



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 11/16/2021

ITEM NO: 9

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DATE: November 16, 2021  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Authorize the Town Manager to Execute an Agreement for Software Support with Sun Ridge Systems, Inc.

**RECOMMENDATION:**

Authorize the Town Manager to execute an agreement for software support with Sun Ridge Systems, Inc.

**BACKGROUND:**

On August 6, 2019, the Town Council authorized the Town Manager to execute an Agreement with Sun Ridge Systems, Inc. for a Computer Aided Dispatch and Records Management System. Computer Aided Dispatch (CAD) and Records Management Systems (RMS) are considered critical infrastructure to any law enforcement agency. This CAD/RMS structure serves as the core systems by which staff documents calls for service and self-initiated activity; write police reports; process and prepare police reports for prosecution; maintain warrants; manage investigations; track chain of custody for evidence; and manage resources during emergency and non-emergency responses.

**DISCUSSION:**

The Town entered into an agreement with Sun Ridge Systems, Inc. following a successful request for proposal process. This prior agreement was approved by Council on August 6, 2019. Based upon continued satisfaction of the services received from Sun Ridge Systems, Inc., staff is recommending a continuance of an additional five years of Software Support Services, as defined in the attached agreement.

**PREPARED BY:** Jamie Field and Heather St. John  
Captain Support Services Bureau and Senior Administrative Analyst

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Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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PAGE 2 OF 2

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CONCLUSION:

Staff recommends that the Town Council authorize the Town Manager to execute an agreement with Sun Ridge Systems, Inc. for Software Support Services from September 2, 2021 through September 1, 2026.

FISCAL IMPACT:

The cost of \$46,635 for FY 2021/22 is already included in the Adopted Budget. The cost of future fiscal years will be proposed during budget development cycles, using the estimated costs outlined in the attached agreement proposal, for a total amount not to exceed \$254,780.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Sun Ridge Systems Software Support Services Agreement