



**TOWN OF LOS GATOS
TOWN COUNCIL POLICY COMMITTEE**

MEETING DATE: 8/27/2024

ITEM NO: 1

**DRAFT
Minutes of the Town Council Policy Committee Special Meeting
June 25, 2024**

The Town Council Policy Committee of the Town of Los Gatos conducted a meeting on Tuesday, June 25, 2024, at 5:00 p.m.

MEETING CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Members Present: Chair/Council Member Maria Ristow and Vice Chair/Vice Mayor Matthew Hudes.

Staff Present: Laurel Prevetti, Town Manager; Katy Nomura, Assistant Town Manager; Gabrielle Whelan, Town Attorney; and Wendy Wood, Town Clerk.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Minutes of the April 29, 2024, Council Policy Committee Meeting.

There was no public comment.

MOTION: Motion by Vice Chair Hudes to approve the consent item. **Seconded by Chair Ristow.**

VOTE: Motion passed by a unanimous vote.

VERBAL COMMUNICATIONS

No one spoke.

OTHER BUSINESS

2. Provide Direction on a Proposed Policy to Guide Commission Events.

Laurel Prevetti, Town Manager, presented the staff report.

No one spoke.

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SUBJECT: Draft Minutes of the Council Policy Committee Special Meeting of April 29, 2024

DATE: May 17, 2024

The Committee discussed the item and commented that commissions should be encouraged to have self-sufficient tabling at existing Town events rather than separate events to minimize the use of staff resources. They also discussed adding a requirement that if a commission wanted to hold a unique event, as an exception and not the norm, it would need to submit a recommendation to the Town Council for consideration and approval. It was suggested that if staff support was necessary, it should not be on the weekends.

ADJOURNMENT

The meeting adjourned at 5:33 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 25, 2024, meeting as approved by the Town Council Policy Committee.

Wendy Wood, Town Clerk