



**TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE REPORT**

MEETING DATE: 08/22/2023

ITEM NO: 2

DATE: August 16, 2023
TO: Council Policy Committee
FROM: Laurel Prevetti, Town Manager
SUBJECT: Review Policy Committee 2023 Work Plan Items

RECOMMENDATION:

Review Policy Committee 2023 Work Plan items.

BACKGROUND:

At its January 23, 2023 meeting, the Policy Committee identified potential Work Plan items for 2023.

At its February 28, 2023 meeting, the Policy Committee confirmed its 2023 Work Plan.

At its June 27, 2023 meeting, The Committee requested staff return with a review of the 2023 Work Plan items at the August 22, 2023 Policy Committee meeting.

DISCUSSION:

So far this year, the Policy Committee has considered the following items:

- Determine modifications to Town Policies to address Commissioner discipline;
- Consider Legislative Advocacy Priorities/Principles (building from the existing Legislative Policy);
- Direct potential modifications to Town Council Policy 2-17: Solicitation and Donation Policy to align with the Council's Strategic Priorities; and
- Recommend to the Town Council modifications to Town Council Policy 2-01: Town Agenda Format and Rules regarding remote attendance for Town Boards, Commissions, and Committees.

PREPARED BY: Holly Young
Senior Management Analyst

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

The remaining items on the 2023 Work Plan as well as staff recommendations for each item are included in the table below:

Work Plan Item	Staff Recommendation
Reexamine the Policy Committee's Enabling Resolution.	This item is on the agenda for the meeting of August 22, 2023.
Consider an Emergency Procurement Policy.	This item can be brought to the Committee as staff workload permits.
Review of SB 1439 Requirements, Ethics, and Conflict of Interest Policies.	This item can be brought to the Committee as staff workload permits.
Review Policies for Commission, Board, Committee, and Council Recusal.	This item can be brought to the Committee as staff workload permits.
Review the Brown Act and Council Communications with Regards to Forums, such as Democracy Tent.	This item could be handled by a memorandum from the Town Attorney to the Council.
Review Conflicts of Interest for Political Endorsements from Organizations Funded by the Town.	Language was added to the agreement with the Chamber of Commerce regarding not using Town funds for political purposes or lobbying. This item can be brought to the Committee if there is a desire to discuss further.
Consider a Capital Improvement Equity Policy.	This item falls under the Town's Justice, Equity, Diversity, and Inclusion (JEDI) work. The proposed JEDI Plan will be brought to the Town Council for consideration this fall.
Consider Finance Commission Recommendation to Create a Public Input and Outreach in Labor Negotiations Policy Modeled after Menlo Park.	This item can be brought to the Committee as staff workload permits.
Consider Finance Commission Recommendation for Council Not to Engage in Confidential Agreements with Bargaining Units that Would Prevent Disclosure that Would Otherwise be Properly Disclosed under the Brown Act.	This item can be brought to the Committee as staff workload permits.
Evaluate the Remote Participation Provisions for Boards, Committees, and Commissions as Contained in the Agenda Format and Rules Policy.	Staff can bring this item forward once more time has passed and more data are available to inform the discussion.

Work Plan Item	Staff Recommendation
Discuss which core services the Town provides and how they are funded. <i>(as requested at the August 15, 2023 Town Council meeting)</i>	This item can be brought to the Committee as staff workload permits.

CONCLUSION:

Staff looks forward to the Committee's review, discussion, and direction.

COORDINATION:

This report was coordinated with the Town Manager's Office and the Town Attorney's Office.

FISCAL IMPACT:

There is no fiscal impact associated with reviewing the Work Plan items.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.