



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 12/02/2025

ITEM NO: 8

DATE: November 25, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: **Authorize the Town Manager to Execute Agreements for Environmental Consultant Services with David J. Powers and Associates, EMC Planning Group, Inc., and Raney Planning and Management, Inc.**

RECOMMENDATION: Authorize the Town Manager to execute agreements for environmental consultant services with David J. Powers and Associates, EMC Planning Group, Inc., and Raney Planning and Management, Inc.

FISCAL IMPACT:

There is no fiscal impact as the cost for consulting environmental services is paid by the applicant for a development proposal.

STRATEGIC PRIORITY:

This action is not associated with a strategic priority.

BACKGROUND:

The Town's environmental consultants provide services and expertise to support staff in the review of development projects. These services include recommendations on the level of environmental review required for compliance with the California Environmental Quality Act (CEQA) and preparation of the required documentation, including initial studies, exemptions, negative declarations, and environmental impact reports.

On September 8, 2025, the Town issued a Request for Proposals (RFP) for environmental consulting services, with proposals due on October 3, 2025.

PREPARED BY: Alexa Nolder
Administrative Technician

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

DISCUSSION:

Staff sent the RFP to 22 consultants with known qualifications associated with environmental consulting services. Staff received proposals from ten (10) firms. At the conclusion of the RFP review process, staff determined that David J. Powers and Associates (DJP&A), EMC Planning Group, Inc. (EMC), and Raney Planning and Management, Inc. (Raney) provide the best fit, capacity, and professional expertise for environmental consulting services for the Town.

DJP&A has provided environmental planning services for over 50 years. Some past and current clients include the City of Palo Alto and the City of Los Altos.

EMC has been providing environmental review services for 48 years and has served as a consultant to the Town for the past 15 years. EMC has prepared numerous environmental documents for the Town.

Raney has extensive experience preparing environmental documents for agencies within California over the last 26 years. Raney has prepared many environmental documents for the Town over the past 5 years.

CONCLUSION:

Staff recommends that the Town Council authorize the Town Manager to enter into agreements (Attachments 1, 2, and 3) with DJP&A, EMC, and Raney for the reasons stated in this report.

COORDINATION:

This report has been coordinated with the Town Manager's Office, Town Attorney's Office, and the Finance Department.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Draft DJP&A Agreement with Exhibit A - Proposal
2. Draft EMC Agreement, with Exhibit A - Proposal
3. Draft Raney Agreement with Exhibit A - Proposal