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**DRAFT  
Minutes of the Town Council Policy Committee Special Meeting  
January 25, 2021**

The Town Council Policy Committee of the Town of Los Gatos conducted a special meeting on Monday, January 25, 2021, at 5:00 p.m. via teleconference.

**MEETING CALLED TO ORDER AT 5:02 P.M.**

**ROLL CALL**

Members Present: Marico Sayoc, Maria Ristow.

Staff Present: Laurel Prevetti, Town Manager; Robert Schultz, Town Attorney; Joel Paulson, Community Development Department Director; Holly Zappala, Management Analyst.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

**1. Approve the Draft Minutes of October 27, 2020.**

Approved.

**VERBAL COMMUNICATIONS**

Lee Quintana

- Commented that she would like to speak on Agenda Item 3 (future work plan items).

**OTHER BUSINESS**

**2. Approve the Town Council Policy Committee Meeting Schedule for 2021.**

The Committee unanimously voted to approve the proposed meeting schedule of the fourth Tuesday of the month at 5:00 p.m. for 2021.

**3. Identify Future Work Plan Items for the Council Policy Committee.**

Holly Zappala, Management Analyst, presented the staff report.

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SUBJECT: Draft Minutes of the Regular Town Council Policy Committee Meeting of January 25, 2021

DATE: February 23, 2021

Lee Quintana

-Commented that in addition to rescission of the Los Gatos Boulevard Plan, rescission of the Hillside Specific Plan should also be considered. Agreed with continuing to allow remote meeting participation. Suggested that the functions of some of the Town's existing Committees be examined, including General Plan Committee and Policy Committee, to ensure that they are operating as intended, and to modify those functions if necessary.

After discussion, the Committee unanimously voted to approve the identified potential work plan items for 2021 contained in Attachment 1 with the addition of a review of the Enabling Resolutions of all Town Boards, Committees, and Commissions and the possibility that some of the proposed Ordinance work may also be considered by the Policy Committee. The Committee requested that the enabling resolution for the Policy Committee be discussed at the next meeting, followed by a discussion of remote meeting participation.

#### **ADJOURNMENT**

The meeting adjourned at 5:28 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the January 25, 2021 meeting as approved by the Town Council Policy Committee.

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Holly Zappala, Management Analyst