



**TOWN OF LOS GATOS  
PLANNING COMMISSION  
REPORT**

MEETING DATE: 4/28/2021

ITEM NO: 2

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DATE: April 23, 2021  
TO: Planning Commission  
FROM: Joel Paulson, Community Development Director  
SUBJECT: Draft Proposed Five-Year Capital Improvement Program for Fiscal Years 2021/22 - 2025/26.

**RECOMMENDATION:**

Forward a recommendation of approval to Town Council for the FY 2021/22 - 2025/26 draft proposed Capital Improvement Program (CIP) (Exhibit 1).

**CEQA:**

The project is Categorical Exempt pursuant to the adopted Guidelines for the Implementation of the California Environmental Quality Act, Section 15061(b)(3), in that it can be seen with certainty that there is no possibility that this CIP action will have a significant effect on the environment, and does not involve approval of any specific project that may have a significant effect on the environment.

Each project of the CIP will be evaluated and as applicable each project will conduct the appropriate level of environmental analysis.

**FINDINGS:**

- As required, pursuant to the adopted Guidelines for the Implementation of the California Environmental Quality Act, this project is Exempt, Section 15061(b)(3).
- That the potential projects in the 2021/22 - 2025/26 draft proposed CIP are consistent with the General Plan, North 40 Specific Plan, Albright Specific Plan, and Hillside Specific Plan.

**PREPARED BY:** Matt Morley  
Parks and Public Works Director

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Reviewed by: Finance Director and Community Development Director

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SUBJECT: Draft Proposed Five-Year Capital Improvement Program for Fiscal Years  
2021/22 to 2025/26.

April 23, 2021

ACTION:

Forward a recommendation of approval to Town Council for the 2021/22 - 2025/26 draft proposed CIP.

DISCUSSION:

Section 65401 of the Government Code requires that when a town or city has adopted a General Plan, all proposed public works projects be classified into a coordinated program and submitted to the Planning Commission for review. The Planning Commission is required to report to the Town Council on the conformity of the program with the adopted General Plan and any adopted specific plans.

The draft proposed CIP is a five-year program identifying potential investments to the Town's roads, parks, and other facilities to maintain and/or enhance the infrastructure supporting Los Gatos residents and businesses. The draft proposed CIP is evaluated annually to ensure the mix of potential projects and their timing respond to the ever-changing needs of the community. The draft proposed CIP also reflects a budget forecast that reflects realistic revenue sources. In this budget cycle, funding for the capital program is significantly constrained.

The draft proposed CIP includes potential capital projects proposed for construction during the next five years, 2021/22 - 2025/26. Projects are classified under three programs: Streets; Parks; and Public Facilities. The draft proposed Streets Program implements the General Plan's Transportation Goals and Policies. Examples of potential street projects within the Streets Program include an ADA Transition Plan, multi-modal improvements along Shannon Road and Winchester Boulevard, and downtown parking improvements, as well as annual maintenance projects.

The General Plan Open Space, Parks, and Recreation Element Goals and Policies are implemented through ongoing efforts to complete a new connection to the Los Gatos Creek Trail at Highway 9 and through capital maintenance to ensure infrastructure remains in good condition. This year the Town also has access to grant funds from State Proposition 68 that will allow for capital improvements at Oak Meadow Park.

The Town's sustainability goals and policies are being implemented through a variety of potential CIP projects, such as stormwater capital maintenance and upgrades.

The Town's safety goals and policies are being implemented through projects that include increased vegetation management in Town open space to prevent wildfires and significant transportation projects that emphasize safety for all transportation modes.

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SUBJECT: Draft Proposed Five-Year Capital Improvement Program for Fiscal Years  
2021/22 to 2025/26.

April 23, 2021

DISCUSSION (continued):

Matt Morley, Director of Parks and Public Works, will be available to answer any questions at the meeting. The scope of the Planning Commission's review is to determine that the draft is consistent with the General Plan, North 40 Specific Plan, Albright Specific Plan, and Hillside Specific Plan.

PUBLIC COMMENTS:

At this time, the Town has not received any public comment.

RECOMMENDATION:

The Town Council is tentatively scheduled to consider the draft proposed CIP on May 18, 2021. For the reasons stated above, staff recommends that the Planning Commission take the following actions:

1. Find that the project is Exempt pursuant to the adopted Guidelines for the Implementation of the California Environmental Quality Act, Section 15061(b)(3);
2. Find that the potential projects in the 2021/22 - 2025/26 draft proposed CIP are consistent with the General Plan, North 40 Specific Plan, Albright Specific Plan, and Hillside Specific Plan; and
3. Forward a recommendation of approval of the 2021/22 - 2025/26 draft proposed CIP to the Town Council.

EXHIBIT:

1. Town of Los Gatos Draft Proposed CIP for Fiscal Years 2021/22 - 2025/26

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