



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 12/02/2025

ITEM NO: 10

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DATE: December 2, 2025  
TO: Mayor and Town Council  
FROM: Chris Constantin, Town Manager  
SUBJECT: **Authorize the Town Manager to Execute a Fourth Amendment to the Agreement for Services with Sequoia Ecological Consulting Inc**

RECOMMENDATION: Staff recommends that the Town Council authorize the Town Manager to execute a Fourth Amendment to the Agreement for Services with Sequoia Ecological Consulting, Inc. (Sequoia) to extend the agreement end date to December 31, 2027, for Vegetation Management – Townwide Open Spaces Project (4218507, CIP No. 832-4508).

STRATEGIC PRIORITIES:

This project supports the Core Goal of **Public Safety**. Sequoia Ecological Consulting provides environmental consulting services for the ongoing wildfire fuel reduction work in town-owned open spaces.

FISCAL IMPACT:

There are no fiscal impacts related to this action. The Fourth Amendment is an extension of time only and does not increase total project expenditure. Funding for the work performed during the extended term is included in the adopted Capital Improvement Program budget for the Vegetation Management – Townwide Open Spaces Project (4218507, CIP No. 832-4508), and no additional appropriation is needed.

BACKGROUND:

On August 6, 2024, the Town Council authorized the Town Manager to execute an agreement

PREPARED BY: Nicolle Burnham  
Parks and Public Works Director

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Reviewed by: Assistant Town Manager, Town Attorney and Finance Director

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with Sequoia in the amount of \$181,165 to provide environmental management and compliance services for vegetation management in Town owned open space areas.

On October 15, 2024, the Town Council authorized the Town Manager to execute the First Amendment to the agreement to amend the scope of services and increase the compensation to \$231,355.

On January 21, 2025, the Town Council authorized the Town Manager to execute the Second Amendment to the agreement, amending the scope of services and increasing the total compensation to \$237,795.

On May 20, 2025, the Town Council authorized the Town Manager to execute the Third Amendment to the agreement, amending the Term and Time of Performance to allow the contract to remain in effect through December 31, 2025.

DISCUSSION:

Sequoia continues to support staff in addressing the extensive environmental requirements associated with wildfire risk reduction in Town open spaces. Initial open space area field work will be completed in the early months of 2026. Sequoia will provide ongoing biological and environmental compliance monitoring during these efforts.

Following completion of the Phase I work, a two-year maintenance period will commence, with maintenance occurring in 2026 and 2027. Services from Sequoia will continue to be required through the maintenance period.

CONCLUSION:

Approving this amendment will allow Sequoia to support staff in finalizing the open space vegetation management/wildfire risk reduction work that is planned to continue through spring 2026, as well as implementing the project's two-year maintenance period.

ENVIRONMENTAL ASSESSMENT:

The Project Specific Analysis and Addendum concluded that all the effects of the proposed project: (a) have been covered in the CalVTP PEIR; and (b) all applicable Standard Project Requirements and mitigation measures identified in the CalVTP PEIR will be implemented. The proposed project is, therefore, within the scope of the CalVTP PEIR. A Notice of Determination has been submitted to the County of Santa Clara.

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Attachments:

1. Fourth Amendment to Agreement for Consulting Services with Sequoia Ecological Consulting Inc., including Exhibit A – Original Agreement, Scope of Services, and Prior Amendments.