



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/15/2019

ITEM NO: 6

DATE: October 8, 2019
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Work of American Pavement Systems and Authorize Recording by the Town Clerk for PPW Job No. 18-811-9901 Annual Street Repair and Resurfacing Project (Rubber Cape Seal).

RECOMMENDATION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion (Attachment 1) for the work of American Pavement Systems and authorize recording by the Town Clerk for PPW Job No. 18-811-9901 Annual Street Repair and Resurfacing Project (Rubber Cape Seal).

BACKGROUND:

The Town's adopted FY 2018/19-2022/23 Capital Improvement Program (CIP) Budget designated funding for the Annual Street Repair and Resurfacing Project (Rubber Cape Seal). At the February 19, 2019 Town Council meeting, the Council approved the plans and specifications for the project and authorized the Town Manager to advertise the projects for bid and to award the project in an amount not to exceed the available construction budget of \$1,053,800, including contingencies, and any change orders, to the lowest responsible bidders. The Town entered an agreement with American Pavement Systems for the project work for the low bid of \$958,000.

DISCUSSION:

American Pavement Systems has satisfactorily completed all of the work for the project and staff recommends accepting the project. Five percent of the faithful performance bonds will

PREPARED BY: Lisa Petersen
Assistant Public Works Director/Town Engineer

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Parks and Public Works Director

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DISCUSSION (continued):

remain in effect for a period of two years as a guarantee for any needed repair or replacement caused by defective materials and workmanship for each project. The execution and recordation of the Certificate of Acceptance is now required to finalize the Town's acceptance of the project.

CONCLUSION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion for the work of American Pavement Systems and authorize recording by the Town Clerk for PPW Job No. 18-811-9901 Annual Street Repair and Resurfacing Project (Rubber Cape Seal).

FISCAL IMPACT:

The final construction costs totaled \$1,053,771.38 for the work. Some of the approved project contingency was used to fix additional locations of raised and broken curb and gutter on National Avenue prior to the overlay project. Project delivery costs, including advertising, printing, materials testing, staff, and design, have totaled \$114,649.

Staff costs are tracked for all projects. Tracking of staff costs allows for accountability in the costs of projects, recovery of costs from grant funded projects, and identification of future staffing needs. This project utilizes full-time budgeted staff. The costs for full-time staff are accounted for in the Department's operating budget and will not be charged to this project.

In addition to the rubber cape seal, the table below identifies expenditures for the summer asphalt overlay project, internal street repair, and the summer 2018 resurfacing project as they are all charged to the FY 2018/19 allocation. The recommendation in this report addresses only the project closeout for the work associated with American Pavement Systems.

This program is funded annually, any final savings will remain with the program for use on future street repair projects.

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FISCAL IMPACT (continued):

Annual Street Repair & Resurfacing (Rubber Cape Seal) Project 811-9901		
	Budget	Costs
GFAR	\$ 2,907,000	
Gax Tax	\$ 1,503,215	
Total Project Budget	\$ 4,410,215	
American Pavement Systems		\$ 1,053,771
Staff Costs		\$ 97,609
Consultant Services		\$ 15,971
Advertising		\$ 1,020
Printing & Postage		\$ 50
Total Project Costs (Rubber Cape Seal)		\$ 1,168,421
Overlay Expenditures YTD		\$ 1,869,293
Overlay Encumbrances YTD		\$ 322,812
Overlay Staff Costs YTD		\$ 88,756
Total Project Commitments (Overlay)		\$ 2,280,861
Internal Street Repair & Resurfacing		\$ 47,980
Summer 2018 Project Expenditures		\$ 666,226
Other Costs		\$ 714,207
Project Savings Not Including Staff Costs		\$ 433,092
Total Staff Costs (summed from lines above)		\$ 186,365
Project Savings Including Estimated Staff Costs		\$ 246,727

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorical Exempt (Section 15301c). A Notice of Exemption was previously filed.

Attachment:

1. Certificate of Acceptance and Notice of Completion