for modifications to fees as explained below:

**Administrative Services**

1. Credit Card Processing Fee – Proposing 2.2% fee on all transactions to reflect actual costs to the Town.

**Development Services**

1. Community Benefit – The Town no longer has a Community Benefit Policy so it should be removed from the Fee Schedule.
2. Street Improvement in-lieu fees – Proposing to increase these two fees to reflect current costs as determined by bids for recent CIP projects.

**Library Services**

1. Overdue Fees – Revenues from overdue fines have dropped to the point where the administration of collecting those fines now outweighs the revenue it generates. This is due primarily to utilization of auto-renewals for items on library patron accounts which now allows up to nine weeks of item use before fines start accruing. Administratively, it now makes more sense for us to invoice an item as lost by the patron if it is not returned after this time period, rather than hold the item record open to accrue fines.

**Parks and Public Works Services**

1. Tree Removal Permit Application – Proposing to add a note to this fee indicating that the fee will be waived when the tree removal is done to implement or maintain Defensible Space.

DISCUSSION (continued):

**Police Services**

1. Massage Permit Fees – State law has created a statewide permitting system administered by the California Massage Therapy Council for issuing massage worker permits. Therefore, the Police Department no longer incurs the costs that the fees in items 10 and 11 were imposed to cover.

The Comprehensive Fine Schedule sets forth the administrative penalty amounts for code violations. Attached for Council reference is an updated FY 2020/21 Comprehensive Fine Schedule (Exhibit A to Attachment 2) reflecting all Town fines.

CONCLUSION:

It is recommended that Town Council approve the proposed adjustments to the Comprehensive Fee Schedule and the Comprehensive Fine Schedule effective July 1, 2020.

FISCAL IMPACT:

The Town's financial polices require that fees be maintained to provide for the recovery of costs associated with Town services. The proposed fee adjustments reflect an increase in the CPI, and, therefore, better represent the cost to deliver services. If approved by the Town Council, staff will incorporate the fee changes into the Town's FY 2020/21 Operating and Capital Budget using conservative activity projections.

COORDINATION:

The preparation of the Fee and Fine Schedules was coordinated with all Town Departments and Offices.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Resolution approving Comprehensive Fee Schedule FY 2020/21, including Exhibit A Proposed FY 2020/21 Comprehensive Fee Schedule (Redline)
2. Resolution approving Comprehensive Fine Schedule FY 2020/21, including Exhibit A Proposed FY 2020/21 Comprehensive Fine Schedule
3. Proposed FY 2020/21 Fee Adjustment, Reclassification, and Deletions

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**RESOLUTION 2020-**

**RESOLUTION OF THE TOWN COUNCIL  
OF THE TOWN OF LOS GATOS  
CONTINUING DEPARTMENT FEES, RATES, AND CHARGES, AND AMENDING CERTAIN  
FEES, RATE, AND CHARGES FOR FY 2020/21**

**WHEREAS**, The Town of Los Gatos follows best municipal financial practices that require the Town to establish and maintain all user charges and fees based on the cost of providing services; and

**WHEREAS**, the last update of the Town of Los Gatos Comprehensive Fee Schedule was adopted on March 19, 2019; and

**WHEREAS**, those fees currently in effect will remain in effect without interruption, certain of these shall be increased, and certain new services shall have fees.

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF LOS GATOS DOES HEREBY  
RESOLVE:**

1. That Resolution 2019-010, "Resolution of the Town Council of the Town of Los Gatos Continuing Department Fees, Rates, and Charges, and Amending Certain Fees, Rates, and Charges for FY 2019/20" is hereby rescinded; and
2. The Town of Los Gatos Comprehensive Fee Schedule, attached hereto as Exhibit A, shall become effective July 1, 2020.

**PASSED AND ADOPTED** at a regular meeting of the Town Council held on the 17<sup>th</sup> day of March 2020 by the following vote:

**COUNCIL MEMBERS:**

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

MAYOR OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_

ATTEST:

TOWN CLERK OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_



# TOWN OF LOS GATOS

CALIFORNIA



## Comprehensive Fee Schedule (Redlined)

Fiscal Year 2020/21

ATTACHMENT 1  
EXHIBIT A

**Cover Photos: Constantino, Evie Julian**



# TOWN OF LOS GATOS FEE SCHEDULE

The following Fee Schedule is effective July 1, 2020 through June 30, 2021, unless updated by the Town Council. The Fee Schedule will be adjusted annually by the average Consumer Price Index (Bureau of Labor Statistics, U.S. Department of Labor for the San Francisco/Oakland/San Jose Metropolitan Statistical Area) for the calendar year and/or by the percentage increase in actual operating costs for the current year – whichever is greater. This Fee Schedule also provides for minimum annual adjustments for those fees that are directly related to personnel costs. Other adjustments may be made to maintain consistency with the surrounding municipalities within the Town of Los Gatos region but in no case are fees charged in excess of service delivery costs.

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# ADMINISTRATIVE SERVICES

## Town Facilities Use

Town approved non-profit fundraising activities are allowed in/on Town facilities with an appropriate permit, or license issued by the Town, or provided in an agreement or Conditional Use Permit with the Town. Private events are not allowed in the Council Chambers with the exception of approved events hosted by the tenants of 106 and 108 East Main Street as stated in tenant lease agreements. The available Town facilities are listed below:

- Civic Center Lawn, Deck and Stairs
- Civic Center West Patio
- Council Chambers
- Council Chambers Lobby (as a stand-alone facility)
- Civic Facilities Conference and Meeting Rooms

<b>1</b>	Fee for Town Hall Facilities Use	Non Profit: \$0.00 per hour
<b>2</b>	Building Attendant	\$20.00 per hour

## Copy and Printing Charges

<b>3</b>	Copy of Town Code	Actual Cost
<b>4</b>	8 1/2 x 11 and 8 1/2 x 14	\$.25 per page
<b>5</b>	11 x 17	\$.35 per page
<b>6</b>	Oversized or Large Productions	Actual Cost
<b>7</b>	Annual Subscription for Town Code Supplements	Actual Cost
<b>8</b>	Copying of Zoning Ordinance	Actual Cost
<b>9</b>	Annual Subscription for Zoning Ordinance Supplements	Actual Cost
<b>10</b>	Certification of Town Records	\$2.00
<b>11</b>	Annual Financial Report	Actual Cost
<b>12</b>	Annual Budget	Actual Cost
<b>13</b>	Capital Improvement Plan	Actual Cost

## Special Events

<b>14</b>	Special Event Application Fee, For-Profit	New Event \$910.00
		Repeat Event \$680.00
<b>15</b>	Special Event Application Fee, Not-For Profit	New Event \$227.00
		Repeat Event \$170.00
<b>16</b>	Special Event Road Closure Review Fee	\$225.00
<b>17</b>	Block Party Permit	\$55.00

# ADMINISTRATIVE SERVICES

## Business License

<b>18</b>	Business License Processing Fee - New	Out of Town \$20.00
		In Town \$40.00
<b>19</b>	Business License Processing Fee - Renewal	Out of Town and In Town \$30.00

## Other Services

<b>20</b>	Compact Disk or Tape of Council and Planning Commission Meetings (plus actual mailing costs, if applicable)	\$20.00 per DVD for meetings under 2 hours
		\$30.00 per DVD for meetings over 3 hours
<b>21</b>	Copy - Digital	\$10 per device
<b>22</b>	Initial Returned Check Fee	\$25.00
<b>23</b>	Subsequent Return Check Fees [CA Civil Code Section 1719(a) (1)]	\$35.00
<b>24</b>	Election Filing Fee	\$25.00
<b>25</b>	Credit Card Processing Fee <del>for all transactions above \$30.00</del>	<del>2.4%</del> 2.2%
<b>26</b>	Request for Service Not Covered by any Other Fee	Fully allocated hourly rates for all personnel

## ATTORNEY SERVICES

<b>1</b>	Conditions, Covenants & Restrictions (CC&R) Review and Approval	Fully allocated hourly rates for all personnel
<b>2</b>	Simple Covenant/Deed Restriction	Fully allocated hourly rates for all personnel
<b>3</b>	Subdivision Improvement Agreements	Fully allocated hourly rates for all personnel
<b>4</b>	Encroachment Agreements	Fully allocated hourly rates for all personnel
<b>5</b>	Miscellaneous (Legal Agreements, Real Property, etc.)	Fully allocated hourly rates for all personnel

# DEVELOPMENT SERVICES

## General Development Fees

1	Reproduction (sent out) plus actual mailing costs, as applicable. Maps, plans, etc. (larger than 11" x 17")	Actual Cost - sent to San Jose Blueprint
2	Data Duplication service and fee for partial or full copies of each digital standard Town data file on one-time request basis. 8 1/2" x 11" copy, standard	\$.25 per page
3	Document Storage Fee - Laserfiche	Actual Cost
4	Duplicate Plans Set	\$154.00/hr. (1/2 hr. minimum)
5	Research Records Charge for Staff Research beyond 30 minutes	Fully allocated hourly rate for all personnel
6	Address Processing Fee - per address	<del>\$160.00</del> -\$165.00
7	Computer Surcharge on all Building/Plumbing/Mechanical/Electrical/Grading/Encroachment/Planning Permits/Applications and any other Permits/ Applications except Park Permit/Applications	4% of development application fee
8	Engineering Development Review Service Fee - Building Permit and Building Plan Check*	5% of permit or plan check
9	Request for Service Not Covered by Any Other Fee	Actual Cost
10	Pre-application Conference Fee	Courtesy meeting
11	Applications for Work Unlawfully Completed	Double current application fee
12	BMP Document Processing Fee	<del>\$575.00</del> \$593.00
13	Community Benefit	No standard schedule, as offered and applied per project

***\*These fees are applied to permits or plan checks that require engineering services.***

## Reports, Agendas, and Minutes

14	Development Review Committee Agendas	\$37.00
15	Planning Commission Agendas	\$25.00
16	Planning Commission Minutes	Actual Cost
17	Plan Copies - microfiche or other reprints sent to an outside firm	\$31.00 plus costs
18	Plan Copies - blueprint reproduction in house	\$3.00 per page
19	Copy of Subdivision Ordinance	\$26.00
20	General Plan (including maps)	\$26.00
21	Hillside Specific Plan	\$5.80
22	Hillside Development Standards and Design Guidelines	\$19.45

# DEVELOPMENT SERVICES

Reports, Agendas, and Minutes (continued)

23	Commercial Design Guidelines	\$20.50
24	Subdivision Ordinance	\$26.00
25	General Plan/Zoning Maps (24" x 36") - Black & White	\$9.00
26	General Plan/Zoning Maps (24" x 36") - Color	\$42.00
27	Blossom Hill Open Space Study	\$14.00
28	Commercial Specific Plan Report	\$12.00
29	Residential Design Guidelines	\$21.50
30	Housing Element Technical Appendix	\$24.75
31	2015-2023 Housing Element	\$39.00
32	Los Gatos Boulevard Plan	\$9.50
33	North Forty Specific Plan (adopted June 2015)	\$45.25

Landscape

Final occupancy clearance (new construction or remodel)

34	Park Staff Time Spent for Major Development Applications	\$543.00*
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Basis:

Development Review Committee Meetings – 1.5 hrs. (estimate)

Site Visits – 4.0 hrs. (estimate)

Review Plan – 4.0 hrs. (estimate)

***\*Note: Time spent over and above the initial application fee will be billed at the current employee billing rate plus equipment hourly rate.***

Annexation Fees

35	1 Lot	<del>\$3,010.00</del> \$3106.00*
36	2 Lots	<del>\$1,505.00</del> \$1,553.00*
37	3 Lots	<del>\$1,005.00</del> \$1037.00*
38	4 Lots	<del>\$755.00</del> \$779.00*
39	5 Lot or more	<del>\$600.00</del> \$619.00*

***\*Annexation Advertising Deposit (varies as to size of map) - \$1,000.00 to \$2,200.00***

***Any remaining deposit will be refunded to the applicant and amounts exceeding the deposit amount will be paid by applicant.***

# DEVELOPMENT SERVICES

## Seismic Hazards Mapping Program Fee (SMIP)

For residential construction of three stories and less (Category 1), the permit fee is \$13.00 per \$100,000. For all other construction (Category 2), the permit fee is \$28.00 per \$100,000. This fee is required by the State of California to identify and map zones of particular seismic hazards. Five percent of the fee is retained by the Town to be used solely for earthquake preparedness.

## Capital Improvement Tax (Construction)

Based on \$0.18 for each square foot of building addition or alteration, which increases floor area of an existing building.

## Underground Utility Tax (Utilities)

Based on \$0.18 for each square foot of building addition or alteration, which increases floor area of existing building.

## Park Fund Tax (Parks)

Based on \$0.04 for each square foot of building addition or alteration, which increases floor area of an existing building.

## **Building Division**

### Building Permit Fees

<b>40</b>	Fee for issuing/reinstating a Building Permit	<del>\$55.00</del> \$57.00
<b>41</b>	Additional Building Permit Fee	<del>\$30.00</del> \$31.00
<b>42</b>	Demolition Permit	Residential: <del>\$265.00</del> \$273.00
		Commercial: <del>\$465.00</del> \$480.00

### Building Permit Fees for New Construction and Addition

The fee for each building permit shall be based upon the 1997 Uniform Building Code as amended by the 2010 California Building Code.

A building valuation regional modifier of 2.32 shall be used in conjunction with the Building Valuation Data provided in the publication, Building Valuation Data, published by the International Code Council – February 2012. Hillside Homes shall use a modifier of 3.246 and Commercial Office Tenant Improvements shall use a modifier of 1.16. The Building Valuation Data will be increased ~~by the February~~ **yearly by the** Engineering News Record (ENR) Annual Building Cost Index (BCI) for every year thereafter.



# DEVELOPMENT SERVICES

## Building Permit Fees for New Construction and Addition

	Total Valuation	Fee
<b>43</b>	\$1.00 to \$500.00	<del>\$32.99</del> <b>\$33.58</b>
<b>44</b>	\$501.00 to \$2,000.00	<del>\$32.99</del> <b>\$33.58</b> for the first \$500.00 plus <del>\$4.28</del> <b>\$4.36</b> for each additional \$100.00 or fraction thereof, to and including \$2,000.00
<b>45</b>	\$2,001.00 to \$25,000.00	<del>\$97.23</del> <b>\$98.98</b> for the first \$2,000.00 plus <del>\$19.66</del> <b>\$20.01</b> for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
<b>46</b>	\$25,001.00 to \$50,000.00	<del>\$549.32</del> <b>\$559.21</b> for the first \$25,000.00 plus <del>\$14.18</del> <b>\$14.44</b> for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
<b>47</b>	\$50,001.00 to \$100,000.00	<del>\$903.83</del> <b>\$920.10</b> for the first \$50,000.00 plus <del>\$9.83</del> <b>\$10.01</b> for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
<b>48</b>	\$100,001.00 to \$500,000.00	<del>\$1,395.23</del> <b>\$1,420.34</b> for the first \$100,000.00 plus <del>\$7.86</del> <b>\$8.00</b> for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
<b>49</b>	\$500,001.00 to \$1,000,000.00	<del>\$4,540.19</del> <b>\$4,621.91</b> for the first \$500,000.00 plus <del>\$6.67</del> <b>\$6.79</b> for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
<b>50</b>	\$1,000,001.00 and over	<del>\$7,874.69</del> <b>\$8,016.43</b> for the first \$1,000,000.00 plus <del>\$4.42</del> <b>\$4.50</b> for each additional \$1,000.00 or fraction thereof

# DEVELOPMENT SERVICES

## Building Permit Fees for Remodels, Alterations, and Repairs

The Building Official shall establish the valuation of said improvements, and fees will be assessed as per Valuation Schedule above.

## Special Services & Inspections

51	Inspection outside normal business hours (4 hr. minimum)	<del>\$192.00/hr.</del> \$198.00/hr.
52	Re-inspection fees	<del>\$160.00/hr.</del> \$165.00/hr.
53	Inspections for which no fee is specifically indicated (2 hr. minimum)	<del>\$160.00/hr.</del> \$165.00/hr.
54	Additional plan review required by changes, additions or revisions to plans (1 hr. minimum)	<del>\$152.50/hr.</del> \$157.00/hr.
55	For use of outside consultants for plan checking and/or inspections	Actual Cost
56	Services for which no fee is specifically indicated (1/2 hr. minimum)	<del>\$160.00/hr.</del> \$165.00/hr.
57	Permit/Plan check time extension (per permit) (applies to permits that have not expired)	<del>\$78.00</del> \$80.00
58	Express plan review or initial review (1 hr. minimum)	<del>\$160.00/hr.</del> \$165.00/hr.
59	Application for the Appeals Building Board Review	<del>\$273.00</del> \$282.00
60	Temporary Certificate of Occupancy	<del>\$1,095.00</del> \$1,130.00

## Plan Review Fee

A plan review fee shall be charged at the time of filing application. This fee is separate from and shall be in addition to the building permit fee. This fee is calculated at sixty-five percent (65%) of the building permit fee as per the valuation schedule starting on page 6.

## Other Miscellaneous Factors to Determine Construction Valuation

61	Convert Garage to habitable space	<del>\$117.00/sq. ft.</del> \$121.00/sq.ft.
62	Convert unfinished basement or attic to habitable	<del>\$127.00/sq. ft.</del> \$131.00/sq.ft.
63	Pools/Spas (gunite)	<del>\$76.00/sq. ft.</del> \$78.00/sq.ft.
64	Siding - aluminum/vinyl/wood	<del>\$32.00/sq. ft.</del> \$33.00/sq.ft.
65	Antennas & Towers	Const.Value As Applied under valuation schedule on page 6
66	Commercial Awning or Canopy	Aluminum <del>\$32.00/sq. ft.</del> \$33.00/sq.ft.
		Canvas <del>\$24.00/sq. ft.</del> \$25.00/sq.ft.

## DEVELOPMENT SERVICES

### Other Miscellaneous Factors to Determine Construction Valuation (continued)

67	Fence or Freestanding Wall (over 6" high)	Wood or metal <del>\$49.00/lf.</del> \$51.00/sq.ft.
		Masonry <del>\$85.00/lf.</del> \$88.00/sq.ft.
68	Decks/Balcony	<del>\$47.00/sq. ft.</del> \$49.00/sq.ft.
69	Wood Deck	<del>\$20.00/sq. ft.</del> \$21.00/sq.ft.
70	Re-roofs	<del>\$3.00/sq. ft.</del> \$3.10/sq.ft.
71	Retaining Walls	<del>\$107.00/lf.</del> \$110.00/sq.ft.

### Special Systems Fees

72	Emergency generation, wind power, special HVAC systems, etc.	Plan Review (1 hr. minimum) <del>\$152.50/hr.</del> \$157.00/hr.
		Field Inspection (2 hr. minimum) <del>\$160.00/hr.</del> \$165.00/hr.
73	Photovoltaic - Roof & Ground Mounted - Residential	Plan Review (1/4 hr. minimum) <del>\$152.50/hr.</del> \$157.00/hr.
		Field Inspection (1 hr. minimum) <del>\$160.00/hr.</del> \$165.00/hr.
74	Photovoltaic - Roof & Ground Mounted - Commercial	Plan Review (1 hr. minimum) <del>\$152.50/hr.</del> \$157.00/hr.
		Field Inspection (2 hr. minimum) <del>\$160.00/hr.</del> \$165.00/hr.

### Electrical Permit Fees

75	Fee for issuing/reinstating an Electrical Permit	<del>\$55.00</del> \$57.00
76	Additional Electrical Permit Fee	<del>\$25.00</del> \$26.00
77	New Residential Construction (new buildings only, including garages)	\$ .11 sq. ft
78	Commercial Construction	\$ .08 sq. ft

### Plan Review & Re-inspection Fees

79	Plan review fee	25% of Electrical Permit Fee
80	Additional plan review	<del>\$152.50/hr.</del> \$157.00/hr.
81	Re-inspection fee	<del>\$160.00/hr.</del> \$165.00/hr.

# DEVELOPMENT SERVICES

## System Fee Schedule

<b>82</b>	Private swimming pools	<del>\$63.00</del> \$65.00
<b>83</b>	Public swimming pools	<del>\$114.00</del> \$118.00
<b>84</b>	Temporary power poles	<del>\$78.00</del> \$80.00
<b>85</b>	Temporary distribution system & temporary lighting	<del>\$38.00</del> \$39.00
<b>86</b>	Installation of illuminated signs (each)	<del>\$101.00</del> \$104.00

***For alterations to existing pools, use Unit Fee Schedule fees listed on page 10.***

## Unit Fee Schedule

<b>87</b>	Receptacle, switch and lights	<del>\$2.00</del> \$2.06
<b>88</b>	Residential appliances/new circuits (cook top, oven, range, disposals, clothes dryers, or other motor operated appliances not exceeding one horsepower)	<del>\$6.00</del> \$6.19
<b>89</b>	Nonresidential appliances/new circuits (medical & dental devices, food, beverage, drinking fountains, laundry machines, or other similar equipment) NOTE: for other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Generators/Motors	<del>\$8.00</del> \$8.26
<b>90</b>	Photovoltaic system (residential)	\$90.00
<b>91</b>	Solar systems (including controls)	\$90.00
<b>92</b>	Power apparatus (generators, transformers, A/C, heat pumps, baking equipment)	Up to 10 KV, each <del>\$16.00</del> \$17.00
		Over 10 KV not over 50 KV, each <del>\$32.00</del> \$33.00
		Over 50 KV and not over 100 KV, each <del>\$63.00</del> \$65.00
		Over 100 KV, each <del>\$84.00</del> \$87.00
<b>93</b>	Motors	Up to 10 hp <del>\$16.00</del> \$17.00
		Up to 25 hp <del>\$32.00</del> \$33.00
		Up to 55 hp <del>\$63.00</del> \$65.00
		Over 55 hp <del>\$92.00</del> \$95.00
<b>94</b>	Transformers	Up to 5 KVA <del>\$16.00</del> \$17.00
		Up to 10 KVA <del>\$32.00</del> \$33.00
		Up to 50 KVA <del>\$53.00</del> \$55.00
		Over 50 KVA <del>\$77.00</del> \$79.00
<b>95</b>	Busways/conduits (per 100 ft)	<del>\$8.00</del> \$8.26

# DEVELOPMENT SERVICES

## Unit Fee Schedule (continued)

<b>96</b>	Service equipment	200 amps or less <del>\$78.00</del> \$80.00
		201 to 999 amps <del>\$108.00</del> \$111.00
		Sub-panels <del>\$38.00</del> \$39.00
<b>97</b>	Installation of spas or saunas	<del>\$38.00</del> \$39.00

## Other Electrical Fees

<b>98</b>	Duplicate job card	<del>\$25.00</del> \$26.00
<b>99</b>	Permit extension (applies to permits that have not expired)	<del>\$78.00</del> \$80.00

## Mechanical Permit Fees

<b>100</b>	Fee for issuing/reinstating a Mechanical Permit	<del>\$55.00</del> \$57.00
<b>101</b>	Additional Mechanical Permit Fee	<del>\$25.00</del> \$26.00
<b>102</b>	New Residential Construction (new buildings only, including garages)	\$.11 sq. ft
<b>103</b>	Commercial Construction	\$.08 sq. ft

## Plan Review & Re-inspection Fees

<b>104</b>	Plan review fee	25% of Mechanical Permit Fee
<b>105</b>	Additional plan review	<del>\$152.50/hr.</del> \$157.00/hr.
<b>106</b>	Re-inspection fee	<del>\$160.00/hr.</del> \$165.00/hr.

## Unit Fee Schedule

<b>107</b>	Installation, of each heating system, A/C, boiler, compressor or air handler	<del>\$38.00</del> \$39.00
<b>108</b>	Each duct repair or alteration	<del>\$11.00</del> \$11.35
<b>109</b>	Each fireplace appliance	<del>\$32.00</del> \$33.00
<b>110</b>	Each ventilating fan	<del>\$11.00</del> \$11.35
<b>111</b>	Installation of separate flue or vents not included with the installation of an appliance	<del>\$11.00</del> \$11.35
<b>112</b>	Installation of each hood with mechanical exhaust	Residential <del>\$32.00</del> \$33.00
		Commercial <del>\$114.00</del> \$118.00
<b>113</b>	Each new or repair of gas piping system	<del>\$70.00</del> \$72.00
<b>114</b>	Each additional gas outlet	<del>\$23.00</del> \$24.00
<b>115</b>	Installation of evaporative cooler	<del>\$32.00</del> \$33.00

# DEVELOPMENT SERVICES

## Other Mechanical Fees

<b>116</b>	Duplicate job card	<del>\$25.00</del> \$26.00
<b>117</b>	Permit extension (applies to permits that have not expired)	<del>\$78.00</del> \$80.00

## Plumbing Permit Fees

<b>118</b>	Fee for issuing/reinstating a Plumbing Permit	<del>\$55.00</del> \$57.00
<b>119</b>	Additional Plumbing Permit Fee	<del>\$25.00</del> \$26.00
<b>120</b>	New Residential Construction (new buildings only, including garages)	\$.11 sq. ft
<b>121</b>	Commercial Construction	\$.08 sq. ft

## Plan Review & Re-inspection Fees

<b>122</b>	Plan review fee	25% of Plumbing Permit Fee
<b>123</b>	Additional plan review	<del>\$152.50/hr.</del> \$157.00/hr.
<b>124</b>	Re-inspection fee	<del>\$160.00/hr.</del> \$165.00/hr.

## System Fee Schedule

<b>125</b>	Private swimming pools (including heater, water piping, gas piping)	<del>\$92.00</del> \$95.00
<b>126</b>	Public swimming pools (including heater, water piping, gas piping)	<del>\$138.00</del> \$142.00
<b>127</b>	Lawn sprinkler system on one meter	<del>\$38.00</del> \$39.00
<b>128</b>	Each new or repair of gas piping system	<del>\$70.00</del> \$72.00
<b>129</b>	Each drainage, sewer system	<del>\$38.00</del> \$39.00
<b>130</b>	Radiant floor heating system	<del>\$114.00</del> \$118.00

## Unit Fee Schedule

<b>131</b>	Each plumbing fixture or trap or set of fixtures on one trap	<del>\$11.00</del> \$11.35
<b>132</b>	Each sewer cleanout, backflow device	<del>\$11.00</del> \$11.35
<b>133</b>	Each septic system abatement	<del>\$114.00</del> \$118.00
<b>134</b>	Rainwater systems - per drain (inside building)	<del>\$11.00</del> \$11.35
<b>135</b>	Each water heater, water softener	<del>\$32.00</del> \$33.00
<b>136</b>	Each grease interceptor (750 gallon capacity)	<del>\$78.00</del> \$80.00
<b>137</b>	Each grease trap (1-4 fixtures)	<del>\$44.00</del> \$45.00
<b>138</b>	Residential water re-piping	<del>\$114.00</del> \$118.00

# DEVELOPMENT SERVICES

## Unit Fee Schedule (continued)

<b>139</b>	Each ejector/sump pump	<del>\$38.00</del> \$39.00
<b>140</b>	Each vacuum breaker/hose bib	<del>\$11.00</del> \$11.35
<b>141</b>	Each water piping system repair or replacement	<del>\$24.00</del> \$25.00
<b>142</b>	Each additional gas outlet	<del>\$24.00</del> \$25.00

## Other Plumbing Fees

<b>143</b>	Duplicate job card	<del>\$25.00</del> \$26.00
<b>144</b>	Permit extension (applies to permits that have not expired)	<del>\$78.00</del> \$80.00

## Other Building Fees

<b>145</b>	Duplicate Inspection Card	<del>\$30.00</del> \$31.00
<b>146</b>	NPDES Inspection Fee (Charged on all building permits with the potential to generate non-point source storm water runoff during construction)	<del>\$70.00</del> \$72.00

## State of California Title 24 Part 2 Energy and Accessibility Code and Regulation Plan Review and Inspection Fees

A surcharge shall be added to the building permit fee for the cost to plan review and inspect for compliance with State of California Title 24 Regulations. This fee is calculated at fifteen percent (15%) of the building permit fee. This fee is applied whenever a plan review is assessed.

## State of California Mandated Building Standards Fee – SB 1473

A surcharge shall be added to all building permits at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation, with appropriate fractions thereof, but not less than one dollar (\$1). These funds will be available to the California Building Standards Commission, the Department of Housing and Community Development, and the Office of the State Fire Marshall for expenditure in carrying out the provisions of the State Building Standards Law and provisions of State Housing Law that relate to building standards. Up to ten percent (10%) shall be retained for related administrative costs and for code enforcement education.

# DEVELOPMENT SERVICES

## Planning Division

The fees listed below constitute all fees imposed by the Planning Division. Certain types of applications must be reviewed / processed by other departments/agencies, which may impose separate fees. Applicants are advised that the fees for those services are not included in the Planning Department's fees. Where the term "actual cost" is used here, it shall mean: materials, supplies (including any costs of noticing or publication), outside consultants, employee cost will be billed at the top step, plus benefits, plus overhead. The following fee schedule is established for applications filed pursuant to the Town Code. The fees are collected by the Community Development Department at the time the application is filed unless otherwise noted.

- Fees for Additional Processing - In the event additional processing services by the Town are required due to changes, modifications, additions, errors, omissions, or discrepancies caused by the applicant or his/her agents or representatives, the applicant shall pay an additional fee as determined by the Director of Community Development to cover the actual cost.
- Fees for Lack of Progress - If additional information is required by the Town for an application and the requested information is not submitted within 180 days, the applicant will be required to pay a fee of 10 percent of the current application fee at the time the requested information is submitted. Any re-submittal after one year will be processed as a new application, subject to new fees.
- Fees for Major Projects - If it is anticipated that the application processing costs of selected major projects will significantly exceed the following fees, the Director of Community Development may collect a deposit and charge actual time spent to process the applications based upon current hourly rates.
- Surcharges - All of the following applications are subject to the surcharge fees as set forth in General Development Services and in the Zoning Research section of Planning Division.



## DEVELOPMENT SERVICES

### Zoning Approvals - Architecture and Site Applications – Development Review Committee (DRC) Approval

<b>147</b>	New single family detached (HR and RC zones) <i>Engineering Development Review Service Fee</i>	<del>\$8,978.00</del> \$9,265.00
		<del>\$4,151.00</del> \$4,284.00
<b>148</b>	New non-custom single family detached (HR and RC zones) per unit/model, as part of a Planned Development** <i>Engineering Development Review Service Fee</i>	<del>\$6,235.00</del> \$6,435.00
		<del>\$4,148.00</del> \$4,281.00
<b>149</b>	New single family or two family units <i>Engineering Development Review Service Fee</i>	<del>\$6,187.00</del> \$6,385.00
		<del>\$4,149.00</del> \$4,282.00
<b>150</b>	New single family or two family (any other zone) per unit/model new nonresidential or multiple family per building as part of a Planned Development** <i>Engineering Development Review Service Fee</i>	<del>\$4,421.00</del> \$4,562.00
		<del>\$4,153.00</del> \$4,286.00
<b>151</b>	Minor projects (a development proposal that does not significantly change the size, mass, appearance or neighborhood impact of a structure, property or parking lot) <i>Engineering Development Review Service Fee</i>	<del>\$2,243.00</del> \$2,315.00
		<del>\$3,186.00</del> \$3,288.00

### Zoning Approvals – Architecture and Site Applications – Planning Commission Approval

<b>152</b>	Supplemental fee DRC applications as determined with fee #146 or minor residential development applications or applications that are part of a Planned Development that require Planning Commission approval <i>Engineering Development Review Service Fee</i>	<del>\$3,168.00</del> \$3,269.00
		<del>\$1,157.00</del> \$1,194.00
<b>153</b>	New two family unit <i>Engineering Development Review Service Fee</i>	<del>\$9,437.00</del> \$9,739.00
		<del>\$4,151.00</del> \$4,284.00
<b>154</b>	New nonresidential (includes conceptual Planned Development elevations) <i>Engineering Development Review Service Fee</i>	<del>\$10,832.00</del> \$11,179.00
		<del>\$4,151.00</del> \$4,284.00
<b>155</b>	New multiple family (includes conceptual Planned Development elevations) <i>Engineering Development Review Service Fee</i>	<del>\$9,847.00</del> \$10,162.00
		<del>\$4,149.00</del> \$4,282.00

## DEVELOPMENT SERVICES

### Zoning Approvals – Architecture and Site Applications – Planning Commission Approval (continued)

<b>156</b>	All other (i.e. exceed FAR, major grading, etc.) <i>Engineering Development Review Service Fee</i>	<del>\$5,491.00</del> \$5,667.00
		<del>\$4,151.00</del> \$4,284.00

***\*Aside from the fees noted above, no additional Architecture and Site application fees will be assessed for projects that involve a historic structure or site.***

***\*\*Any changes proposed to model homes, nonresidential, or multiple family buildings, a supplemental fee shall be based on a time and materials basis to review the changes.***

### Conditional Use Permits

<b>157</b>	Conditional Use Permit <i>Engineering Development Review Service Fee</i>	<del>\$6,351.00</del> \$6,554.00
		<del>\$1,351.00</del> \$1,394.00
<b>158</b>	Conditional Use Permit (when consolidated with another application for new development) <i>Engineering Development Review Service Fee</i>	<del>\$1,056.00</del> \$1,090.00
		<del>\$774.00</del> \$799.00
<b>159</b>	Conditional Use Permit for Minor Restaurant (DRC Approval) <i>Engineering Development Review Service Fee</i>	<del>\$3,865.00</del> \$3,989.00
		<del>\$1,160.00</del> \$1,197.00
<b>160</b>	Conditional Use Permit for Major Restaurant (PC Approval) Tier 1 <i>Engineering Development Review Service Fee</i>	<del>\$6,351.00</del> \$6,554.00
		<del>\$1,736.00</del> \$1,792.00
<b>161</b>	Conditional Use Permit for Major Restaurant (PC Approval) Tier 2 includes alcohol and/or entertainment (must pay #159 below with this application) <i>Engineering Development Review Service Fee</i>	<del>\$7,506.00</del> \$7,746.00
		<del>\$1,735.00</del> \$1,791.00
<b>162</b>	Applications that require Town Council Approval (these fees supplement the above established fees) <i>Engineering Development Review Service Fee</i>	<del>\$3,012.00</del> \$3,108.00
		<del>\$1,158.00</del> \$1,195.00
		Transcription of Planning Commission minutes - Actual cost and minimum \$500.00 deposit

### Rezoning (other than Planned Development)

<b>163</b>	Without General Plan or Specific Plan Amendment	Actual Cost (\$5,000.00 minimum)
<b>164</b>	With General Plan or Specific Plan Amendment	Actual Cost (\$7,000.00 minimum)
<b>165</b>	Transcription fee of Planning Commission minutes	Actual Cost and minimum \$500.00 deposit

# DEVELOPMENT SERVICES

## Planned Development

<b>166</b>	Without General Plan or Specific Plan Amendment	Actual Cost
<b>167</b>	Without General Plan or Specific Plan Amendment (HR or RC Underlying Zone)	Actual Cost
<b>168</b>	With General Plan or Specific Plan Amendment	Actual Cost
<b>169</b>	With General Plan or Specific Plan Amendment (HR or RC Underlying Zone)	Actual Cost
<b>170</b>	Town Council Modification to a Planned Development	Actual Cost (\$5,000.00 minimum)
<b>171</b>	DRC Modification to a Planned Development	Actual Cost (\$3,000.00 minimum)
<b>172</b>	Publication costs for the planned development ordinance shall be paid by the applicant	
<b>173</b>	Transcription fee of Planning Commission minutes	Actual Cost and minimum \$500.00 deposit

## Planning Division Certificates of Use and Occupancy

<b>174</b>	Change of use	<del>\$230.00</del> \$237.00
<b>175</b>	Change of occupancy (excluding change of proprietor of a continuing business enterprise)	<del>\$155.00</del> \$160.00
<b>176</b>	Use/occupancy clearance if Conditional Use Permit is required or occupancy of a new accessory dwelling unit	No fee

## Sign Application

<b>177</b>	New permanent sign	<del>\$310.00</del> \$320.00
<b>178</b>	Temporary nonresidential sign	<del>\$99.00</del> \$102.00
<b>179</b>	Change of face only	<del>\$155.00</del> \$160.00
<b>180</b>	Sign program	<del>\$2,075.00</del> \$2,141.00

## Administrative Land Use Permit

<b>181</b>	Minor telecommunications facility (i.e. microcell, 8,021 lb. or equivalent)	<del>\$1,535.00</del> \$1,584.00
<b>182</b>	Major telecommunications facility which do not require a Conditional Use Permit	<del>\$3,681.00</del> \$3,799.00

# DEVELOPMENT SERVICES

## Other Zoning Approvals Fees

<b>183</b>	Variance	<del>\$4,671.00</del> \$4,820.00
	<i>Engineering Development Review Service Fee</i>	<del>\$1,351.00</del> \$1,394.00
<b>184</b>	Minor Residential Development (see #151)	<del>\$2,243.00</del> \$2,315.00
<b>185</b>	Agricultural Preserve Withdrawal	<del>\$3,810.00</del> \$3,932.00
<b>186</b>	Hazardous Materials Storage Facility Application	Fully allocated rate of all personnel, plus noticing fees
<b>187</b>	Home Occupation Permit	<del>\$155.00</del> \$160.00
<b>188</b>	Accessory Dwelling Unit	<del>\$1,340.00</del> \$1,383.00
<b>189</b>	Mobile Home Park Conversion Permit	Fully allocated rate of all personnel with initial deposit of \$5,000.00
<b>190</b>	General Plan/Town Code Amendments	Fully allocated rate of all personnel with initial deposit of \$5,000.00 plus additional fees

## Subdivisions

<b>191</b>	Lot Line Adjustment (DRC Approval)	<del>\$2,128.00</del> \$2,196.00
	<i>Engineering Development Review Service Fee</i>	<del>\$3,571.00</del> \$3,685.00
<b>192</b>	4 Lots or Less (DRC Approval)	<del>\$8,575.00</del> \$8,849.00
	<i>Engineering Development Review Service Fee</i>	<del>\$3,960.00</del> \$4,087.00
<b>193</b>	4 Lots or Less (as part of a Planned Development) (DRC Approval)	<del>\$3,541.00</del> \$3,654.00
	<i>Engineering Development Review Service Fee</i>	<del>\$4,153.00</del> \$4,286.00
<b>194</b>	5 Lots or More	<del>\$9,660.00</del> \$9,969.00
	<i>Engineering Development Review Service Fee</i>	<del>\$5,115.00</del> \$5,279.00
<b>195</b>	5 Lots or More (as part of a Planned Development) (DRC Approval)	<del>\$4,152.00</del> \$4,285.00
	<i>Engineering Development Review Service Fee</i>	<del>\$5,118.00</del> \$5,282.00
<b>196</b>	Vesting Tentative Map (VTM)	Actual Cost plus \$500.00 deposit and additional fees
<b>197</b>	Lot Merger and Reversion to Acreage (DRC Approval)	<del>\$1,055.00</del> \$1,089.00
	<i>Engineering Development Review Service Fee</i>	<del>\$3,570.00</del> \$3,684.00
<b>198</b>	Condominium	<del>\$7,445.00</del> \$7,683.00
<b>199</b>	Condominium (as part of a Planned Development)	<del>\$3,541.00</del> \$3,654.00
<b>200</b>	Certificate of Compliance (DRC Approval)	<del>\$3,076.00</del> \$3,174.00
	<i>Engineering Development Review Service Fee</i>	<del>\$2,219.00</del> \$2,290.00
<b>201</b>	VTM applications that require Town Council approval, Subdivision and/or DRC applications that require Planning Commission approval. This fee supplements the above-established fees.	<del>\$2,824.00</del> \$2,914.00

# DEVELOPMENT SERVICES

## Miscellaneous Application Fees

202	Time Extensions to Approved Application	50% of current fee (excluding fees based on actual cost)
203	Modification to Approved Application	75% of current fee (excluding fees based on actual cost)
204	Conceptual Development Advisory Committee Review	\$2,966.00
		Special Noticing - Actual Cost (minimum \$500.00 deposit)
205	Push Cart Permit	<del>\$492.00</del> \$508.00
206	Auto Dealer Events	Smaller Promotional Events <del>\$82.00-</del> \$85.00
		Large Promotional Events <del>\$401.00-</del> \$414.00
207	News rack Permit Fee	<del>\$390.00</del> \$402.00
208	Firearms Dealer Permit (Town Ordinance 2217 dated 6/17/2013)	Fully allocated hourly rate of all personnel plus any necessary outside costs and initial \$2,000.00 deposit

## Environmental Assessment Fees

209	Categorical Exemption	No fee
210	Initial Study Deposit***	Fully allocated hourly rate of all personnel with initial \$5,000.00 deposit
211	Draft Initial Study Review Fee (or actual cost if part of a Planned Development, General Plan and/or Town Code Amendment <i>Engineering Development Review Service Fee</i> )	<del>\$2,786.00</del> \$2,875.00
		<del>\$1,931.00</del> \$1,993.00
212	Environmental Impact Report	Consultant's fee
213	Draft EIR Review Fee	Fully allocated hourly rate of all personnel plus any necessary outside costs
214	Impact Monitoring Program (AB3180)	Fully allocated hourly rate of all personnel plus any necessary outside costs

**\*\*\*The \$5,000 fee is a deposit only. The specific cost of the Initial Study and any required special studies shall be borne by the applicant. The deposit shall be increased before the Town will authorize work exceeding the amount on deposit. Any deposit balance will be refunded.**

# DEVELOPMENT SERVICES

## Surcharges

<b>215</b>	General Plan update surcharge	.5% of building valuation for new construction and additions/10% of zone change and subdivision fee
<b>216</b>	Advanced Planning projects	10% of application fee

## Appeals

<b>217</b>	Fee to appeal Planning Commission decision to Town Council	Per Residential <del>\$438.00</del> <b>\$452.00</b>
		Per Commercial, multi-family or tentative map <del>\$1,763.00</del> <b>\$1,819.00</b>
<b>218</b>	Fee to remand applications from Town Council to Planning Commission	Fully allocated hourly rate for all personnel plus additional fees
<b>219</b>	Fee to appeal Director of Community Development or Development Review Committee decision to Planning Commission	Per Residential <del>\$221.00</del> <b>\$228.00</b>
		Per Commercial <del>\$882.00</del> <b>\$910.00</b>
<b>220</b>	Tree appeals	<del>\$90.00</del> <b>\$93.00</b>
<b>221</b>	Appeal transcription fee of Planning Commission minutes (only applies to appeals from Planning Commission to Town Council)	Actual Cost - minimum \$500.00 deposit

## Zoning Research

<b>222</b>	Basic Zoning Letter	<del>\$155.00</del> <b>\$160.00</b>
<b>223</b>	Legal non-conforming verification	<del>\$650.00</del> <b>\$671.00</b>
<b>224</b>	Reconstruction of legal non-conforming structures (Burndown Letter)	<del>\$276.00</del> <b>\$285.00</b>

## DEVELOPMENT SERVICES

### Other Planning Division Fees

<b>225</b>	Fence Height Exceptions	<del>\$276.00</del> <del>\$285.00</del>
<b>226</b>	Peer/Technical Review - any remaining deposit will be refunded to the applicant and amounts exceeding the deposit amount will be paid by applicant	Fully allocated hourly rate of all personnel plus any necessary outside costs and initial \$2,000.00 deposit
<b>227</b>	Fees For Additional Tech Review and/or DRC Review - DRC beyond three meetings, Planning Commission hearing beyond two meetings, Town Council hearing beyond one meeting	Fully allocated hourly rate of all personnel involved plus additional fees
<b>228</b>	Consultation	Actual cost on an hourly basis
<b>229</b>	Research Services Minimum Charge	Fully allocated hourly rate for all personnel with initial \$200.00 deposit
<b>230</b>	Building Permit Plan Check Fee	20% of building fee
<b>231</b>	Below Market Price Housing Program In-Lieu Fee	6% of the building permit valuation for the entire project
<b>232</b>	Outdoor Seating Permit	Fully allocated hourly rate for all personnel with initial \$1,000.00 deposit
<b>233</b>	Valet Parking Permit	Fully allocated hourly rate for all personnel with initial \$1,000.00 deposit
<b>234</b>	Parklet Program	Fully allocated hourly rate for all personnel with initial \$1,000.00 deposit

### Payment of Application Fees

All application fees are to be paid at the time the applications are submitted to the Community Development Department. If the applicant withdraws an application, which requires a hearing by the Planning Commission, prior to processing the application for the hearing, 40% of the paid application fee shall be refunded to the applicant at the discretion of the Director of Community Development. All other fees are non-refundable.

# DEVELOPMENT SERVICES

## Engineering Division

The following fees constitute a comprehensive listing of the various fees charged by the Engineering Program. Certain types of application/permits must be reviewed and/or processed by other Town departments or public agencies, which may charge separate fees. Applicants are advised that the fees for those services are not included in the Engineering Program's fees. Where the term "actual cost (s)" is used here it shall mean: materials, supplies (including any costs of noticing or publication), outside consultants and employee cost, (including salary, benefits and overhead).

### Engineering Plan Check Fee (Public Improvements & Grading Permits) \*

<b>235</b>	Application Fee	<del>\$490.00</del> <b>\$505.00</b>
<b>236</b>	Under \$20,000.00	15.5% of valuation
<b>237</b>	\$20,000.00 to \$80,000.00	<del>\$3,100.00</del> <b>\$3,199.00</b> plus 9% of valuation
<b>238</b>	Greater than \$80,000	<del>\$8,500.00</del> <b>\$8,772.00</b> plus 8.5% valuation
<b>239</b>	Each additional plan check beyond three reviews	Fully allocated hourly rate for all personnel

### Inspection Fee (Public Improvements & Grading Permits)

<b>240</b>	Under \$20,000.00	7.5% of valuation
<b>241</b>	\$20,000.00 to \$80,000.00	<del>\$1,500.00</del> <b>\$1,548.00</b> plus 6.5% of valuation
<b>242</b>	Greater than \$80,000.00	<del>\$5,400.00</del> <b>\$5,573.00</b> plus 4.0% of valuation



# DEVELOPMENT SERVICES

## Work In or Use of Public Right-of-Way \*

243	Encroachment Permit - Residential	Work up to \$4,000.00 - <del>\$305.00</del> <b>\$315.00</b>
		Each additional \$2,000.00 - <del>\$160.00</del> <b>\$165.00</b>
244	Encroachment Permit - Collector/Arterial Streets**	Work up to \$4,000.00 - <del>\$1,580.00</del> <b>\$1,631.00</b>
		Each additional \$2,000.00 - <del>\$345.00</del> <b>\$356.00</b>
245	Outside contractor underground utility locating surcharge (actual cost for outside contractor inspection fee may change)	\$95.00
246	Temporary Encroachment Permit	<del>\$150.00</del> <b>\$155.00</b>
247	Dumpster Permit	<del>\$150.00</del> <b>\$155.00</b>
248	Storage Permit	<del>\$150.00</del> <b>\$155.00</b> ***

\* **Work done at night or on weekends shall be charged the actual costs of staff**

\*\* **Single-family residences located along collector and arterial streets to be charged the residential fees above**

\*\*\* **\$500.00 refundable Storage Unit Removal Deposit, to cover cost of removal, if abandoned**

## NPDES

249	Inspection Fee - Grading Permits	Single Family Residential <del>\$730.00</del> <b>\$753.00</b>
		Commercial or Multi Family Residential <del>\$1,135.00</del> <b>\$1,171.00</b>
250	Inspection Fee - Encroachment Permits and Some Storage Permits	Single Family Residential <del>\$200.00</del> <b>\$206.00</b>
		Commercial or Multi Family Residential <del>\$325.00</del> <b>\$335.00</b>
		Plus <del>\$485.00</del> <b>\$501.00</b> per LID facility
251	Inspection of Storm Water Treatment Measures	<del>\$500.00</del> <b>\$516.00</b> per facility
252	Annual Stormwater/Limited Impact Development (LID) Permit	Per Visit and 1st facility inspection <del>\$485.00</del> <b>\$501.00</b>
		Every additional facility inspection <del>\$160.00</del> <b>\$165.00</b>
253	C-3 Permit Hydrologic Calculation	Fully allocated hourly rate for all personnel plus any outside cost and initial deposit of \$3,750.00

## DEVELOPMENT SERVICES

### Engineering Subdivision Map Checking

<b>254</b>	1-4 lots	<del>\$2,855.00</del> \$2,946.00*
<b>255</b>	5 or more lots	<del>\$3,995.00</del> \$4,123.00*

*\*Plus, initial \$3,000 surveyor deposit. Additional deposit(s) of actual surveyor costs may be required for larger projects than 5 or more lots, additional map check review(s), or overall complexity of the map.*

### Traffic Impact Analysis or Parking Study

<b>256</b>	Development Review (staff traffic impact analysis or Parking Study)	Actual Cost
		Consultant Report - Consultant Fee
<b>257</b>	Staff Review Fee	<del>\$664.00</del> \$685.00 plus 10% of the traffic consultant report cost
<b>258</b>	Site Distance Analysis	<del>\$178.00</del> \$184.00 per review not to exceed two hours. Actual cost for staff time when analysis exceeds two hours.
<b>259</b>	Traffic Impact Mitigation Fee	<del>\$958.00</del> \$989.00 per new average daily trip generated

### Storm Drainage Fees

<b>260</b>	Development Projects	<p>Single family lots Section 24.60.035(b) (3): For subdivision whose lots exceed one acre, the fee shall not exceed that of one acre per lot <del>\$4,228.00</del> \$4,363.00/ac.</p> <p>Multiple family dwelling units - initial unit <del>\$4,228.00</del> \$4,363.00/ac.</p> <p>Multiple family dwelling units - each unit after initial (not to exceed \$4,622.00/ac.) <del>\$159.00</del> \$164.00</p> <p>Commercial, industrial, hospitals, churches, schools, and others <del>\$5,286.00</del> \$5,455.00/ac.</p>
<b>261</b>	Building/Grading Permits (Building, Structures, & impervious areas)	New impervious surface area, per sq. ft. \$1.00/sq. ft.

## DEVELOPMENT SERVICES

### Street Improvement In-Lieu Fee

<b>262</b>	Sidewalks	<del>\$16.00/sq. ft.</del> \$20.00/sq.ft.
<b>263</b>	Curb and Gutter	<del>\$68.00/lf.</del> \$100.00/lf.

### Other In-Lieu Fee

<b>264</b>	Trail Improvements	\$16.00/per sq. ft. or determined by Director
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### Hauling Permits

<b>265</b>	House Moving Fee	<del>\$3,490.00</del> \$3,602.00*
<b>266</b>	Hauling (Overweight Vehicle) Permit	Daily \$16.00**
		Annual \$90.00

*\*Plus initial deposit of \$5,000 for facilities damage*

*\*\*The current State mandated fee is \$16.00 for Hauling Permit. If the State fee changes, the Hauling Permit fee will change to reflect the same.*

### Construction Activities Mitigation Fee (Ordinance 2189)

<b>267</b>	New Buildings and Additions	Residential (per square foot added) <del>\$1.17/sq.ft.</del> \$1.19/sq.ft.*
		Non-residential (per square foot added) <del>\$1.17/sq.ft.</del> \$1.19/sq.ft.*

*\*These two fees are adjusted based on the Building Cost Index*

### Other Engineering Fees

<b>268</b>	Engineering Reversion to Acreage	<del>\$2,395.00</del> \$2,472.00 plus initial deposit of \$2,500 for surveyor
<b>269</b>	Engineering Lot Merger	<del>\$3,480.00</del> \$3,591.00 plus surveyor deposit
<b>270</b>	Engineering Lot Line Adjustments	<del>\$3,480.00</del> \$3,591.00 plus surveyor deposit
<b>271</b>	Certificate of Compliance	<del>\$3,480.00</del> \$3,591.00 plus surveyor deposit
<b>272</b>	Abandon Excess Public Right-of-Way & Public Easement	<del>\$4,345.00</del> \$4,484.00 plus surveyor and valuation consultant and planning services

## DEVELOPMENT SERVICES

### Other Engineering Fees (continued)

<b>273</b>	Geotechnical Peer Review Fees	Fully allocated hourly rate of all personnel plus any outside costs and initial \$2,500 deposit. Larger projects require an initial deposit of \$4,500 to allow for a site visit by the geotechnical peer review consultant.
<b>274</b>	Separate Instrument Dedication Fee (for dedication via grant deeds and not maps)	<del>\$720.00</del> \$743.00 plus initial deposit of \$2,500 for surveyor
<b>275</b>	Slurry Seal Fee	\$2.50 per sq.ft.
<b>276</b>	Flood Review Fee	Consultant Cost plus 25% Admin Fee
<b>277</b>	Miscellaneous Review Fee*	Actual Cost

***\*This fee will be implemented for services including, but not limited to, wet weather inspections, annual inspections, review of operations and maintenance reports, coordination with property owner(s) and/or homeowner associations, etc.***

# LIBRARY SERVICES

## Lost or Damaged Items

<b>1</b>	Replacement of Adult book/AV item	Cost of item plus \$10.00 processing fee
<b>2</b>	Replacement of Teen/Children’s book/AV item	Cost of item plus \$5.00 processing fee
<b>3</b>	Replacement of Adult paperback	Cost of item plus \$5.00 processing fee
<b>4</b>	Replacement of magazine	Cost of item plus \$5.00 processing fee

***In lieu of above, account holder may replace lost/damage item with new identical copy plus \$2.00 processing fee.***

## Internet printing and copies

<b>5</b>	Printing per page - Black and White Copies	\$0.15
<b>6</b>	Printing per page - Color Copies	\$0.25

## History Project Digital Image

<b>7</b>	Fair Use Fees (for personal use only)	Free – Downloaded via History Website
<b>8</b>	Commercial Use Fees	\$25.00 per high resolution image

## Overdue Fees

<b>9</b>	Adult Library materials-	<del>\$.30/day \$10.00 max/per item</del>
<b>10</b>	Children’s/Teen materials	<del>\$5.00 per item after six weeks overdue</del>
<b>11</b>	Periodicals-	<del>\$.30/day \$5.00 max/per item</del>

***Senior citizens may request an exemption from overdue fees.***

# PARKS AND PUBLIC WORKS SERVICES

## Parks Division

### Oak Meadow Park

#### Picnic Areas (1 through 9)

<b>1</b>	Facility Fee	Resident \$95.00 per site
		Non-Resident \$150.00 per site
<b>2</b>	Facility fee w/Jump House Permit	Resident \$190.00 per site
		Non-Resident \$300.00 per site

#### Bandstand/Gazebo

<b>3</b>	Non-Profit Event	Resident \$65.00 per hour
		Non-Resident \$120.00 per hour
<b>4</b>	Public Event	Resident \$95.00 per hour
		Non-Resident \$150.00 per hour
<b>5</b>	Deposit (refundable)	\$500.00

***Minimum two-hour reservation required.***

#### Special Use Permit – Single Use

<b>6</b>	Permit Fee	Resident \$95.00 per day
		Non-Resident \$150.00 per day
<b>7</b>	Deposit (refundable)	\$100.00

#### Special Use Permit – Multi-Use

<b>8</b>	Non Profit	Resident \$95.00 per day
		Non-Resident \$150.00 per day
<b>9</b>	Additional Day	Resident \$25.00 per additional day
		Non-Resident \$40.00 per additional day
<b>10</b>	Deposit (refundable)	\$100.00

***Multi-Use Permit for recreational/educational purposes only.***

# PARKS AND PUBLIC WORKS SERVICES

## Other Oak Meadow Park Fees

<b>11</b>	Bocce Ball Court Fee	Resident \$95.00 per day
		Non-Resident \$150.00 per day
<b>12</b>	Parking Fee	Resident No Charge
		Non-Resident \$6.00 per vehicle
<b>13</b>	Vehicle Escort Fee	Resident \$75.00
		Non-Resident \$100.00

## Creekside Sports Park

### Special Use Permit – Single Use

<b>14</b>	Permit Fee	Resident \$95.00 per day
		Non-Resident \$150.00 per day
<b>15</b>	Deposit (refundable)	\$500.00

### Special Use Permit – Multi-Use

<b>16</b>	Non Profit	Resident \$95.00 per day
		Non-Resident \$150.00 per day
<b>17</b>	Additional Day	Resident \$55.00 per additional day
		Non-Resident \$75.00 per additional day
<b>18</b>	Deposit (refundable)	\$500.00

### ***Multi-Use Permit for recreational/educational purposes only.***

## Belgatos, Blossom Hill, La Rinconada, and Live Oak Manor (Groups of 25+ and/or Jump House)

### Single Use Permit

<b>19</b>	Permit Fee	Resident \$95.00 per day
		Non-Resident \$150.00 per day
<b>20</b>	Deposit (refundable)	\$100.00

# PARKS AND PUBLIC WORKS SERVICES

## Multi-Use Permit

<b>21</b>	Permit Fee	Resident \$95.00 per day
		Non-Resident \$150.00 per day
<b>22</b>	Additional Day	Resident \$25.00 per additional day
		Non-Resident \$40.00 per additional day
<b>23</b>	Deposit (refundable)	\$100.00

***Multi-Use Permit for recreational/educational purposes only.***

### Town Plaza Use Permit

A permit fee is \$55.00 per hour for events that close the Town Plaza entirely to the public. This fee will be charged for the number of hours the Town Plaza cannot be used safely by the public due to the event. Additional fees or deposits may be charged for lawn repair, street closures, and/or additional maintenance, as determined by the Parks and Public Works Director and/or Maintenance Superintendent.

### Civic Center Lawn Use Permit

A permit fee is \$55.00 per hour for events that restrict the use of the Civic Center Lawn. Additional fees or deposits may be charged for lawn repair, street closures, and/or additional maintenance, as determined by the Parks and Public Works Director and/or Maintenance Superintendent.

### Turf Maintenance Fee

Additional fee added to any Park Use or Special Event Permit, when a permit's scheduled activity or event will negatively impact the park turf, (locations including but not limited to Oak Meadow, Town Plaza, and Civic Center lawn areas). The fee amount is to be based upon best estimate of turf repair cost, as determined by the Director of Parks and Public Works and/or Maintenance Superintendent.



# PARKS AND PUBLIC WORKS SERVICES

## Tree Related Fees

<b>24</b>	Tree Removal Permit Application*	One Tree \$250.00
		Additional Tree \$125.00/each
		If application is denied 50% refund
<b>25</b>	Illegal Tree Removal Administrative Fee	\$330.00
<b>26</b>	Replacement Trees - Town Forestry Fund Per Tree Ordinance Section 29.10.0985	Tree cost for each 24", 36", and/or 48" box size will be the Market Price plus the installation cost, determined by the Director

*\*Fee will be waived if tree removal is done to implement or maintain Defensible Space.*

## Equipment Hourly Rates as Follows

<b>27</b>	Pick-up Truck	\$32.00
<b>28</b>	1 Ton Flatbed Truck	\$42.00
<b>29</b>	Utility Truck	\$57.00
<b>30</b>	Dump Truck (10 Wheel)	\$85.00
<b>31</b>	Dump Truck (Bobtail)	\$63.00
<b>32</b>	Paint Truck	\$85.00
<b>33</b>	Line Remover	\$26.00
<b>34</b>	Tractor Loader	\$63.00
<b>35</b>	Backhoe	\$85.00
<b>36</b>	Rubber-tired Loader	\$85.00
<b>37</b>	Roller	\$63.00
<b>38</b>	Van	\$37.00
<b>39</b>	Concrete Saw	\$32.00
<b>40</b>	Air Compressor	\$32.00
<b>41</b>	Arrowboard	\$32.00
<b>42</b>	Generator	\$26.00
<b>43</b>	Chainsaw	\$20.00
<b>44</b>	Blower	\$10.00
<b>45</b>	Paving Box	\$63.00
<b>46</b>	Rodder	\$63.00
<b>47</b>	High Pressure Sewer Cleaner	\$117.00
<b>48</b>	Brush Chipper	\$42.00
<b>49</b>	Chipper Truck	\$63.00
<b>50</b>	Aerial Unit	\$92.00
<b>51</b>	Street Sweeper	\$92.00
<b>52</b>	Forklift	\$42.00
<b>53</b>	Trailer	\$42.00
<b>54</b>	Message Board	\$10.81
<b>55</b>	Barricades	\$0.23

# PARKS AND PUBLIC WORKS SERVICES

## Equipment Hourly Rates as Follows (continued)

<b>56</b>	Cones	\$0.15
<b>57</b>	Portable Generators	\$28.04

## **Streets Division**

### Hazard and/or Debris Removal

<b>58</b>	Staff time spent to conduct hazard and or debris removal caused by citizen negligence	Fully allocated hourly rate of all personnel plus any outside costs
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### Special Events Fees

<b>59</b>	Staff and equipment for special event requests	Fully allocated hourly rate of all personnel
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### Electric Vehicle Charging Fee

<b>60</b>	System Connection Fee	\$1.00
<b>61</b>	Hourly Charge - 1- 4 hours	\$1.00/hour
<b>62</b>	Hourly Charge - after 4 hours	\$5.00/hour

# POLICE SERVICES

## Printing and Copying Charges

<b>1</b>	8 1/2" x 11 and 8 1/2" x 14	\$.25 per page
<b>2</b>	Copy - Digital	\$10.00 per device

## Photographs

<b>3</b>	For the first 3	\$42.00
<b>4</b>	Each Additional	\$13.00

## Concealed Weapons

<b>5</b>	Permit Fee, DOJ Fee, and Admin Fee	\$100.00
<b>6</b>	Renewal Permit	\$25.00
<b>7</b>	Amended Permit	\$10.00

## Tow Trucks

<b>8</b>	Tow Permit	\$95.00
<b>9</b>	Driver Permit	\$370.00

## Massage Permit Fees

<b>10</b>	<del>Initial Application for each Therapist</del>	<del>\$213.00-</del>
<b>11</b>	<del>Annual Renewal for each Therapist</del>	<del>\$107.00-</del>
<b>12</b>	Massage Establishment Permit (initial and subsequent renewals) (Ord 14.110.075)	\$415.00

***Fee covers staff time to process application, review pertinent documents, arrange for fingerprints and photographs to be taken and obtain all necessary approvals.***

## Special Events

<b>13</b>	ABC Application	No charge
<b>14</b>	No Parking Signs	\$0.46/each
<b>15</b>	Officer Staffing	Fully allocated hourly rate of all personnel
<b>16</b>	Bingo Permit	\$170.00

***Other Special Police Services – Pursuant to Agreement between Police Chief and Requestor.***

## POLICE SERVICES

### Motion Picture/Television/Commerical Still Photo

<b>17</b>	For-Profit Groups (each)	\$1,609.00
<b>18</b>	Non-For-profit Groups (each)	\$579.00

### Emergency Response Caused By

<b>19</b>	DUI Emergency Accident Response (Government Code Section 53155)	Actual costs incurred up to \$12,000.00
<b>20</b>	Second Response due to Disturbances	At current billing rate

### Alarm Fees

<b>21</b>	Commercial Alarm Registration Fee	\$95.00
<b>22</b>	Second False Alarm*	\$170.00
<b>23</b>	Third False Alarm*	\$170.00
<b>24</b>	Fourth False Alarm*	\$170.00
<b>25</b>	Fifth False Alarm*	No response, no charge, at the Chief's discretion

***\*Within a six-month period within a calendar year***

### Citation issued for failure to display appropriate Permit or placard. Dismissal fee in lieu of full Bail Amount

<b>26</b>	Handicap CVC22507.8/22500(1)	\$37.00
<b>27</b>	Parking Permits	\$10.00

### Parking Permit Fees

#### Residential Parking Permit

<b>28</b>	Annual residential parking permit/per vehicle (Limit 4 per residence)	\$42.00
<b>29</b>	Visitor guest passes	Two (2) complimentary with the purchase of the primary permit
<b>30</b>	Special Event Permit -First permit (one day)	\$10.00
<b>31</b>	Special Event Permit -Each Additional (one day)	\$2.00
<b>32</b>	Replacement permit for vehicle change (within calendar year)	\$10.00
<b>33</b>	Lost permit replacement	\$37.00
<b>34</b>	Damaged permit replacement (with return of permit)	\$18.00

# POLICE SERVICES

## Parking Permit Fees (continued)

### Business Parking Permit

<b>35</b>	Standard Employee annual	\$248.00
<b>36</b>	Lost permit replacement	\$37.00
<b>37</b>	Damaged permit replacement (with return of permit)	\$18.00

### Construction Parking Permit

<b>38</b>	One day parking permit per construction vehicle	\$32.00
<b>39</b>	Each additional day per vehicle	\$5.00

## Other Police Fees

<b>40</b>	Fingerprinting - per each Livescan application (Plus additional DOJ or FBI fees which are based on the level of service for the application) Fingerprint fees are subject to increase based on DOJ or FBI fees	\$80.00
<b>41</b>	Subpoena Duces Tecum	Per California Evidence Code Section 1563
<b>42</b>	Solicitor/Peddler's Permit	\$55.00 plus fingerprinting
<b>43</b>	Bicycle Licenses (each)	\$3.00
<b>44</b>	Taxicabs Permit	\$185.00 per business
<b>45</b>	Clearance Letter	\$25.00
<b>46</b>	Horse Drawn Vehicle Permit	\$270.00
<b>47</b>	Firearms Storage Fee	\$245.00 Admin Fee plus \$1.00 per firearm per day for storage
<b>48</b>	Vehicle Release	\$235.00
<b>49</b>	Vehicle Repossession Release Fee (Government Code Section 41612)	\$15.00
<b>50</b>	Non-Los Gatos Cite Sign Off	\$27.00
<b>51</b>	Feral Cat Feeder/Trap Permit	\$42.00



**RESOLUTION 2020-**

**RESOLUTION OF THE TOWN COUNCIL  
OF THE TOWN OF LOS GATOS  
CONTINUING DEPARTMENT FINES, AND AMENDING CERTAIN FINES FOR FY 2020/21**

**WHEREAS**, per resolution 2004-97 penalties for violation of the Los Gatos Town Code shall be set forth in a schedule; and

**WHEREAS**, the last update of the Town of Los Gatos Comprehensive Fine Schedule was adopted on March 19, 2019; and

**WHEREAS**, those fines currently in effect will remain in effect without interruption, and certain of these shall be increased to reflect best municipal practices.

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF LOS GATOS DOES HEREBY  
RESOLVE:**

1. That Resolution 2019-011, "Resolution of the Town Council of the Town of Los Gatos Continuing Department Fines, Amending Certain Fines for FY 2019/20" is hereby rescinded; and
2. The Town of Los Gatos Comprehensive Fine Schedule, attached hereto as Exhibit A, shall become effective July 1, 2020.

**PASSED AND ADOPTED** at a regular meeting of the Town Council held on the 17<sup>th</sup> day of March 2020 by the following vote:

**COUNCIL MEMBERS:**

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

MAYOR OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_

ATTEST:

TOWN CLERK OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_





# TOWN OF LOS GATOS

CALIFORNIA



## Comprehensive Fine Schedule

Fiscal Year 2020/21

ATTACHMENT 2  
EXHIBIT A

**Cover Photos: Constantino, Evie Julian**

# TABLE OF CONTENTS

<b>Town Code Violations.....</b>	<b>1</b>
<b>Los Gatos California Fire Code.....</b>	<b>5</b>

## FINES/PENALTIES – TOWN CODE VIOLATION

Per resolution 2004-97 penalties for violation of the Los Gatos Town Code shall be set forth as the below schedule, except:

The penalties for all violations of the Town Code not specifically set forth in the below schedule and do not involve violations of local building and safety codes shall be:

1. one hundred dollars (\$100) for first violation;
2. two hundred and fifty dollars (\$250) for second violation;
3. five hundred dollars (\$500) for each additional violation within one year.

The penalties for all violations of the Town Code not specifically set forth in the below schedule and that involve violations of local building and safety codes and are not otherwise designated as misdemeanors shall be:

1. one hundred dollars (\$100) for first violation;
2. five hundred dollars (\$500) for second violation within one year;
3. one thousand dollars (\$1,000) for each additional violation within one year.

The penalties for all knowing and willful violations of the Town Code shall be:

1. five hundred dollars (\$500) for first violation;
2. one thousand dollars (\$1,000) for each additional violation within thirty-six month thereafter.

For all California Vehicle Code violations, please contact the Superior Court of California County of Santa Clara.

## FINES/PENALTIES – TOWN CODE VIOLATION

1.30.025(c)	Late Payment of Fines/Penalties	100% of fine
4.10.030(a)	Animal bites, failure to report	\$150.00
4.10.030(c)	Quarantine violation	\$500.00
4.10.075	Animals and Vehicles	
	First offense	\$100.00
	Second offense within 2 years	\$200.00
	Third subsequent offense within 2 years	\$500.00
4.40.005	Restraint of Dogs	\$100.00
4.40.015	Vaccination of dogs and cats	\$250.00
4.40.020	Registration of dangerous dogs	\$250.00
4.80.050	Penalty, abatement	\$100.00
6.20.155	Building permit requirements	\$50.00
6.40.010	Order to vacate or abate	\$100.00
6.80.010	Order to vacate	\$100.00
9.30.015	Storage of certain substances (populated area)	\$100.00
11.40.060	Illegal dumping (outside park)	\$200.00
11.40.060	Single use carry-out bags	
	First violation	\$100.00
	Second violation within 1 year	\$200.00
	For each additional violation within 1 year	\$500.00
13.20.010	Improper storage of hazardous material	\$100.00
13.20.885	Hazardous material	\$100.00
14.40.105	Peddlers / Solicitors	\$100.00
14.100.020(a)	Special event	\$100.00
14.140.085	Short-term rentals	
	First offense	Warning
	Second offense	\$250.00
	Third offense within 12-month period incurs fine and immediate revocation of the short-term rental license	\$500.00
15.10.025	Roller skating in street	\$100.00
15.10.030	Skateboarding or roller skating	\$100.00
15.10.035	Driving on private property	\$100.00
15.30.035	Entering intersections, etc., without sufficient space on other side	\$135.00
15.30.115	Cruising	
	First offense	\$100.00
	Second offense	\$200.00
	Third or subsequent offense within 2 years	\$250.00
15.40.015	Overtime Parking	\$42.00
15.40.060	Sleeping in vehicle after being warned	\$50.00
15.40.065	Vehicle Storage on Street	\$67.00
15.40.070	Commercial Vehicles in Residential Zones	\$67.00
15.40.075	For Sale/Non Emergency Repair	\$42.00
15.40.080	Preferential Parking	\$52.00
15.40.080(b)	Permit Required Area	\$52.00
15.40.080(c)	Fraudulent use of Permit	\$107.00

## FINES/PENALTIES – TOWN CODE VIOLATION

SECTION	OFFENSE	AMOUNT
15.40.085	Posted no Parking Special Events	\$42.00
15.40.090	Parking on Parkway	\$42.00
15.40.095	Marked Parking Space	\$42.00
15.40.100	Parking on Grade	\$42.00
15.40.105	Designated Parking VC22507.8	\$292.00
15.40.110	Marked Curb	\$42.00
15.40.275	Parking in Alleys Restricted to Loading or Unloading	\$42.00
15.50.015	Use of crosswalk by pedestrian	\$25.00
15.50.020	Pedestrian other than right angle	\$25.00
15.50.025	Standing in roadway	\$25.00
16.20.010	Curfew noise disturbance	\$500.00
16.20.015	Exterior noise levels for residential zones	\$500.00
16.20.020	Exterior noise levels for multi-family residence	\$500.00
16.20.025	Noise levels for commercial / industrial zones	\$500.00
16.20.030	Public property noise limits	\$500.00
16.20.035	Construction	\$500.00
16.20.040	Amplified sound	\$500.00
16.20.045	Street sales	\$500.00
16.20.050	Animals and birds	
	First offense	\$50.00
	Second offense within 2 years	\$200.00
	Third or subsequent offense within 2 years	\$500.00
16.20.055	Motor vehicles	\$500.00
16.20.060	Powered equipment	\$500.00
16.30.010	Noise limits	\$500.00
18.10.015(a)	Drinking in public	\$100.00
18.10.015(b)	Open container in public	\$100.00
18.10.020	Meetings (disturbing)	\$100.00
18.10.025(2)	Enter / remain in public while intoxicated	\$100.00
18.30.010(a)	Minor possession alcohol at social gathering	\$100.00
18.30.010(b)	Party host allow minor possession of alcohol	\$500.00
18.30.055	Adults, responsibility for juvenile	\$500.00
18.50.010	Crowds, dispersement	\$100.00
18.70.010	Discharge of firearm, etc. in Town	\$200.00
18.70.035	Sling shot	\$200.00
19.10.020(1)-(5)	Certain acts prohibited within park property	\$100.00
19.10.025(1)-(5)	Behavior of persons within park property	\$100.00
19.10.025(6)	Possess or ignite explosive, fireworks, rockets, etc	\$200.00
19.10.025(7)	Make or kindle a fire except in approved locations	\$100.00
19.10.025(8)-(17)	Behavior of persons within park property	\$100.00
19.10.027(1)	Animals in Parks – Dogs off leash	\$100.00
19.10.027(2)-(6)	Animals in parks – Other provisions	\$100.00
19.10.030(1)-(2)	Sanitation requirements	\$100.00
19.10.035(1)-(9)	Use of vehicles in parks (not subject to CVC or other Town Codes)	\$100.00

## FINES/PENALTIES – TOWN CODE VIOLATION

<b>SECTION</b>	<b>OFFENSE</b>	<b>AMOUNT</b>
19.10.037(1)-(6)	Use of bicycles in parks (not subject to CVC or other Town Codes)	\$100.00
19.10.037(1)-(6)	Use of skateboards, skates, scooters	\$100.00
19.10.040	Swimming or wadings in parks	\$100.00
19.10.050(1)-(3)	Advertising, sale of merchandise in parks	\$100.00
19.10.055(1)-(2)	Closing hours for parks, overnight activities prohibited	\$100.00
19.10.060	Closing sections of park	\$100.00
22.30.040	Storm water protections	\$100.00
28.20.030	Non-permit fine Taxicabs	\$100.00

## FINES/PENALTIES – LOS GATOS CALIFORNIA FIRE CODE

SECTION	OFFENSE	AMOUNT
106.2.1	Failure to obtain inspection-new installation	\$200.00
109.3.2	Failure to comply with notice / order	\$1,000.00
109.3.4	Destruction of signs - Unauthorized Tampering	\$200.00
301.1	Fire hazard prohibited (citations)	\$100.00
110	Unsafe buildings	\$200.00
401.8	Interference with Fire Department	\$200.00
105.1. 1	Unlawful to operate institutions without occupancy permit	\$200.00
503.2	Plans for access roads	\$100.00
507.5	Plans for fire hydrant systems	\$100.00
501.4	Access road and fire hydrant installation timing	\$100.00
507	Hydrant identification-reflective markers	\$100.00
505	Premises identification	\$100.00
901.6	Fire protection in recreational vehicle and mobile home parks	\$100.00
503.4	Closure of fire roads; obstruction-access road	\$200.00
504.2	Posting of signs on exterior doors blocked by storage	\$100.00
506.1	Key box	\$100.00
901.7	Notification of Fire Department for fire alarm servicing	\$100.00
901.8	Tampering with fire equipment	\$200.00
901.8	Tampering with fire hydrant or fire equipment	\$200.00
901.8.1	Tampering with barriers, etc.	\$200.00
507.5.4	Obstructing fire protection equipment	\$100.00
507.5.5	Clear space around hydrants	\$100.00
509.2	Fire extinguishing equipment obstruction	\$100.00
509.2	Fire alarm equipment obstruction	\$100.00
509.1	Identification of fire protection equipment	\$100.00
906	Sale of defective fire extinguishers	\$200.00
907	Fire alarm systems	\$200.00
307.1	Open burning	\$100.00
307.4.1	Bonfires	\$100.00
304.1.1	Accumulation of waste material	\$150.00
315.1	Storage and handling of readily combustible materials	\$100.00
315.3.4	Combustible storage in attics	\$100.00
807.1	Decorative material	\$100.00
801	Atrium furnishings	\$150.00
603.9	Protection of gas meters	\$100.00
603	Heating appliances	\$100.00
308	Use of open flame restricted	\$100.00
305.2	Discarding burning objects	\$100.00
305.2	Hot ashes and other dangerous materials	\$100.00
311.1	Vacant building (maintenance)	\$100.00
1003.6	Exit obstruction	\$200.00



## FINES/PENALTIES – LOS GATOS CALIFORNIA FIRE CODE

SECTION	OFFENSE	AMOUNT
1010.1	Exit doors	\$200.00
1013	Exit illumination	\$200.00
1008.1	Lighting requirements-exit	\$200.00
3309	Reporting of fires	\$100.00
202	False alarms	\$100.00
1018.1	Aisles	\$150.00
1024.1	Use of exit ways	\$200.00
1013.1	Marking and lighting of exits	\$150.00
107.6	Overcrowding	\$200.00
308.1	Open flame	\$100.00
2311.2	Storage and use of flammable and combustible liquids in repair garages	\$100.00
2311.2.3.1	Liquids drained from vehicles	\$150.00
2311.3	Source of ignition	\$100.00
2311.2.2	Oily waste materials	\$100.00
2803.1	Open yard storage	\$100.00
2803.2	Dust control	\$100.00
3103.8	Location of tents and air-supported structures	\$100.00
3103.9	Anchorage required	\$100.00
3104.2	Flame-retardant treatment	\$200.00
3104.12/13	Fire extinguishers and other fire protection equipment	\$100.00
3104.14	Occupant load	\$100.00
3103.12	Exits / Means of Egress	\$100.00
3103.12.8	Maintenance of exit ways	\$100.00
3103.12.7	Exit illumination	\$100.00
3104.6	Smoking	\$100.00
3104.7	Open Flame	\$100.00
3104.15	Heating and cooking equipment	\$100.00
3104.17.2	Storage of flammable or combustible liquid	\$150.00
3104.19	Generators	\$100.00
2108.1	Fire protection	\$100.00
2107.3	Solvent storage	\$100.00
2105.1.5.4	Public access Customer area	\$100.00
2105.1.1	Warning label and signs	\$50.00
2403.2.6	Smoking prohibited	\$100.00
2403.2.7	Welding warning signs	\$100.00
2403.2.1	Electrical wiring and equipment	\$100.00
2404.2	Location of spray-finishing operations	\$200.00
2404.3.2	Spray booths	\$100.00
2404.6.1.2	Dry filters – Drying Apparatus	\$100.00
2404.6	Sources of ignition	\$150.00

## FINES/PENALTIES – LOS GATOS CALIFORNIA FIRE CODE

SECTION	OFFENSE	AMOUNT
2404.7	Ventilation of spray booths and spraying areas	\$100.00
2404.9	Limited spraying areas	\$50.00
2403.3	Storage and handling of flammable or combustible liquids	\$75.00
2404.4	Fire protection equipment	\$50.00
2404.5	Operation and maintenance	\$50.00
2404.6.1.2	Drying apparatus	\$50.00
2405.2	Location of dip tank operations	\$150.00
2405.7	Ventilation of vapor areas	\$100.00
2405.6	Sources of ignition	\$150.00
2405.4.1	Fire extinguishing equipment	\$100.00
2405.3.4	Dip tank covers	\$100.00
2405.9	Hardening and tempering tanks	\$100.00
2405.11	Coating operations	\$100.00
2407	Electrostatic apparatus	\$150.00
2408	Organic peroxides and dual-component coatings	\$100.00
2408.5	Source of ignition	\$100.00
5906.5.7	Fire extinguishing materials	\$100.00
5906.1	Handling of magnesium fines (fine magnesium scrap)	\$100.00
202	Hot work area	\$100.00
202	Location of cylinders	\$100.00
2905	Process building	\$100.00
2909	Storage of raw material and finished products	\$100.00
2906	Process mills, mixers and kettles	\$100.00
2904.1	Electrical equipment	\$100.00
2904.3	Protection against static electricity and lighting	\$100.00
2903.4	Fire protection	\$100.00
2901.3	Maintenance	\$100.00
2703.1	Emergency control station and alarms	\$100.00
2703.2.3	Piping and tubing	\$100.00
2703.4	Emergency plan	\$100.00
2703.13	Gas detection	\$100.00
2703.10	Fire protection	\$100.00
2703.15.1	Electrical equipment	\$100.00
2703.15.2	Ventilation requirements	\$100.00
2704	General storage requirements	\$100.00
2704.3.1	Inside HPM storage	\$100.00
2704.3.3	Separation of HPM	\$100.00
2705.3	Handling HPM in existing buildings	\$100.00
2705.3	Requirements for HPM gases	\$100.00
2705.3.2	Transportation of HPM in service corridors	\$100.00
2705.3.4	Design of carts and trucks	\$100.00

## FINES/PENALTIES – LOS GATOS CALIFORNIA FIRE CODE

SECTION	OFFENSE	AMOUNT
2303.1	Location of dispensing operations	\$100.00
2303.1	Installation of dispensing devices	\$100.00
2304.1	Supervision of dispensing operations	\$100.00
2305.4	Sources of ignition	\$100.00
2305.6	Signs	\$100.00
2305.5	Fire protection	\$100.00
2305.7	Clearance of combustibles	\$100.00
2305.2	Maintenance	\$100.00
2306.2	Storage of fuel	\$100.00
2306.7	Dispensing	\$100.00
2301.5	Electrical equipment	\$100.00
2301.6	Heating equipment	\$100.00
2305.5	Fire protections	\$100.00
2306.7.9	Vapor recovery	\$100.00
2307.3	Attendants	\$100.00
2307.4	LPG dispensing location	\$100.00
2307.5	LPG dispensing equipment	\$100.00
2308.3	Location for CNG dispensing operations	\$100.00
2308.4	Private fueling of vehicles	\$100.00
2308.6	Manual shut off valve	\$100.00
2308.8	Discharge of CNG from vehicle fuel containers	\$100.00
3003.1	Ventilation	\$100.00
606.12.5	Ammonia discharge	\$100.00
606.7	Emergency signs and labels	\$100.00
5303.1	Compressed gas containers, cylinders and tanks	\$100.00
5303.4	Marking	\$100.00
5303.5	Security	\$100.00
5303.6	Valve protection	\$100.00
5303.7	Separation from hazardous conditions	\$100.00
5303.8	Wiring and equipment	\$100.00
5303.9	Service repair	\$100.00
5303.10	Unauthorized use	\$100.00
5303.11	Exposure to fire	\$100.00
5303.12	Leaks, damage or corrosion	\$100.00
5303.13	Surface or unprotected storage areas	\$100.00
5303.15	Lightning	\$100.00
5304	Storage	\$100.00
5305	Use and handling	\$100.00
5306	Medical gas systems	\$100.00
5503.1	Construction of containers	\$100.00
5503.1	Containers	\$100.00

## FINES/PENALTIES – LOS GATOS CALIFORNIA FIRE CODE

SECTION	OFFENSE	AMOUNT
5503.2	Pressure relief devices	\$100.00
5503.4	Marking	\$100.00
5503.60	Electrical equipment	\$100.00
5505.1.2	Piping materials and construction	\$100.00
5505.4	Piping materials and construction	\$100.00
5505.5	Handling	\$100.00
2203.2	Housekeeping	\$100.00
2203.1	Smoking and open flames	\$100.00
5701.4	Permit and plans for flammable and combustible liquid storage electrical	\$100.00
5703.2	Fire protection	\$100.00
5703.4	Spill control and secondary containment	\$100.00
5703.5	Labeling and signs	\$100.00
5704.2.1	Change of tank contents	\$100.00
5704.2.3	Labeling and signs	\$100.00
5704.2.4	Sources of ignition	\$100.00
5704.2.5	Explosion control	\$100.00
5704.2.6	Separation from incompatible materials	\$100.00
5704.2.7	Design of tanks, containers and equipment	\$100.00
5704.2.8	Below grade vaults	\$100.00
5704.2.7.6	Inspection, repair, alteration or reconstruction of tanks and piping	\$100.00
5704.2.8.2	Seismic design	\$100.00
5704.2.7.3	Tank vents for normal venting	\$100.00
5704.2.9.6.1	Prohibited locations of above ground tanks	\$200.00
5704.2.9.6.2	Separation of tanks	\$100.00
5704.2.7.4	Emergency of relief venting for tanks	\$100.00
5704.2.7.5	Tank openings other than vents	\$100.00
5704.2.10	Drainage control and diking	\$100.00
5704.3	Container and portable tank storage outside of buildings	\$100.00
5704.2.9.5	Stationary above ground tank storage inside buildings	\$100.00
5704.3.3	Container and portable tank storage inside buildings	\$100.00
5704.2.11	Underground tank storage	\$100.00
5705.2	Liquid transfer	\$100.00
5705.3.6	Cleaning with Class I or II liquids	\$150.00
5706.2	Storage and dispensing at construction sites	\$100.00
5706.2.8	Tank vehicles and vehicle operation	\$100.00
5001.5	Permits required for hazardous materials	\$200.00
5001.5.1	Hazardous material management	\$100.00
5003.2.1	Design of containers, cylinders and tanks	\$100.00
5003.2.2	Piping, tubing, valves and fittings	\$100.00

## FINES/PENALTIES – LOS GATOS CALIFORNIA FIRE CODE

5003.2.3	Suitability of equipment	\$100.00
5003.2.4	Installation of tanks	\$100.00
5003.2.5	Empty containers and tanks	\$100.00
5003.2.6	Maintenance	\$100.00
5003.3	Release of hazardous material	\$1,000.00
5003.4	Material safety data sheets	\$100.00
5003.5	Identification signs	\$100.00
5003.6	Signs	\$100.00
5003.7	Sources of ignition	\$100.00
5003.8	Construction requirement	\$100.00
5003.9	General safety precautions	\$100.00
5003.10	Handling and transportation	\$100.00
5001.6	Facility closure	\$100.00
5001.4	Retail and wholesale storage and display	\$100.00
5001.1	Exempt amounts	\$100.00
5004	Storage, general	\$100.00
6004	Toxic and highly toxic compressed gases	\$100.00
6303	Oxidizers	\$100.00
6203	Organic peroxides	\$100.00
6403	Pyrophoric materials	\$100.00
6703	Water relative solids and liquids	\$100.00
6003	Highly toxic and toxic solids and liquids	\$100.00
6603	Radioactive materials	\$100.00
5403	Corrosives	\$100.00
5005.1.1	Separation from hazardous material storage	\$100.00
5004.2	Spill control	\$100.00
5005.1.5	Emergency power	\$100.00
5005.1.6	Supervision	\$100.00
5005.1.7	Lighting	\$100.00
5005.1.8	Fire extinguishing systems	\$100.00
5005.1.9	Ventilation	\$100.00
5304.1	Container position for gases	\$100.00
NFPA 55	Bulk oxygen systems	\$100.00
NFPA 55	Liquid transfer	\$100.00
6405.3	Silane	\$100.00
5005.2	Indoor dispensing and use	\$100.00
5005.3	Outdoor dispensing and use	\$100.00
5005.4	Handling	\$100.00
3205.2	Ignition sources	\$100.00
3205.4	Aisle maintenance	\$100.00
3206.3	Separation of high-piled storage areas	\$100.00

## FINES/PENALTIES – LOS GATOS CALIFORNIA FIRE CODE

3206.4	Fire sprinklers	\$100.00
3206.5	Fire detection	\$100.00
3206.6	Building access	\$100.00
3206.7	Smoke and heat removal	\$100.00
3206.8	Hose stations and hose connections	\$100.00
3206.9	Aisles	\$100.00
3206.10	Portable fire extinguishers	\$100.00
3207.2	Fire protection for solid-piled and shelf storage	\$100.00
3207.3	Pile dimensions and height limitations	\$100.00
3208.2	Fire protection for rack storage	\$100.00
3208.3	Flue spaces	\$100.00
3208.5	Extra-high rack storage systems	\$100.00
6103	Installation of equipment	\$100.00
6104	Location of containers	\$100.00
6105	Prohibited use of Lp-gas	\$100.00
6106	Dispensing	\$100.00
6107	Safety devices	\$100.00
6107.2	Smoking and other sources of ignition	\$100.00
6107.3	Clearance to combustibles	\$100.00
6107.4	Protecting containers from vehicles	\$100.00
6108	Fire protection	\$100.00
6109	Storage of portable containers awaiting use or resale	\$100.00
6110	Containers not in service	\$100.00
6111	Parking and garaging tank vehicles	\$100.00
4811.6	Smoking	\$100.00
6504	Film storage	\$100.00
605.9	Use of temporary wiring	\$100.00
605.1	Abatement of electrical hazards	\$100.00
605.8	Electrical motors	\$100.00
605.5	Extension cords	\$100.00
605.4	Multi plug adaptors	\$100.00
605.4.1	Power taps	\$100.00
605.3	Access to switchboards and panel boards	\$100.00
3301	Fire safety during construction	\$100.00
3304	Precautions against fire	\$100.00
5104	Storage of aerosol products	\$100.00
5106	Retail display of aerosol products	\$100.00



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**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
<b>General Development Fees</b>		
Address Processing Fee - per address	\$160.00	\$165.00
BMP Document Processing Fee	\$575.00	\$593.00
<b>Annexation Fees</b>		
1 Lot	\$3,010.00	\$3,106.00
2 Lots	\$1,505.00	\$1,553.00
3 Lots	\$1,005.00	\$1,037.00
4 Lots	\$755.00	\$779.00
5 Lot or more	\$600.00	\$619.00
<b>Building Permit Fees</b>		
Fee for issuing/reinstating a Building Permit	\$55.00	\$57.00
Additional Building Permit Fee	\$30.00	\$31.00
Demolition Permit	Residential: \$265.00	\$273.00
	Commercial: \$465.00	\$480.00
<b>New Construction and Addition</b>		
<b>Construction Valuation</b>		
\$1.00 to \$500.00	\$32.99	\$33.58
\$501.00 to \$2,000.00	\$32.99 for the first \$500.00 plus \$4.28 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	\$33.58 for the first \$500.00 plus \$4.36 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$97.23 for the first \$2,000.00 plus \$19.66 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$98.98 for the first \$2,000.00 plus \$20.01 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$549.32 for the first \$25,000.00 plus \$14.18 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$559.21 for the first \$25,000.00 plus \$14.44 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$903.83 for the first \$50,000.00 plus \$9.83 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$920.10 for the first \$50,000.00 plus \$10.01 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,395.23 for the first \$100,000.00 plus \$7.86 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	\$1,420.34 for the first \$100,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,540.19 for the first \$500,000.00 plus \$6.67 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	\$4,621.91 for the first \$500,000.00 plus \$6.79 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and over	\$7,874.69 for the first \$1,000,000.00 plus \$4.42 for each additional \$1,000.00 or fraction thereof	\$8,016.43 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof
<b>Special Services &amp; Inspections</b>		
Inspection outside normal business hours (4 hr. minimum)	\$192.00/hr.	\$198.00/hr.
Re-inspection fees	\$160.00/hr.	\$165.00/hr.
Inspections for which no fee is specifically indicated (2 hr. minimum)	\$160.00/hr.	\$165.00/hr.
Additional plan review required by changes, additions or revisions to plans (1 hr. minimum)	\$152.50/hr.	\$157.00/hr.

**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
Services for which no fee is specifically indicated (1/2 hr. minimum)	\$160.00/hr.	\$165.00/hr.
Permit/Plan check time extension (per permit) (applies to permits that have not expired)	\$78.00	\$80.00
Express plan review or initial review (1 hr. minimum)	\$160.00/hr.	\$165.00/hr.
Application for the Appeals Building Board Review	\$273.00	\$282.00
Temporary Certificate of Occupancy	\$1,095.00	\$1,130.00
<b>Other Miscellaneous Factors to Determine Construction Valuation</b>		
Convert Garage to habitable space	\$117.00/sq. ft.	\$121.00/sq.ft.
Convert unfinished basement or attic to habitable	\$127.00/sq. ft.	\$131.00/sq.ft.
Pools/Spas (gunite)	\$76.00/sq. ft.	\$78.00/sq.ft.
Siding - aluminum/vinyl/wood	\$32.00/sq. ft.	\$33.00/sq.ft.
Commercial Awning or Canopy	Aluminum \$32.00/sq. ft.	\$33.00/sq.ft.
	Canvas \$24.00/sq. ft.	\$25.00/sq.ft.
Fence or Freestanding Wall (over 6" high)	Wood or metal \$49.00/lf.	\$51.00/sq.ft.
	Masonry \$85.00/lf.	\$88.00/sq.ft.
Decks/Balcony	\$47.00/sq. ft.	\$49.00/sq.ft.
Wood Deck	\$20.00/sq. ft	\$21.00/sq.ft.
Re-roofs	\$3.00/sq. ft.	\$3.10/sq.ft.
Retaining Walls	\$107.00/lf.	\$110.00/sq.ft.
<b>Special Systems Fees</b>		
Emergency generation, wind power, special HVAC systems, etc.	Plan Review (1 hr. minimum) \$152.50/hr.	Plan Review (1 hr. minimum) \$157.00/hr.
	Field Inspection (2 hr. minimum) \$160.00/hr.	Field Inspection (2 hr. minimum) \$165.00/hr.
Photovoltaic - Roof & Ground Mounted - Residential	Plan Review (1/4 hr. minimum) \$152.50/hr.	Plan Review (1/4 hr. minimum) \$157.00/hr.
	Field Inspection (1 hr. minimum) \$160.00/hr.	Field Inspection (1 hr. minimum) \$165.00/hr.
Photovoltaic - Roof & Ground Mounted - Commercial	Plan Review (1 hr. minimum) \$152.50/hr.	Plan Review (1 hr. minimum) \$157.00/hr.
	Field Inspection (2 hr. minimum) \$160.00/hr.	Field Inspection (2 hr. minimum) \$165.00/hr.
<b>Electrical Permit Fees</b>		
Fee for issuing/reinstating an Electrical Permit	\$55.00	\$57.00
Additional Electrical Permit Fee	\$25.00	\$26.00
<b>Plan Review &amp; Re-inspection Fees</b>		
Plan review fee	25% of Electrical Permit Fee	
Additional plan review	\$152.50/hr.	\$157.00/hr.
Re-inspection fee	\$160.00/hr.	\$165.00/hr.
<b>System Fee Schedule</b>		
Private swimming pools	\$63.00	\$65.00
Public swimming pools	\$114.00	\$118.00
Temporary power poles	\$78.00	\$80.00
Temporary distribution system & temporary lighting	\$38.00	\$39.00
Installation of illuminated signs (each)	\$101.00	\$104.00
<b>Unit Fee Schedule</b>		
Receptacle, switch and lights	\$2.00	\$2.06
Residential appliances/new circuits (cook top, oven, range, disposals, clothes dryers, or other motor operated appliances not exceeding one horsepower)	\$6.00	\$6.19

**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
Nonresidential appliances/new circuits (medical & dental devices, food, beverage, drinking fountains, laundry machines, or other similar equipment) NOTE: for other types of air conditioners and other motor-driven appliances having larger electrical ratings, see <u>Generators/Motors</u>	\$8.00	\$8.26
Power apparatus (generators, transformers, A/C, heat pumps, baking equipment)	Up to 10 KV, each \$16.00	Up to 10 KV, each \$17.00
	Over 10 KV not over 50 KV, each \$32.00	Over 10 KV not over 50 KV, each \$33.00
	Over 50 KV and not over 100 KV, each \$63.00	Over 50 KV and not over 100 KV, each \$65.00
	Over 100 KV, each \$84.00	Over 100 KV, each \$87.00
Motors	Up to 10 hp \$16.00	Up to 10 hp \$17.00
	Up to 25 hp \$32.00	Up to 25 hp \$33.00
	Up to 55 hp \$63.00	Up to 55 hp \$65.00
	Over 55 hp \$92.00	Over 55 hp \$95.00
Transformers	Up to 5 KVA \$16.00	Up to 5 KVA \$17.00
	Up to 10 KVA \$32.00	Up to 10 KVA \$33.00
	Up to 50 KVA \$53.00	Up to 50 KVA \$55.00
	Over 50 KVA \$77.00	Over 50 KVA \$79.00
Busways/conduits (per 100 ft)	\$8.00	\$8.26
Service equipment	200 amps or less \$78.00	200 amps or less \$80.00
	201 to 999 amps \$108.00	201 to 999 amps \$111.00
	Sub-panels \$38.00	Sub-panels \$39.00
Installation of spas or saunas	\$38.00	\$39.00
<b>Other Electrical Fees</b>		
Duplicate job card	\$25.00	\$26.00
Permit extension (applies to permits that have not expired)	\$78.00	\$80.00
<b>Mechanical Permit Fees</b>		
Fee for issuing/reinstating a Mechanical Permit	\$55.00	\$57.00
Additional Mechanical Permit Fee	\$25.00	\$26.00
<b>Plan Review &amp; Re-inspection Fees</b>		
Plan review fee	25% of Mechanical Permit Fee	
Additional plan review	\$152.50/hr.	\$157.00/hr.
Re-inspection fee	\$160.00/hr.	\$165.00/hr.
<b>Unit Fee Schedule</b>		
Installation, of each heating system, A/C, boiler, compressor or air handler	\$38.00	\$39.00
Each duct repair or alteration	\$11.00	\$11.35
Each fireplace appliance	\$32.00	\$33.00
Each ventilating fan	\$11.00	\$11.35
Installation of separate flue or vents not included with the installation of an appliance	\$11.00	\$11.35
Installation of each hood with mechanical exhaust	Residential \$32.00	Residential \$33.00
	Commercial \$114.00	Commercial \$118.00
Each new or repair of gas piping system	\$70.00	\$72.00
Each additional gas outlet	\$23.00	\$24.00
Installation of evaporative cooler	\$32.00	\$33.00

**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
<b>Other Mechanical Fees</b>		
Duplicate job card	\$25.00	\$26.00
Permit extension (applies to permits that have not expired)	\$78.00	\$80.00
<b>Plumbing Permit Fees</b>		
Fee for issuing/reinstating a Plumbing Permit	\$55.00	\$57.00
Additional Plumbing Permit Fee	\$25.00	\$26.00
<b>Plan Review &amp; Re-inspection Fees</b>		
Additional plan review	\$152.50/hr.	\$157.00/hr.
Re-inspection fee	\$160.00/hr.	\$165.00/hr.
<b>System Fee Schedule</b>		
Private swimming pools (including heater, water piping, gas piping)	\$92.00	\$95.00
Public swimming pools (including heater, water piping, gas piping)	\$138.00	\$142.00
Lawn sprinkler system on one meter	\$38.00	\$39.00
Each new or repair of gas piping system	\$70.00	\$72.00
Each drainage, sewer system	\$38.00	\$39.00
Radiant floor heating system	\$114.00	\$118.00
<b>Unit Fee Schedule</b>		
Each plumbing fixture or trap or set of fixtures on one trap	\$11.00	\$11.35
Each sewer cleanout, backflow device	\$11.00	\$11.35
Each septic system abatement	\$114.00	\$118.00
Rainwater systems - per drain (inside building)	\$11.00	\$11.35
Each water heater, water softener	\$32.00	\$33.00
Each grease interceptor (750 gallon capacity)	\$78.00	\$80.00
Each grease trap (1-4 fixtures)	\$44.00	\$45.00
Residential water re-piping	\$114.00	\$118.00
Each ejector/sump pump	\$38.00	\$39.00
Each vacuum breaker/hose bib	\$11.00	\$11.35
Each water piping system repair or replacement	\$24.00	\$25.00
Each additional gas outlet	\$24.00	\$25.00
<b>Other Plumbing Fees</b>		
Duplicate job card	\$25.00	\$26.00
Permit extension (applies to permits that have not expired)	\$78.00	\$80.00
<b>Other Fees</b>		
Duplicate Inspection Card	\$30.00	\$31.00
NPDES Inspection Fee (Charged on all building permits with the potential to generate non-point source storm water runoff during construction)	\$70.00	\$72.00
<b>Architecture and Site Applications - Development Review Committee (DRC) Approval*</b>		
New single family detached (HR and RC zones)	\$8,978.00	\$9,265.00
<i>Engineering Development Review Service Fee</i>	\$4,151.00	\$4,284.00
New non-custom single family detached (HR and RC zones) per unit/model, as part of a Planned Development**	\$6,235.00	\$6,435.00
<i>Engineering Development Review Service Fee</i>	\$4,148.00	\$4,281.00
New single family or two family units	\$6,187.00	\$6,385.00
<i>Engineering Development Review Service Fee</i>	\$4,149.00	\$4,282.00

**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
New single family or two family (any other zone) per unit/model new nonresidential or multiple family per building as part of a Planned Development**	\$4,421.00	\$4,562.00
<i>Engineering Development Review Service Fee</i>	\$4,153.00	\$4,286.00
Minor projects (a development proposal that does not significantly change the size, mass, appearance or neighborhood impact of a structure, property or parking lot)	\$2,243.00	\$2,315.00
<i>Engineering Development Review Service Fee</i>	\$3,186.00	\$3,288.00
<b>Architecture and Site Applications - Planning Commission Approval</b>		
Supplemental fee DRC applications as determined with fee #146 or minor residential development applications or applications that are part of a Planned Development that require Planning Commission approval	\$3,168.00	\$3,269.00
<i>Engineering Development Review Service Fee</i>	\$1,157.00	\$1,194.00
New two family unit	\$9,437.00	\$9,739.00
<i>Engineering Development Review Service Fee</i>	\$4,151.00	\$4,284.00
New nonresidential (includes conceptual Planned Development elevations)	\$10,832.00	\$11,179.00
<i>Engineering Development Review Service Fee</i>	\$4,151.00	\$4,284.00
New multiple family (includes conceptual Planned Development elevations)	\$9,847.00	\$10,162.00
<i>Engineering Development Review Service Fee</i>	\$4,149.00	\$4,282.00
All other (i.e. exceed FAR, major grading, etc.)	\$5,491.00	\$5,667.00
<i>Engineering Development Review Service Fee</i>	\$4,151.00	\$4,284.00
<b>Conditional Use Permits</b>		
Conditional Use Permit	\$6,351.00	\$6,554.00
<i>Engineering Development Review Service Fee</i>	\$1,351.00	\$1,394.00
Conditional Use Permit (when consolidated with another application for new development)	\$1,056.00	\$1,090.00
<i>Engineering Development Review Service Fee</i>	\$774.00	\$799.00
Conditional Use Permit for Minor Restaurant (DRC Approval)	\$3,865.00	\$3,989.00
<i>Engineering Development Review Service Fee</i>	\$1,160.00	\$1,197.00
Conditional Use Permit for Major Restaurant (PC Approval) Tier 1	\$6,351.00	\$6,554.00
<i>Engineering Development Review Service Fee</i>	\$1,736.00	\$1,792.00
Conditional Use Permit for Major Restaurant (PC Approval) Tier 2 includes alcohol and/or entertainment (must pay #159 below with this application)	\$7,506.00	\$7,746.00
<i>Engineering Development Review Service Fee</i>	\$1,735.00	\$1,791.00
Applications that require Town Council Approval (these fees supplement the above established fees)	\$3,012.00	\$3,108.00
<i>Engineering Development Review Service Fee</i>	\$1,158.00	\$1,195.00
<b>Planning Division Certificates of Use and Occupancy</b>		
Change of use	\$230.00	\$237.00
Change of occupancy (excluding change of proprietor of a continuing business enterprise)	\$155.00	\$160.00

**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
<b>Sign Application</b>		
New permanent sign	\$310.00	\$320.00
Temporary nonresidential sign	\$99.00	\$102.00
Change of face only	\$155.00	\$160.00
Sign program	\$2,075.00	\$2,141.00
<b>Administrative Land Use Permit</b>		
Minor telecommunications facility (i.e. microcell, 8,021 lb. or equivalent)	\$1,535.00	\$1,584.00
Major telecommunications facility which do not require a Conditional Use Permit	\$3,681.00	\$3,799.00
<b>Other Zoning Approvals Fees</b>		
Variance	\$4,671.00	\$4,820.00
<i>Engineering Development Review Service Fee</i>	\$1,351.00	\$1,394.00
Minor Residential Development (see #151)	\$2,243.00	\$2,315.00
Agricultural Preserve Withdrawal	\$3,810.00	\$3,932.00
Home Occupation Permit	\$155.00	\$160.00
Accessory Dwelling Unit	\$1,340.00	\$1,383.00
<b>Subdivisions</b>		
Lot Line Adjustment (DRC Approval)	\$2,128.00	\$2,196.00
<i>Engineering Development Review Service Fee</i>	\$3,571.00	\$3,685.00
4 Lots or Less (DRC Approval)	\$8,575.00	\$8,849.00
<i>Engineering Development Review Service Fee</i>	\$3,960.00	\$4,087.00
4 Lots or Less (as part of a Planned Development) (DRC Approval)	\$3,541.00	\$3,654.00
<i>Engineering Development Review Service Fee</i>	\$4,153.00	\$4,286.00
5 Lots or More	\$9,660.00	\$9,969.00
<i>Engineering Development Review Service Fee</i>	\$5,115.00	\$5,279.00
5 Lots or More (as part of a Planned Development) (DRC Approval)	\$4,152.00	\$4,285.00
<i>Engineering Development Review Service Fee</i>	\$5,118.00	\$5,282.00
Lot Merger and Reversion to Acreage (DRC Approval)	\$1,055.00	\$1,089.00
<i>Engineering Development Review Service Fee</i>	\$3,570.00	\$3,684.00
Condominium	\$7,445.00	\$7,683.00
Condominium (as part of a Planned Development)	\$3,541.00	\$3,654.00
Certificate of Compliance (DRC Approval)	\$3,076.00	\$3,174.00
<i>Engineering Development Review Service Fee</i>	\$2,219.00	\$2,290.00
VTM applications that require Town Council approval, Subdivision and/or DRC applications that require Planning Commission approval. This fee supplements the above-established fees.	\$2,824.00	\$2,914.00
<b>Miscellaneous Application Fees</b>		
Push Cart Permit	\$492.00	\$508.00
Auto Dealer Events	Smaller Promotional Events \$82.00 Large Promotional Events \$401.00	Smaller Promotional Events \$85.00 Large Promotional Events \$414.00
News rack Permit Fee	\$390.00	\$402.00
<b>Environmental Assessment Fees</b>		
Draft Initial Study Review Fee (or actual cost if part of a Planned Development, General Plan and/or Town Code Amendment)	\$2,786.00	\$2,875.00
<i>Engineering Development Review Service Fee</i>	\$1,931.00	\$1,993.00

**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
<b>Appeals</b>		
Fee to appeal Planning Commission decision to Town Council	Per Residential \$438.00	Per Residential \$452.00
	Per Commercial, multi-family or tentative map \$1,763.00	Per Commercial, multi-family or tentative map \$1,819.00
Fee to remand applications from Town Council to Planning Commission	Fully allocated hourly rate for all personnel plus additional fees	Fully allocated hourly rate for all personnel plus additional fees
Fee to appeal Director of Community Development or Development Review Committee decision to Planning Commission	Per Residential \$221.00	Per Residential \$228.00
	Per Commercial \$882.00	Per Commercial \$910.00
Tree appeals	\$90.00	\$93.00
<b>Zoning Research</b>		
Basic Zoning Letter	\$155.00	\$160.00
Legal non-conforming verification	\$650.00	\$671.00
Reconstruction of legal non-conforming structures (Burndown Letter)	\$276.00	\$285.00
<b>Other Planning Division Fees</b>		
Fence Height Exceptions	\$276.00	\$285.00
<b>Engineering Plan Check Fee</b>		
Application Fee	\$490.00	\$505.00
\$20,000.00 to \$80,000.00	\$3,100.00 plus 9% of valuation	\$3,199.00 plus 9% of valuation
Greater than \$80,000	\$8,500.00 plus 8.5% valuation	\$8,772.00 plus 8.5% valuation
<b>Inspection Fee</b>		
\$20,000.00 to \$80,000.00	\$1,500.00 plus 6.5% of valuation	\$1,548.00 plus 6.5% of valuation
Greater than \$80,000.00	\$5,400.00 plus 4.0% of valuation	\$5,573.00 plus 4.0% of valuation
<b>Work In or Use of Public Right of Way</b>		
Encroachment Permit - Residential	Work up to \$4,000.00 - \$305.00	Work up to \$4,000.00 - \$315.00
	Each additional \$2,000.00 - \$160.00	Each additional \$2,000.00 - \$165.00
Encroachment Permit - Collector/Arterial Streets**	Work up to \$4,000.00 - \$1,580.00	Work up to \$4,000.00 - \$1,631.00
	Each additional \$2,000.00 - \$345.00	Each additional \$2,000.00 - \$356.00
Temporary Encroachment Permit	\$150.00	\$155.00
Dumpster Permit	\$150.00	\$155.00
Storage Permit	\$150.00***	\$155.00***
<b>NPDES</b>		
Inspection Fee - Grading Permits	Single Family Residential \$730.00	Single Family Residential \$753.00
	Commercial or Multi Family Residential \$1,135.00	Commercial or Multi Family Residential \$1,171.00
Inspection Fee - Encroachment Permits and Some Storage Permits	Single Family Residential \$200.00	Single Family Residential \$206.00
	Commercial or Multi Family Residential \$325.00	Commercial or Multi Family Residential \$335.00
	Plus \$485.00 per LID facility	Plus \$501.00 per LID facility
Inspection of Storm Water Treatment Measures	\$500.00 per facility	\$516.00 per facility
Annual Stormwater/Limited Impact Development (LID) Permit	Per Visit and 1st facility inspection \$485.00	Per Visit and 1st facility inspection \$501.00
	Every additional facility inspection \$160.00	Every additional facility inspection \$165.00
<b>Engineering Subdivision Map Checking</b>		
1-4 lots	\$2,855.00*	\$2,946.00*
5 or more lots	\$3,995.00*	\$4,123.00*

**FY 2020/21 Fee Consumer Price Index (CPI) and Building Cost Index (BCI) Adjustments**

<b>Fee Name</b>	<b>FY 2019/20 Adopted</b>	<b>FY 2020/21 Proposed</b>
<b>Traffic Impact Analysis or Parking Study</b>		
Staff Review Fee	\$664.00 plus 10% of the traffic consultant report cost	\$685.00 plus 10% of the traffic consultant report cost
Site Distance Analysis	\$178.00 per review not to exceed two hours. Actual cost for staff time when analysis exceeds two hours.	\$184.00 per review not to exceed two hours. Actual cost for staff time when analysis exceeds two hours.
Traffic Impact Mitigation Fee	\$958.00 per new average daily trip generated	\$989.00 per new average daily trip generated
<b>Storm Drainage Fees</b>		
Development Projects	Single family lots Section 24.60.035(b) (3): For subdivision whose lots exceed one acre, the fee shall not exceed that of one acre per lot \$4,228.00/ac.	Single family lots Section 24.60.035(b) (3): For subdivision whose lots exceed one acre, the fee shall not exceed that of one acre per lot \$4,363.00/ac.
	Multiple family dwelling units - initial unit \$4,228.00/ac.	Multiple family dwelling units - initial unit \$4,363.00/ac.
	Multiple family dwelling units - each unit after initial (not to exceed \$4,622.00/ac.) \$159.00	Multiple family dwelling units - each unit after initial (not to exceed \$4,622.00/ac.) \$164.00
	Commercial, industrial, hospitals, churches, schools, and others \$5,286.00/ac.	Commercial, industrial, hospitals, churches, schools, and others \$5,455.00/ac.
<b>Street Improvement in-lieu fee</b>		
Sidewalks	\$16.00/sq. ft.	\$20.00/sq.ft.
Curb and Gutter	\$68.00/lf.	\$100.00/lf.
<b>Hauling Permits</b>		
House Moving Fee	\$3,490.00*	\$3,602.00**
<b>Construction Activities Mitigation Fee</b>		
New Buildings and Additions	Residential (per square foot added) \$1.17/sq.ft.*	Residential (per square foot added) \$1.19/sq.ft.*
	Non-residential (per square foot added) \$1.17/sq.ft.*	Non-residential (per square foot added) \$1.19/sq.ft.*
<b>Other Engineering Fees</b>		
Engineering Reversion to Acreage	\$2,395.00 plus initial deposit of \$2,500 for surveyor	\$2,472.00 plus initial deposit of \$2,500 for surveyor
Engineering Lot Merger	\$3,480.00 plus surveyor deposit	\$3,591.00 plus surveyor deposit
Engineering Lot Line Adjustments	\$3,480.00 plus surveyor deposit	\$3,591.00 plus surveyor deposit
Certificate of Compliance	\$3,480.00 plus surveyor deposit	\$3,591.00 plus surveyor deposit
Abandon Excess Public Right-of-Way & Public Easement	\$4,345.00 plus surveyor and valuation consultant and planning services	\$4,484.00 plus surveyor and valuation consultant and planning services
Separate Instrument Dedication Fee (for dedication via grant deeds and not maps)	\$720.00 plus initial deposit of \$2,500 for surveyor	\$743.00 plus initial deposit of \$2,500 for surveyor



FY 2020/21 Fee Adjustments, Reclassifications, Deletions and Additions		
Fee Name	FY 2019/20 Adopted	FY 2020/21 Proposed
<b>Other Services</b>		
Credit Card Processing Fee for all transactions above- <del>\$30.00</del>	2.40%	2.20%
<b>General Development Fees</b>		
Community Benefit	No standard schedule, as offered and applied per project	Delete Fee
<b>Overdue Fees</b>		
Adult Library materials	\$.30/day \$10.00 max/per item	Delete Fee
Children's/Teen materials	\$5.00 per item after six weeks overdue	Delete Fee
Periodicals	\$.30/day \$5.00 max/per item	Delete Fee
<b>Tree Related Fees</b>		
Tree Removal Permit Application	One Tree \$250.00	Add a note that fee will be waived when tree removal is done to implement or maintain Defensible Space
	Additional Tree \$125.00/each	
	If application is denied 50% refund	
<b>Massage Permit Fees</b>		
Initial Application for each Therapist	\$213.00	Delete Fee
Annual Renewal for each Therapist	\$107.00	Delete Fee