

MEETING DATE: 08/12/2020

ITEM NO: 3

DATE: August 3, 2020

TO: Conceptual Development Advisory Committee

FROM: Joel Paulson, Community Development Director

SUBJECT: Conceptual Development Advisory Committee Application CD-20-003. **Project**

<u>Location: 14919 Los Gatos Boulevard.</u> APNs 424-07-081 and 424-07-056. <u>Property Owner: Yuki Family Farms c/o Edward Morimoto.</u> Applicant: Don

Capobres.

Requesting preliminary review for relocation an existing pre-1941 single-family residence with additional below grade square footage on property zoned North 40 Specific Plan to a property in the approved first phase of the North Forty

Specific Plan.

ROLE OF THE CDAC:

The Conceptual Development Advisory Committee (CDAC) advises a prospective applicant on the overall consistency of a project with Town policies prior to submitting a formal application and investing in the development review process. The Committee also endeavors to identify the potential issues that will need to be addressed during the development review process should the applicant wish to submit an application. The issues identified by the Committee are not intended to be all-inclusive and other additional issues may be identified during the formal development review process.

None of the Committee's comments are binding on the Town and in no way are they intended to indicate whether the project will be received favorably by the various review bodies that are charged with evaluating and deciding the application. As noted in this report, if an application is filed, technical analysis would need to be done during the evaluation of the proposal. In addition, public input is a required and essential component in the development review process. Notice has been sent to residents and property owners within 300 feet of the project site. In addition to the public comments received at this meeting, all applicants are strongly encouraged to hold neighborhood meetings to receive input as the design of the project evolves should they decide to proceed with the development review process.

PREPARED BY: JOCELYN SHOOPMAN

Associate Planner

Reviewed by: Planning Manager and Community Development Director

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SUBJECT: 14919 Los Gatos Boulevard/CD-20-003

DATE: August 4, 2020

PROJECT DESCRIPTION:

The project includes parcels located inside and outside of the Phase I project area of the North 40 Specific Plan (Attachment 1). The development plans for Phase I of the North 40 Specific Plan included the approval of a two-story mixed use building located within the Transition District.

On December 11, 2019, a proposal for relocation of the existing single-family residence was considered by the CDAC. The CDAC discussed the matter and provided feedback to the applicant. The applicant has submitted a new application for a modified proposal, which would include new below grade retail use square footage. The applicant has submitted a project description (Attachment 3), overall site plan for the North 40 Phase I (Attachment 4), and preliminary plans (Attachment 5). Elements one, three, and four of the proposed project, as described below, remain unchanged from the December 11, 2019 proposal; however, elements two and five are new, as follows:

- 1. Relocation of an existing two-story single-family residence from its current location at 14919 Los Gatos Boulevard to a parcel located within the Phase I project area;
- 2. Conversion of the relocated single-family residence to a mixed use building and addition to the first floor and second floor of the single-family residence, with a below grade retail use, an office use on the first floor, and a residential use on the second floor;
- 3. A reduction in the number of residential units for the approved building from two to one, resulting in a total of 319 housing units for Phase I of the North 40 Specific Plan;
- 4. A reduction of 11 parking spaces from the surface parking lot; and
- 5. Increase in the total floor area from 2,370 square feet to 4,141 square feet. Of this amount, 1,517 square feet will be for the office use on the first floor and 1,530 square feet will be for the below grade retail use.

EXISTING GENERAL PLAN AND ZONING DESIGNATIONS:

- 1. General Plan designation: North 40 Specific Plan Overlay.
- 2. Surrounding General Plan designations: Mixed Use Commercial across Los Gatos Boulevard to the east, North Forty Specific Plan Overlay to the north and south, and California State Route 17 to the west.
- 3. Zoning designation: North 40 Specific Plan.
- 4. Surrounding zoning designations: R-1:10 (Single-Family Residential) across Los Gatos Boulevard to the east, North 40 Specific Plan to the north and south, and California State Route 17 to the west.

PAGE **3** OF **4**

SUBJECT: 14919 Los Gatos Boulevard/CD-20-003

DATE: August 4, 2020

BACKGROUND:

The proposal includes relocating an existing single-family residence currently located at 14919 Los Gatos Boulevard to a parcel located in the Phase I project area of the North 40 Specific Plan. The development plans for Phase I of the North 40 Specific Plan included the approval of a two-story mixed use building located within the Transition District. The applicant proposes to replace the approved two-story mixed use building with the relocated existing single-family residence. The applicant is proposing to convert the single-family residence into a mixed use building with an office use on the first floor, a residential use on the second floor, and below grade space for a retail use. The approved mixed use building included two office spaces and two housing units. The applicant's proposal would include one office space, one retail space, and one housing unit.

POTENTIAL CONSIDERATIONS AND ISSUES:

The following is a brief list of issues and topics for consideration by the CDAC. Staff has not reached conclusions on these topics. Staff is identifying them here to help frame the discussion and to solicit input. The main question for the CDAC is whether or not the applicant's concept for the project creates a high-quality plan appropriate for Los Gatos in this location. If an application is filed, staff would evaluate the technical issues.

1. General Plan/Zoning

- a. The project site is currently zoned North 40 Specific Plan, which is consistent with the current General Plan designation, North 40 Specific Plan Overlay;
- b. A reduction in the number of housing units from 320 to 319 would be consistent with the North 40 Specific Plan designation of allowed dwelling units per acre; and
- c. The proposed uses are permitted within the Transition District of the North 40 Specific Plan.

2. Lot Layout

a. Compatibility of the building layout, size of the building, and mass and scale with the surrounding buildings.

3. Parking

- a. Adequacy of parking based on the proposed uses; and
- b. Appropriateness of the reduction in parking.

4. Design

- a. The project plans provide the previously approved and proposed conceptual site plans (Exhibits C and D of Attachment 5) and elevation renderings (Attachment 5);
- b. Relocation of an existing structure would require approval of an Architecture and Site application;
- c. The side setback adjacent to Curtis Drive would decrease from nine feet to seven

PAGE **4** OF **4**

SUBJECT: 14919 Los Gatos Boulevard/CD-20-003

DATE: August 4, 2020

POTENTIAL CONSIDERATIONS AND ISSUES (continued):

feet and the rear setback adjacent to South Turner Street would maintain a setback of 12 feet; and

d. The proposed height of the building would decrease from 33 feet, seven inches to approximately 25 feet.

PUBLIC COMMENTS:

At this time, the Town has not received any public comment.

Attachments:

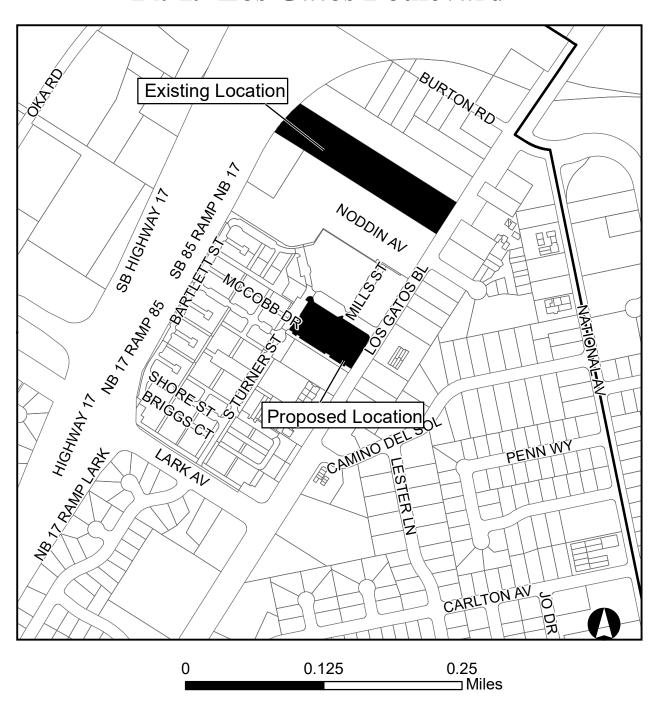
- 1. Location Map
- 2. CDAC Application
- 3. Project Description Letter
- 4. North 40 Phase I Overall Site Plan and Photographs
- 5. Conceptual Plans

Distribution:

Don Capobres, 221 Bachman Avenue, Los Gatos, CA 95030

Yuki Family Farms c/o Edward Morimoto, 15945 Los Gatos Blvd., Ste. 11, Los Gatos, CA 95032

14919 Los Gatos Boulevard



APPLICATION FOR PROJECT REVIEW CONCEPTUAL DEVELOPMENT ADVISORY COMMITTEE

TOWN OF LOS GATOS - COMMUNITY DEVELOPMENT DEPARTMENT 110 E. Main St., Los Gatos, CA 95030 Phone: (408) 354-6874 FAX: (408) 354-7593

PLEASE TYPE OR PRINT CLEARLY							
PROPERTY DETAIL:							
Address of subject property: 14919 Los Gatos Boulevard, Los Gatos, CA 95032							
Zoning North 40 Specific Plan	Site Area	APN 424-07-082					
Existing use Single family residential							
BRIEFLY DESCRIBE PROJECT: Relocation of structure from current location	ation at 14919 Los Gatos Blvd to the	SW portion of APN 424-56-01	9 referred to				
as the live-work buildings (A1 South) in	VTM 19756, North 40 Specific Plan	Area.					
APPLICANT:							
NAME Don Capobres		PHONE: 408-355-9920					
ADDRESS 221 Bachman Avenue							
CITY Los Gatos	STATE CA	ZIP 95030					
NAME OF PROPERTY OWNER: (If same as	above, check here						
NAME Yuki Family Farms c/o Edward Morimoto		PHONE:					
ADDRESS 15495 Los Gatos Blvd. Suite	11						
CITY Los Gatos	STATE CA	ZIP 95032					
I hereby certify that I am the owner of recrequested herein.	ord of the property described in	Box #2 above, and that I app	prove of the action				
SIGNATURE OF OWNER		DATE					
	ACKNOWLEDGMENT	ORM					
I, the undersigned, fully acknowled advisory body and is not empowered by the regarding land use issues. I further understand and acknowled with Town Policy is not an express or implementation and/or Town Council for increview process, including public input. I further understand and acknowled way bound in their future review of my process.	he Town Council or the Planning dge that any statement by the Couloid approval of a development onsistency with Town policy or dge that the members of the Co	Commission to render record committee that a potential land t project. A project may be for other reasons in the co	nmendations or decisions nd use appears consistent rejected by the Planning urse of the development sory Committee are in no eject development.				
* * DO NOT WRITE BELOW THIS LI	NE						
APPLICATION No.		PLPERMIT PLTRACK PLANAP	\$2,966.00 118.64 296.60				
	(Noti	cing Deposit) PLPERMIT	500.00				
		TOTAL FEE	\$3,881.24				
N:\DEV\FORMS\Planning\2019-20 Forms\CDAC Application.doc			07/01/2019				



Gianandres House Move Project Description

The proposed project is to move an existing two-story single family residential building from its current location at 14919 Los Gatos Boulevard ("Gianandres House") to the southwest portion of APN 424-56-019 which is commonly referred to as Buildings A1 West/live-work in the approved first phase of development in the North 40 Specific Plan Area ("Relocation Site"). The existing location and Relocation Site are shown on an aerial map of the North 40 in Exhibit A.

The Gianandres House was constructed by the Gianandres family sometime within a few years prior to the Yuki family acquiring land in 1945. It was never occupied until the Yuki's purchased it. While the individual building does not hold any official historical significance¹ and there are no specific requirements for it under the North 40 Specific Plan, the Yuki Family is interested in preserving it. Recent images of the House are included in Exhibit B.

Harmonie Park Development is developing the retail portion of the approved first phase of the North 40 and, working with the Yuki Family, identified and performed preliminary due diligence on the Relocation Site which is also owned by the Yuki Family. We believe relocating the Gianandres House to this location will: 1) help with our efforts with place-making and creating an authentic feel for the new development; 2) provide a nice transition from the residential Lark District to the mixed-use Transition District, and 3) celebrate the Family's multi-generational presence in Los Gatos.

The relocated house will be used as the office for Yuki family business on the ground floor and will remain as residential use on the second floor. This is consistent with the mixed-use nature of the buildings that were approved in Phase 1 for A1 West. In addition, we are proposing retail/commercial space in a subterranean level ("Basement Retail").

The impact of the project to the existing approved entitlements for the live/work units, is as follows:

- Total floor area increases from 2,370 square feet to 4,141 net quare feet. Of this, 1,517 will be for Yuki family business office use on the ground floor and the Basement Retail would be 1,530 net leaseable SF;
- Eleven parking spaces would be lost in the Building A1 surface lot, but the overall project would still maintain excess parking spaces versus what is required;
- The building setback from Turner St. will need to be reduced from 12' to 10' with a 6" roof overhang. The North 40 Specific Plan requires a 10' setback;
- Total open space would not change significantly (slight increase), however, additional place-making opportunities are now available compared to the approved plans; and
- Building height would be lower. It is 33'-7" from finished grade in the approved plans. The Gianandres House
 is approximately 25' from finished grade (final height dependent upon final foundation design). The
 approved site plan and proposed site plan with relocated house is attached as <u>Exhibits C and D</u>, respectively.
 Elevations and floor plans are provided as <u>Exhibit E</u>.

¹ According to the North 40 Specific Plan Historic Resources Technical Report, by Carey & Co., Inc., dated November 12, 2013, the "building does not appear to be individually eligible under the NRHP/CRHR Criteria B/2, C3 or d/4" and "(c)onstructed c. 1925, the house does not appear to be a significant example of an architectural type."

The approved site plan and propose respectively. Elevations and floor plan		ed as <u>Exhibits C and D</u> ,

OVERALLL SITE PLAN - PHASE I & II

BARarchitects

EXHIBIT B – RECENT PHOTOGRAPHS OF GIANANDRES HOUSE



Figure 1 West Elevation



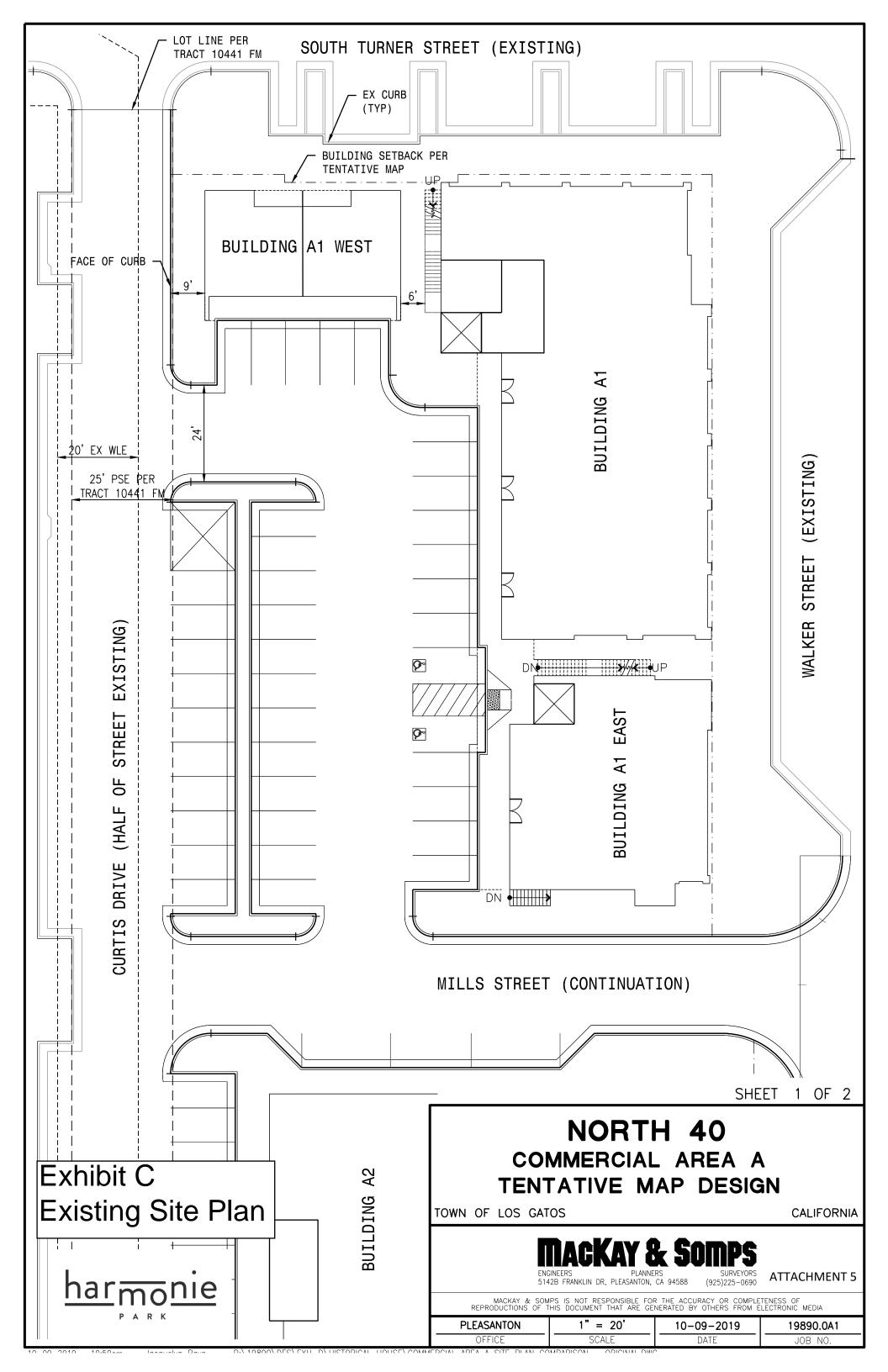
Figure 2 South Elevation

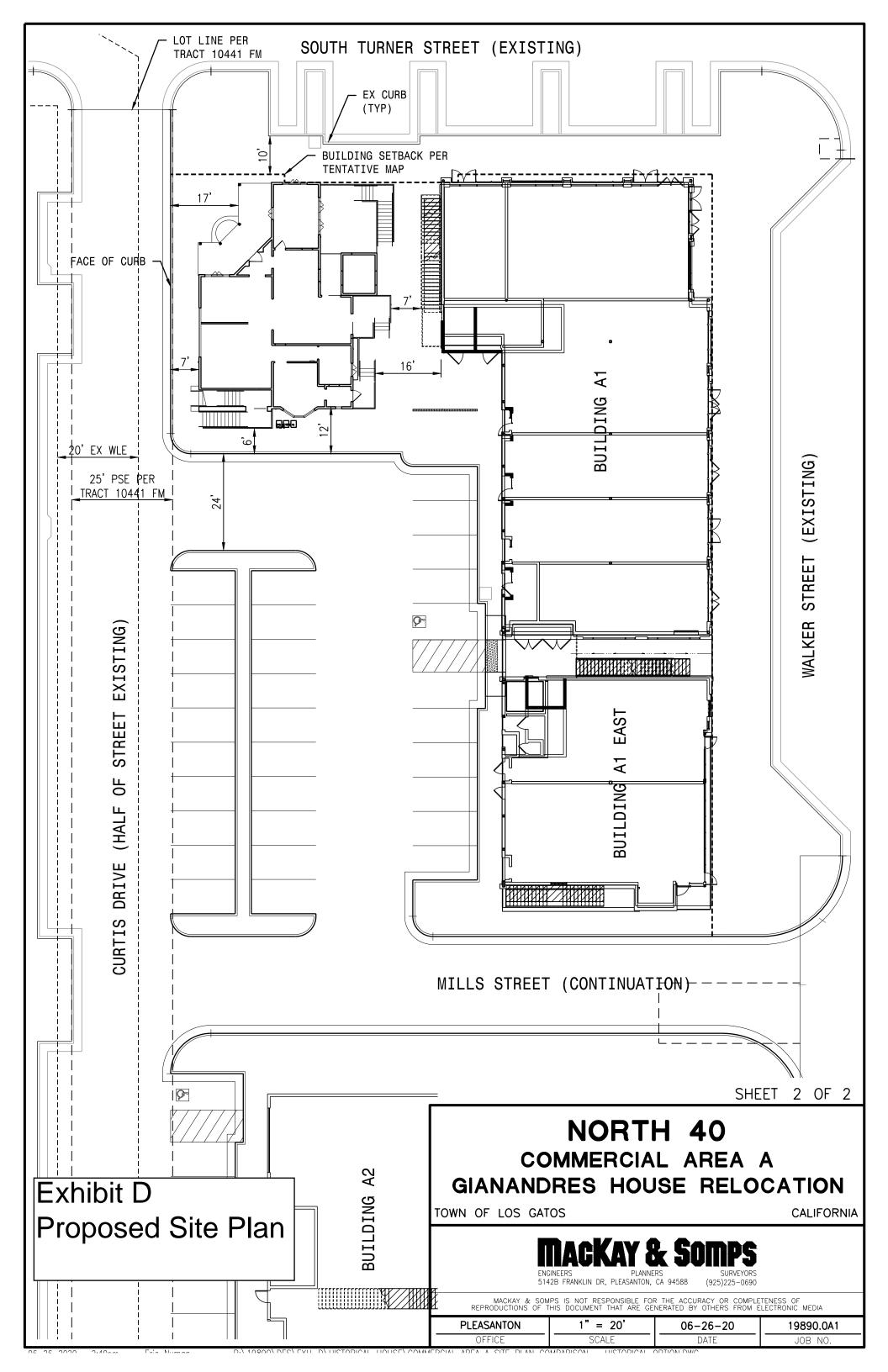


Figure 3 - East Elevation



Figure 4 North Elevation





ABBREVIATIONS LONG LOCKER LG, L LKR LT ANCHOR BOLT ASPHALTIC CONCRETE ACOUST ACOUSTICAL LIGHT ADDENDUM MAXIMUM **ADJUSTABLE** MACHINE BOLT AGGREGATE AUTHORITIES HAVING JURISDICTION MEDICINE CABINE ALTERNATE MECHANICAL ALUMINUM MEMBRANE APPROX APPROXIMATELY ARCHITECT MANUFACTURE(R) MANHOLE MALLEABLE IRON MINIMUM BUILDING MIRROR BLOCK(ING) MISCELLANEOUS MASONRY OPENING MOUNTED BACK OF WALK MULLION BETWEEN N.E.C. N.I.C. NO., * NOM N.T.S. BUILT-UP ROOFING NATIONAL ELECTRIC CODE NOT IN CONTRACT NUMBER NOMINAL CLEAR ALL HEART NOT TO SCALE CALIFORNIA BUILDING CODE OVER OVERALL 0.A. 0BS 0.C. **OBSCURE** CEM CAST IRON ON CENTER OUTSIDE DIMENSION (DIA.) COLD JOINT, CONTROL JOINT CEILING OVERHEAD, OVERHANG CAULKING CLOSET OPPOSITE OZ OUNCE CALIFORNIA MECHANICAL CODE CORRUGATED METAL PIPE CONCRETE MASONRY UNIT PLUMBING CONTRACTOR CONC PLASTIC FINISH BOARD CONCRETE CONNECTION PLATE, PROPERTY LINE CONSTR CONSTRUCTION PLYWOOD POLISHED CLEANOUT TO GRADE PRCST PRECAST CALIFORNIA PLUMBING CODE PAPER TOWEL DISPENSER CERAMIC TILE PRESSURE TREATED DOUGLAS FIR CENTER COMBINATION P.T.D. 4 P.T.R. COUNTERSINK PAPER TOWL RECEPTACLE CONDENSING UNIT PUBLIC UTILITY EASEMENT QUARRY TILE DOUBLE DET DOUGLAS FIR RETURN AIR RETURN AIR GRILLE DIAG DIAGONAL REINFORCED CONCRETE PIPE DIMENSION ROOF DRAIN REFERENCE REINFORCED(ING RESINOUS FLOORING RETAINING RESIL RESILIENT REFRIGERATOR DRAWER REGISTER ROOM EXPANSION JOINT ROUGH OPENING RAINWATER LEADER ELEVATOR EMERGENCY RIGHT OF WAY EDGE NAILING ENCLOSURE SEE ARCHITECTURAL DWGS. EQUIPMENT SEE STRUCTURAL DRAWINGS ELECTRIC WATER COOLER S.A.R. SUPPLY AIR REGISTER SELF-ADHERED SHEET MEMBRANE (E)EXIST EXISTING EXPANSION SOLID CORE SEAT COVER DISPENSER EXPO EXT EXPOSED EXTERIOR EXTENSION SOAP DISPENSER SQUARE FEET FIRE ALARM FORCED AIR UNIT SHOWER FLAT BAR SHEET FRAMING CLIP SHTG SIM S.M.S. SHEATHING FLOOR CLEANOUT SIMILAR FLOOR DRAIN SHEETMETAL SCREWS FIRE DEPT. CONNECTION SANITARY NAPKIN DISPENSER FOUND ATION SANITARY NAPKIN RECEPTACLE FIRE EXTINGUISHER SHUT-OFF VALVE FACE OF FRAME, FACEFRAME. SHELF & POLE FINISH FLOOR SQUARE FREE FLOW AREA SELECT STRUCTURAL STAINLESS STEEL FIXED GLASS SERVICE SINK STREET FLOOR STATION FLASHING STD STL STO STRL STANDARD FLUORESCENT STEEL FACE OF CONCRETE STORAGE FACE OF FINISH STRUCTURAL FACE OF MASONRY SUSPENDED SHEET VINYL FLOORING FINISHED OPENING SHEAR WALL FIREPROOF SYMMETRICAL FIRE RETARDANT TREATED TEMPERED FIRE RATED(ING) TOWEL BAR TOP 4 BOTTOM TOP OF CURB FURRING TELEPHONE FUTURE TERRAZZO TONGUE & GROOVE GAUGE THRESHOLD GALLON GALVANIZED GRAB BAR TOP OF PAVEMENT GLULAM BEAM TOILET PAPER DISPENSER GALVANIZED IRON TRD T.S. T.S.B. TUBULAR STEEL GROUND TOP-SET BASE GRADE TELEVISION GALVANIZED SHEET METAL TOP OF WALL GYPSUM WALLBOARD UNFINISHED UN.O, U.O.N UNLESS NOTED OTHERWISE HOSE BIBB HOLLOW CORE HOLDDOWN HARDWARE V.C.P. V.C.T. VERT VITRIOUS CLAY PIPE HARDWOOD HEADER VINYL COMPOSITION TILE ∨EST VESTIBULE HOLLOW METAL VERTICAL GRAIN HORIZONTAL VERIFY IN FIELD HANDRAIL VENT THRU ROOF HOUR HOT DIPPED GALVANIZED VINYL WALL COVERING HOT WATER HEATER WEST, WASHER IN ACCORDANCE WITH INSIDE DIMENSION WATER CLOSET WINDOW DIMENSION WROUGHT IRON INSULATION WOVEN WIRE FABRIC INTERNATIONAL SYMBOL WINDOW WITHOUT ACCESSIBILITY WATERPROOF JANITOR WOOD SCREWS **JOIST** WAINSCOT JOINT WEIGHT WOVEN WIRE MESH KITCHEN WESTERN RED CEDAR LABORATORY LAMINATED LAVATORY POUND(S)

GIANANDRES HOUSE

RELOCATION AND RESTORATION

INDEX OF DRAWINGS

DATE 4 JUN 2020

DESCRIPTION DATE REV.

GIANANDRES HOUSE ISØII LOS GATOS BLVD. LOS GATOS, CA

ARCHITECTS

WW.MBA-ARCHITECTS

WW.MBA-ARCHITECTS.NET

176 LINCOLN AVENUE SAN JOSE CALIFORNIA 95125
H 408/297-0288X13 FAX 408/297-0384

CONSULTANTS

GENERAL

EXISTING CONSTRUCTION SHOWN ON THE DRAWINGS WAS OBTAINED FROM FIELD NOTES. VERIFY ALL EXISTING CONDITIONS AND NOTIFY THE ARCHITECT OF ALL EXCEPTIONS BEFORE PROCEEDING WITH THE

PERFORM ALL WORK IN CONFORMANCE WITH ALL LOCAL, COUNTY, STATE AND FEDERAL CODES, LAWS AND REGULATIONS APPLICABLE TO THIS WORK. CONNECTIONS AND IMPLIED CONSTRUCTION ASSEMBLIES THAT ARE NOT SPECIFICALLY DESCRIBED OR DETAILED SHALL BE CONSTRUCTED USING STANDARD CONSTRUCTION PRACTICES IN COMPLIANCE WITH THE GOVERNING

CODES AND ORDINANCES

CONTRACTOR SHALL REPORT DISCREPANCIES IN THE DRAWINGS TO THE ARCHITECT FOR PROPER ADJUSTMENT BEFORE PROCEEDING WITH THE WORK.

CONTRACTOR SHALL CHECK AND VERIFY DIMENSIONS, ELEVATIONS AND EXISTING CONDITIONS ON THE JOB SITE BEFORE WORK BEGINS. CONTRACTOR SHALL BRING ANY ERRORS, OMISSIONS OR DISCREPANCIES TO THE ATTENTION OF THE ARCHITECT BEFORE CONSTRUCTION BEGINS.

DIMENSIONS WRITTEN IN PLANS TAKE PRECEDENCE OVER DIMENSIONS SCALED FROM DRAWINGS IN PLANS.

WHEN DETAILS LABELED 'TYPICAL' OR 'SIMILAR' ARE GIVEN ON DRAWINGS, THE CONTRACTOR SHALL APPLY THE INTENT OF THE DETAIL TO THAT SPECIFIC CONDITION.

PERFORM ANY REQUIRED DEMOLITION WITH GREAT CARE AND WITH SMALL TOOLS IN ORDER NOT TO JEOPARDIZE STRUCTURES AND EQUIPMENT REMAINING. IF STRUCTURAL MEMBERS NOT SHOWN FOR REMOVAL INTERFERE WITH THE NEW WORK, IMMEDIATEDLY NOTIFY THE ARCHITECT AND OBTAIN APPROVAL BEFORE REMOVAL OF THE MEMBERS.

SCHEDULE AND COORDINATE THE DEMOLITION AND NEW CON-STRUCTION PROCEDURES TO PERMIT CONTINUED OPERATION OF ALL FACILITIES REQUIRED TO REMAIN OPEN.

SAFELY SHORE THE EXISTING CONSTRUCTION TO REMAIN WHENEVER NECESSARY FOR THE NEW WORK.

PROJECT INFORMATION

I	BUILDING USE				
		USE	SIZE HABITABLE	EXTERIOR	
	BASEMENT	A/B OCCUPANCY	1,785 S.F.	221 S.F.	
	FLOOR I	OFFICE B OCCUPANCY	1,517 S.F.	232.5 S.F.	
	FLOOR 2	SINGLE RESIDENTIAL UNIT R-3	1,094 S.F.	256 S.F.	
ı					

ACCESSOR'S PARCEL NUMBER

ZONING

TYPE OF CONSTRUCTION

LOT SIZE

424-07-082

V-B

APPLICABLE CODES:

2020 CBC 2020 CEC 2020 CMC 2020 CPC 2020 CALGREEN 2020 CALIFORNIA FIRE CODE 2020 CALIFORNIA ENERGY CODE

2020 CRC

DESCRIPTION OF WORK:

LOCATION MAP





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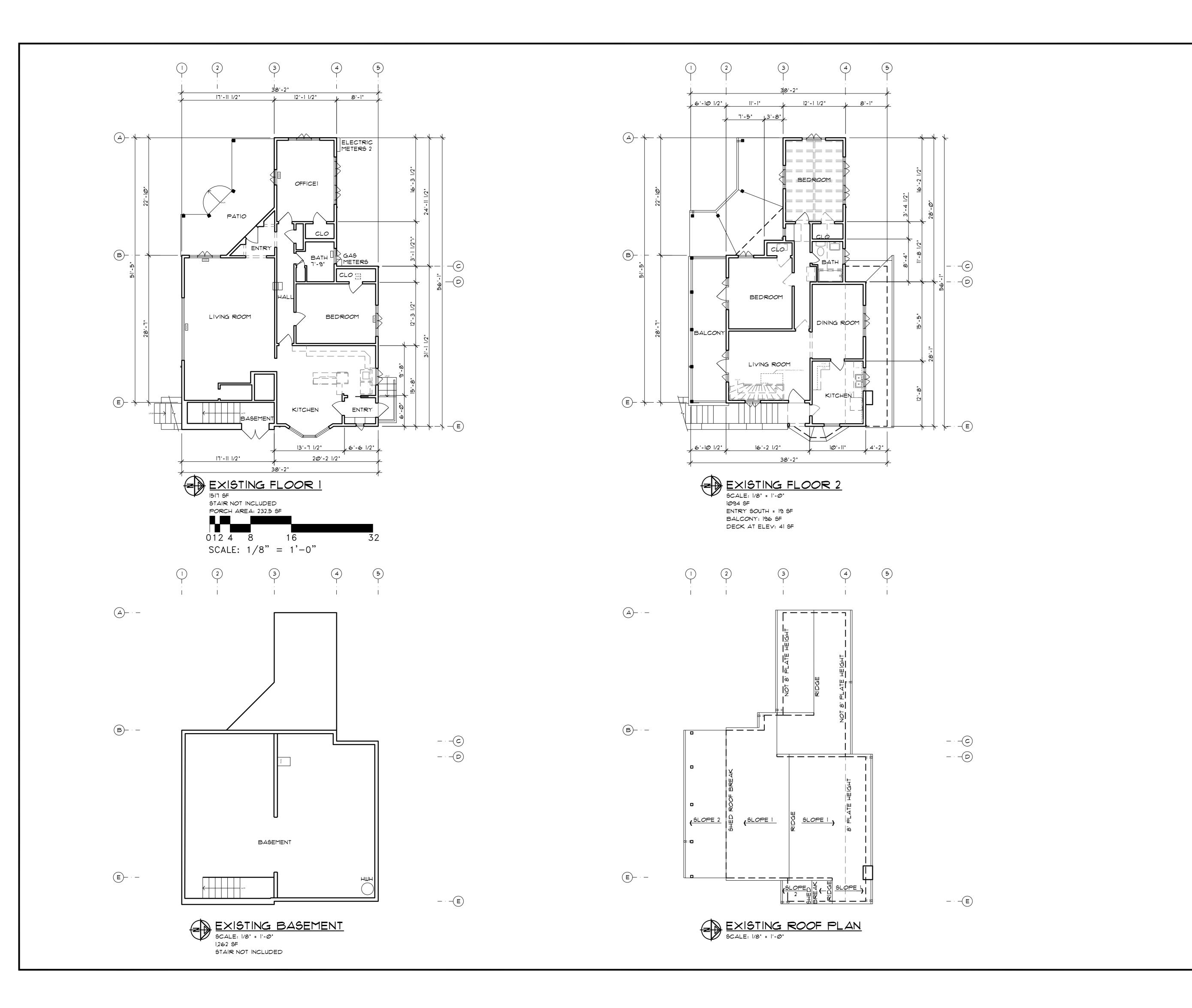
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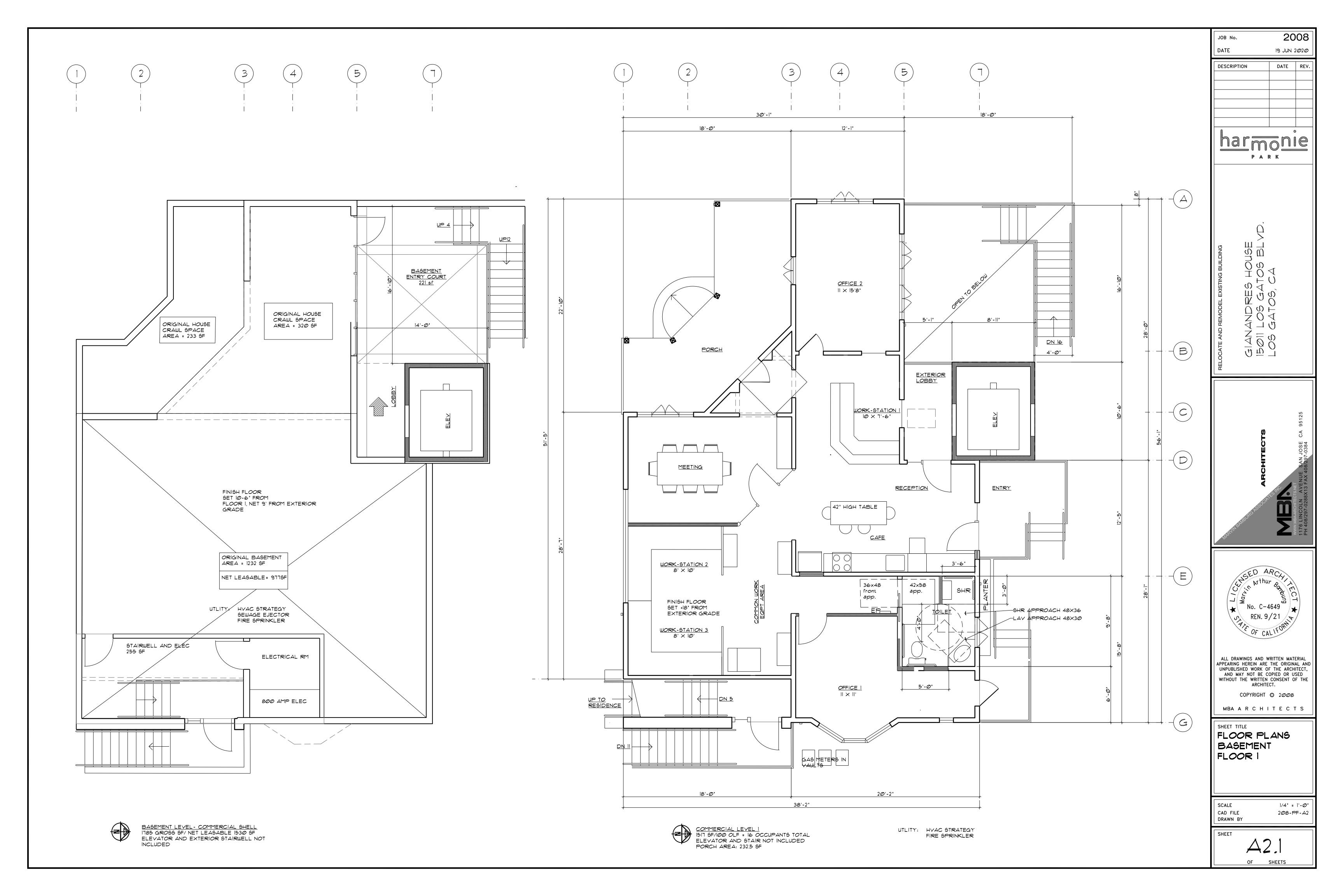
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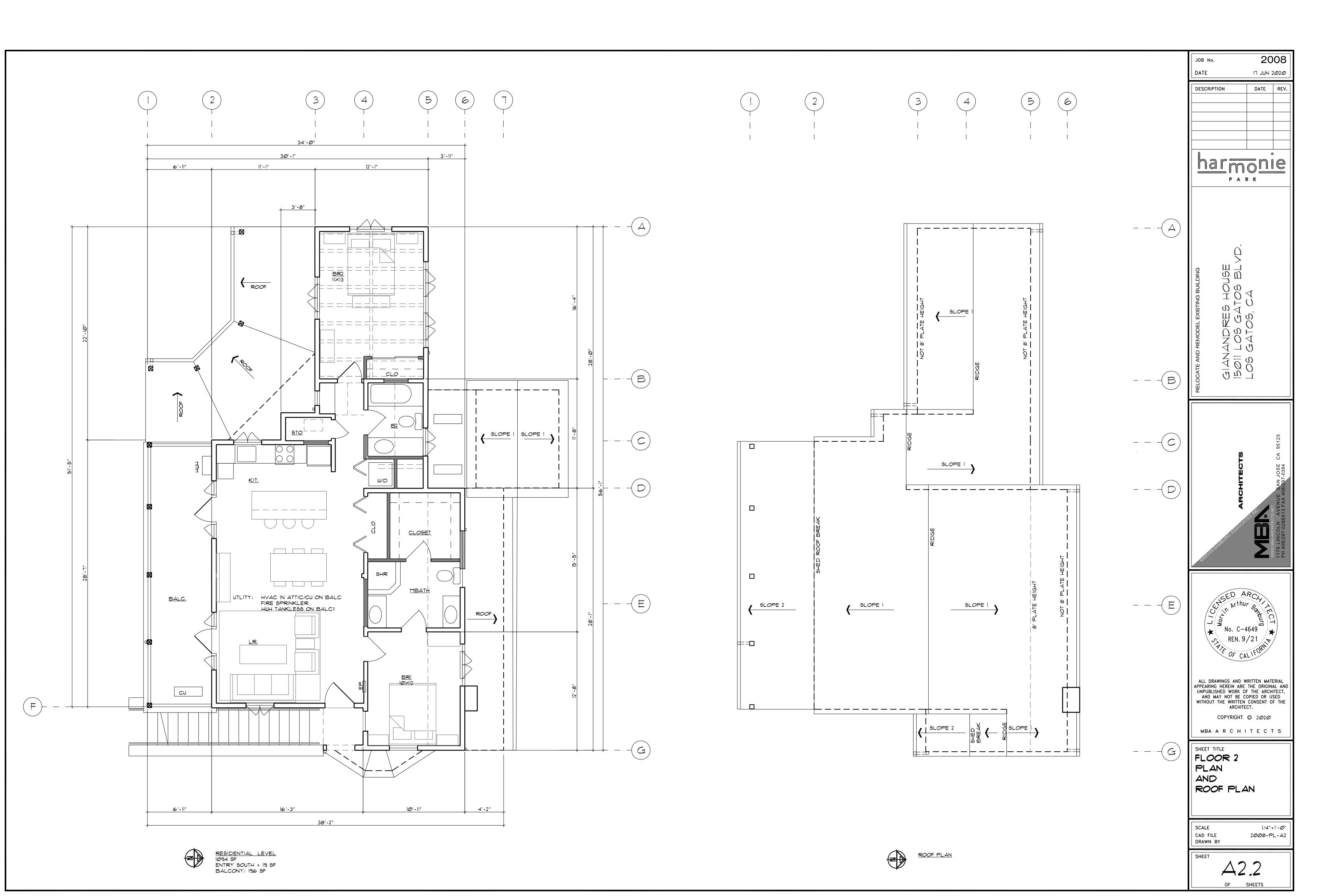
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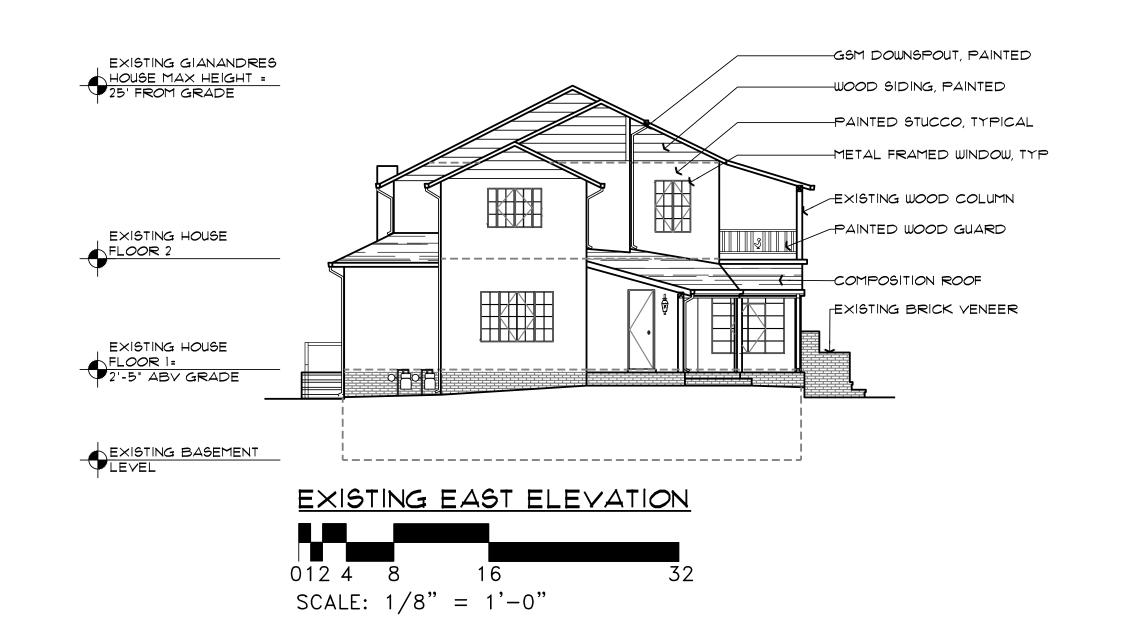


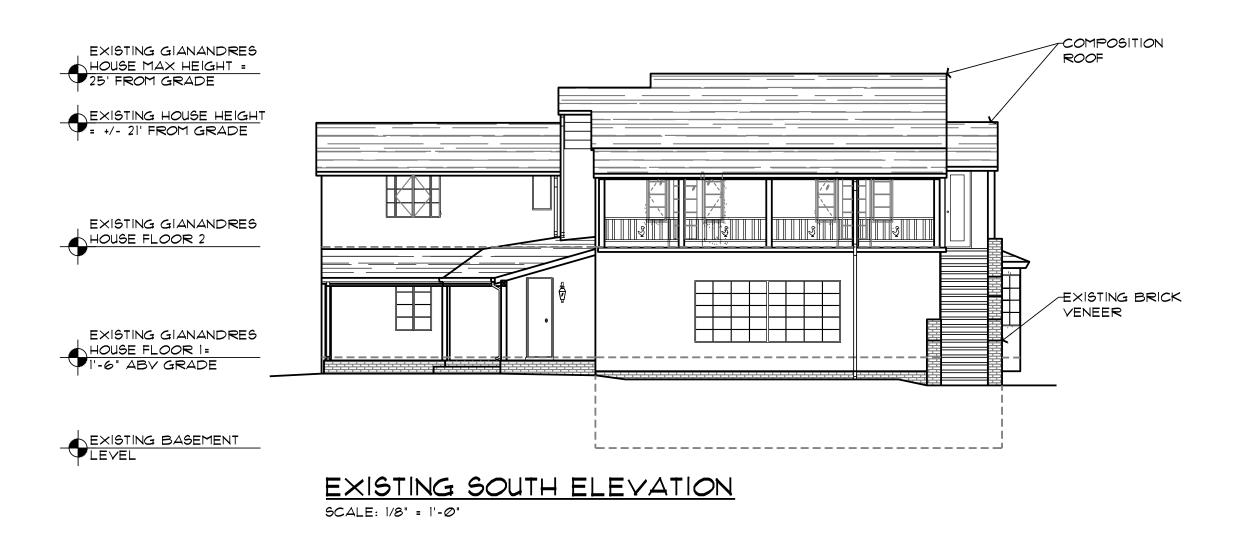
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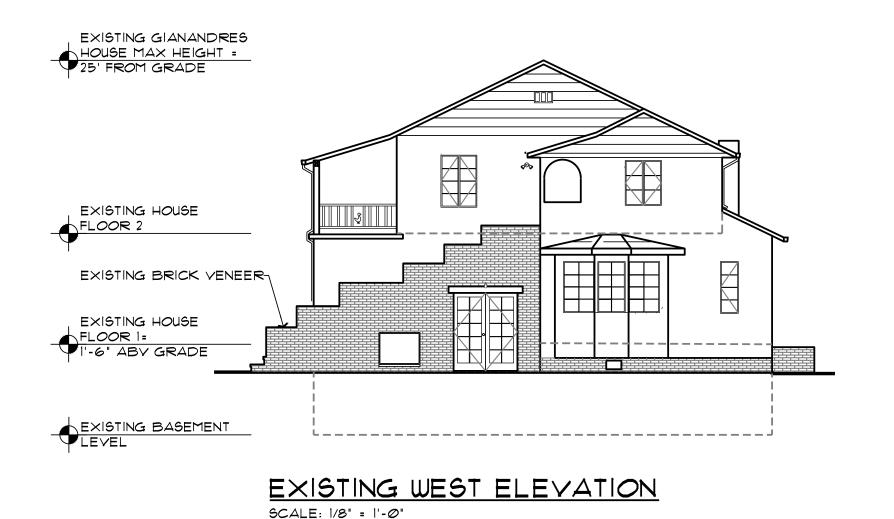
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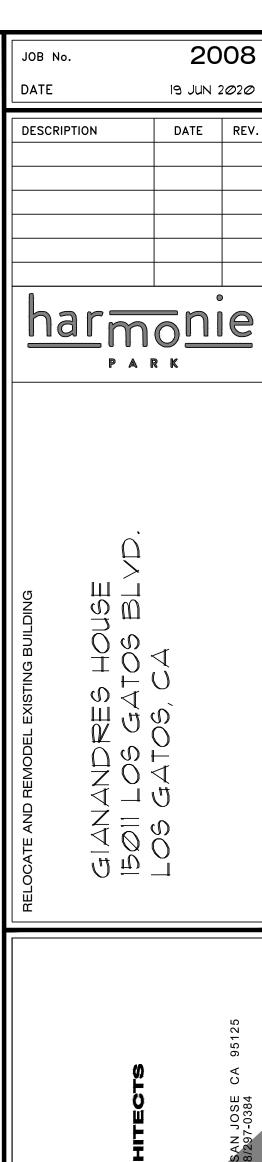
















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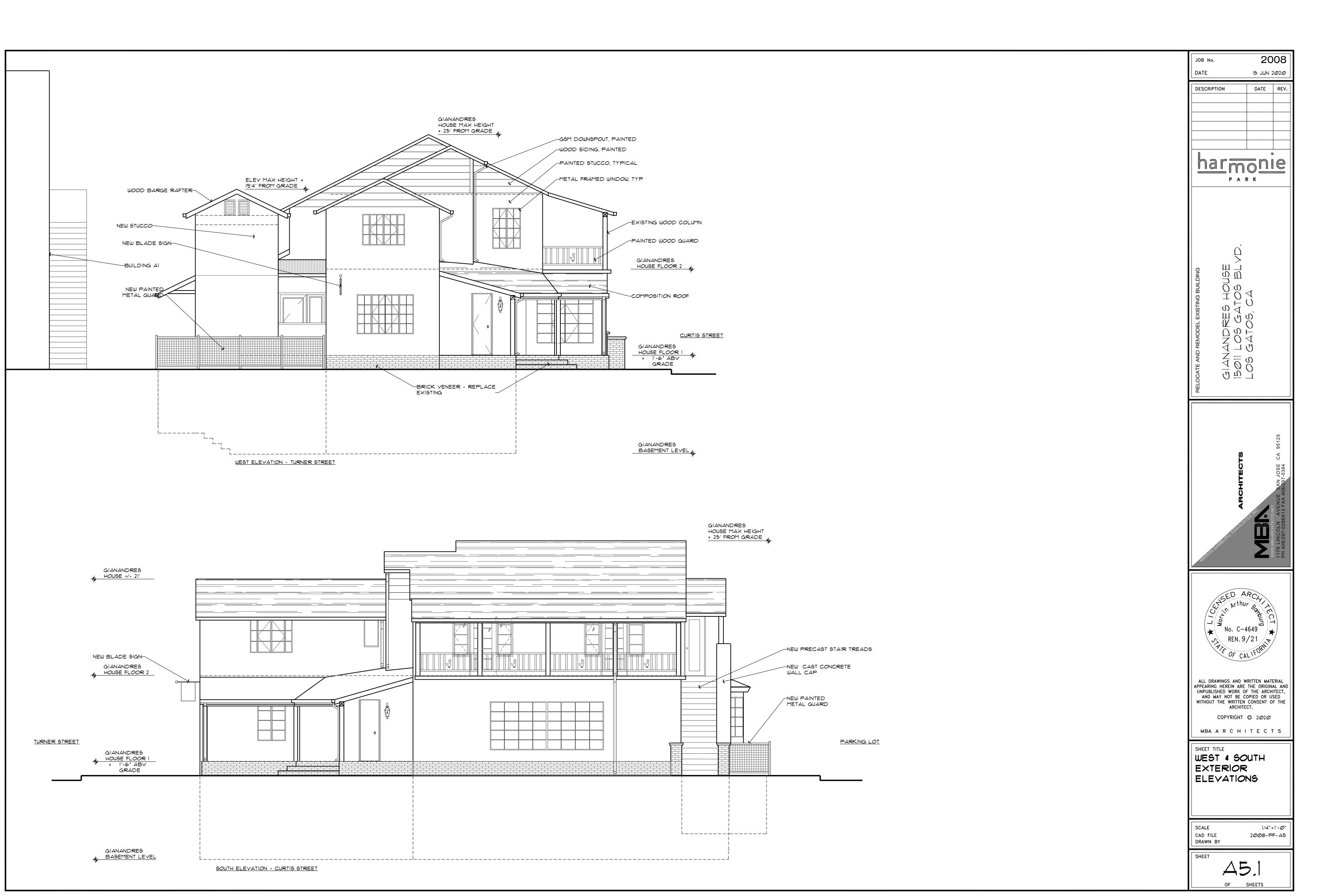
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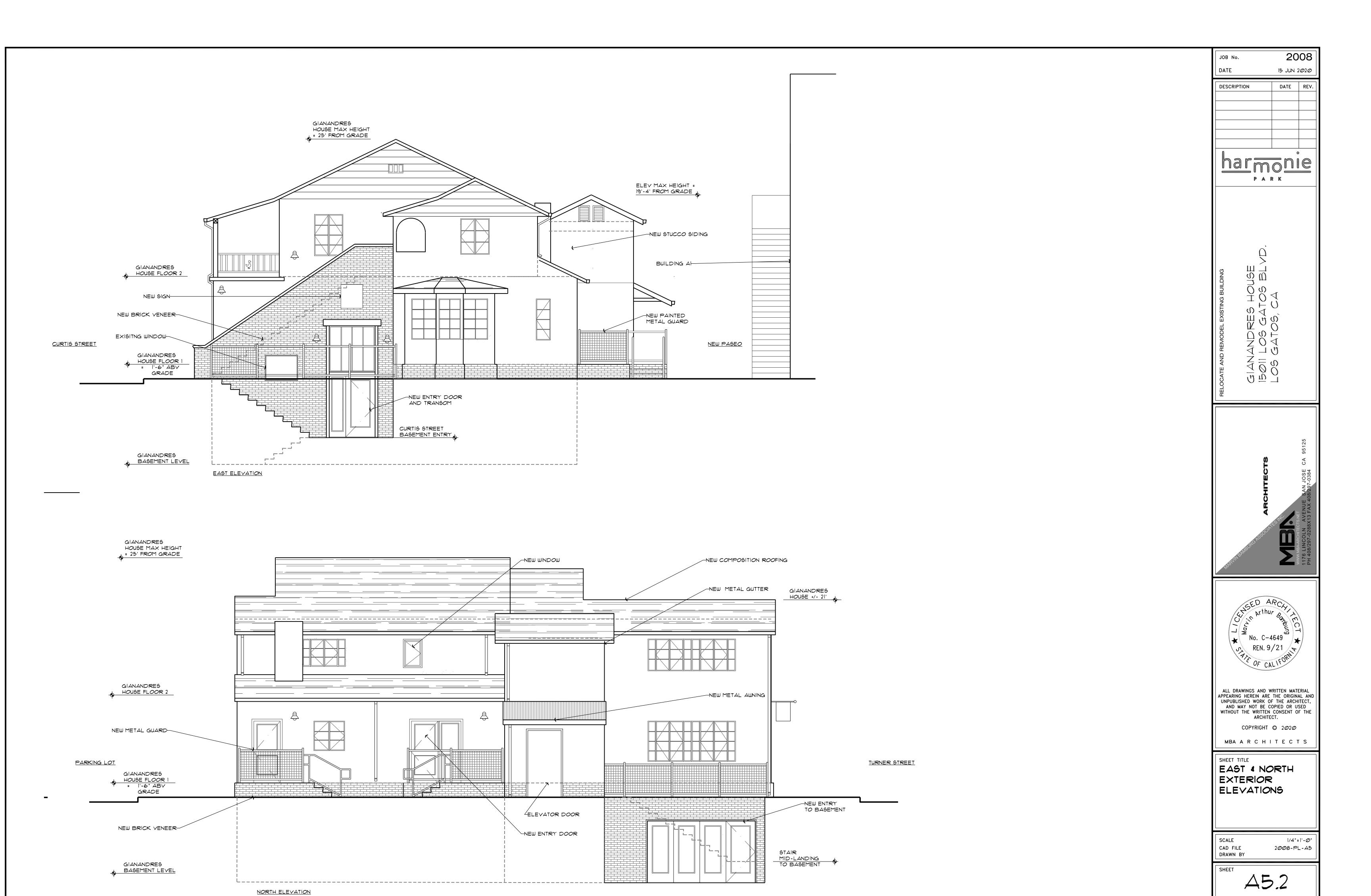
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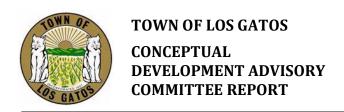
SHEET

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2008-PF-A4







MINUTES OF THE CONCEPTUAL DEVELOPMENT ADVISORY COMMITTEE MEETING AUGUST 12, 2020

The Conceptual Development Advisory Committee of the Town of Los Gatos conducted a Regular Meeting on August 12, 2020, at 4:30 p.m.

This meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic and was conducted via Zoom. All committee members and staff participated from remote locations and all voting was conducted via roll call vote.

MEETING CALLED TO ORDER AT 4:30 P.M.

ROLL CALL

Present: Chair Mary Badame, Planning Commissioner Jeffrey Barnett, Planning Commissioner Melanie Hanssen, Council Member Rob Rennie, and Council Member Marico Sayoc Absent: None.

VERBAL COMMUNICATIONS

- None.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

- 1. Approval of Minutes February 12, 2020
- 2. Approval of Minutes June 10, 2020

MOTION: Motion by Committee Member Marico Sayoc to approve the consent

item. Seconded by Committee Member Jeffrey Barnett.

VOTE: Motion passed unanimously.

PUBLIC HEARINGS

14919 Los Gatos Boulevard
 Conceptual Development Advisory Committee Application CD-20-003

PAGE 2 OF 3

MINUTES OF CONCEPTUAL DEVELOPMENT ADVISORY COMMITTEE MEETING OF AUGUST 12, 2020

Requesting preliminary review for relocation an existing pre-1941 single-family residence on property zoned North 40 Specific Plan to a property in the approved first phase of the North Forty Specific Plan. APNs 424-07-081 and 424-07-056.

PROPERTY OWNER: Yuki Family Farms c/o Edward Morimoto

APPLICANT: Don Capobres

PROJECT PLANNER: Jocelyn Shoopman

Jocelyn Shoopman, Associate Planner, presented the staff report.

Applicant presented the proposed project.

Opened and closed Public Comment.

Committee members discussed the matter and provided the following questions and comments:

- What type of use is anticipated as being viable for the below grade retail space?
- How will the below grade retail space be visible to customers?
- Is the loss of parking consistent with the Specific Plan?
- Will the additional commercial square footage be consistent with the Specific Plan and future commercial square footage in Phase II?
- Concerns about how the proposal will be compatible with the adjacent buildings in terms of scale and architecture.
- Committee members appreciated the applicant's request to preserve and repurpose the existing single-family home to maintain the heritage of the property.
- The historic detail of the single-family home should be preserved with review by the Historic Preservation Committee.
- Staff should work with the applicant to make sure that parking and side setback reduction is in compliance with the Specific Plan and visually fits the site.
- The downstairs retail has the possibility to provide a good placemaking space without resulting in significant exterior modifications to the building besides an elevator.

OTHER BUSINESS

- None.

ADJOURNMENT

The meeting adjourned at 5:12 p.m.

PAGE **3** OF **3** MINUTES OF CONCEPTUAL DEVELOPMENT ADVISORY COMMITTEE MEETING OF AUGUST 12, 2020

This is to certify that the foregoing is a true and correct copy of the minutes of the August 12, 2020 meeting as approved by the Conceptual Development Advisory Committee.

/s/Sally Zarnowitz, Planning Manager