



**TOWN OF LOS GATOS
PARKS AND SUSTAINABILITY
COMMISSION REPORT**

MEETING DATE: 04/01/2024

ITEM NO: 1

**DRAFT MINUTES OF THE PARKS AND SUSTAINABILITY COMMISSION
SPECIAL MEETING
March 4, 2024**

The Town of Los Gatos Parks and Sustainability Commission conducted a Special Meeting on March 4, 2024, at 6:00 p.m.

MEETING CALLED TO ORDER AT 6:01 p.m.

ROLL CALL

Present: Chair Gleason, Vice-Chair Ober, Commissioners Corenson, Mapara, Stephenson (absent), and Youth Commissioner Balasingham.

CONSENT ITEMS

1. Approve Minutes of the Parks and Sustainability Commission Meeting of February 5, 2024.

MOTION: Motion by Commissioner Corenson to approve Consent Items 1.
Seconded by Vice-Chair Ober.

VOTE: Motion passed unanimously (Chair Gleason abstained)

VERBAL COMMUNICATIONS

No verbal communication.

OTHER BUSINESS

2. Allocation of Commission Financial Resources
 - a. Spring Into Green Participation
 - b. Action Item: Discuss Potential Allocation of a Portion of the \$2500 in Town Budget

Nicolle Burnham, PPW Director, verbally reported on this item.

The Commission asked questions and discussed this item.

1. Branded tablecloth
2. Branded pop-up tent
3. Branded dark green t-shirts
4. Branded dog poop bag holder
5. Branded native seed packets

Allocation of Commission Financial Resources – continued

MOTION: Motion by Vice-Chair Ober to authorize Town staff to spend up to \$2,500 on the 2024 Spring into Green event items and giveaways.

Seconded by Commissioner Mapara.

VOTE: Motion passed unanimously

3. Discussion of Parks and Sustainability Commission Mission and Goals

Nicolle Burnham, PPW Director, verbally reported on this item.

The Commission asked questions and discussed this item. The Commission worked on the draft mission and goals. The Commission decided to defer further action, opting to revisit the agenda item during the upcoming Commission meeting scheduled for April 1, 2024.

The Parks and Sustainability Commission serves in an advisory capacity to the Town Council on matters pertaining to public parks, off-street trails, open space, public grounds, street trees, and creeks and waterways.

The Commission shall receive public input, evaluate options, and make recommendations on policy issues including, but not limited to:

1. Biodiversity, landscaping, infrastructure, water usage, recycling and equitable access.
2. Current and future needs of the changing Town, society and environment.
3. Coordination of services and programs with other governmental agencies and voluntary organizations.
4. Education, outreach and research related to sustainability and parks initiatives.

COMMISSIONER REPORTS

Commissioner Ober informed the Commission of the upcoming St. Patrick's Day event on Sunday, March 17, 2024, at Plaza Park.

Chair Gleason informed the Commission of the upcoming Midpen virtual meeting on Thursday, March 7, 2024, at 6:00 p.m. on the Highway 17 Wildlife and Trail Crossing Projects.

PAGE 3 OF 3

SUBJECT: PARKS AND SUSTAINABILITY COMMISSION MEETING MINUTES

DATE: March 8, 2024

ADJOURNMENT

The meeting adjourned at 7:42 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the March 4, 2024, meeting as approved by the Parks and Sustainability Commission.

/s/ Nicolle Burnham, Director of Parks and Public Works