



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 01/21/2025

ITEM NO: 9

DATE: January 16, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Second Amendment to the Agreement for Services with Sequoia Ecological Consulting Inc. to Increase the Contract Amount by \$6,440 for an Adjusted Contract Amount Not to Exceed \$237,795 for Vegetation Management – Townwide Open Spaces Project (CIP No. 832-4508)

RECOMMENDATION:

Authorize the Town Manager to execute a Second Amendment (Attachment 1) to the Agreement for Services with Sequoia Ecological Consulting, Inc. (Sequoia) to increase the Contract Amount by \$6,440 for an adjusted contract amount not to exceed \$237,795 for Vegetation Management – Townwide Open Spaces Project (CIP No. 832-4508).

BACKGROUND:

On August 6, 2024, the Town Council authorized the Town Manager to execute an agreement with Sequoia in the amount of \$181,165 to provide environmental management and compliance services for vegetation management in Town owned open space areas.

On October 15, 2024, the Town Council authorized the Town Manager to execute the First Amendment to the agreement to amend the scope of services and increase the compensation to \$231,355.

DISCUSSION:

Sequoia continues to support staff in addressing the extensive environmental requirements associated with wildfire risk reduction in town open spaces. As work has progressed, additional requirements of the California Department of Fish and Wildlife (CDFW) have been identified. This second contract amendment documents the scope of services associated with addressing

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Parks and Public Works Director

Reviewed by: Assistant Town Manager, Town Attorney and Finance Director

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the CDFW comments and increases the contract amount by \$6,440 to cover the cost of the additional services.

CONCLUSION:

Approving this amendment will allow Sequoia to support staff in implementing the open space vegetation management/wildfire risk reduction work that is planned for spring 2025.

FISCAL IMPACT:

The fiscal table below reflects the budget for Phase 2 of this project, including the requested FEMA Hazard Mitigation Grant Program funds.

Vegetation Management - Town-wide		
CIP No. 832-4508		
	Budget	Costs
Phase 2 - Source of Funds		
GFAR	\$ 530,448	
FEMA Hazard Mitigation Grant	\$ 1,627,320	
Total Budget	\$ 2,157,768	
		Costs
Phase 2 - Expenditures		
Previously Authorized Consultant Services Agreement with Sequoia Ecological Consulting		\$ 231,355
Second Amendment to Consultant Services Agreement with Sequoia Ecological Consulting (Requested with this Staff Report)		\$ 6,440
Contractor Services for Vegetation Management (Authorized 10-15-24)		\$ 1,513,712
Contractor Services 20% Contingency for Vegetation Management (Authorized on 10-15-24)		\$ 302,742
Total Expenditures		\$ 2,054,249
Total Project Balance		\$ 103,518

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ENVIRONMENTAL ASSESSMENT:

The Project Specific Analysis and Addendum concluded that all the effects of the proposed project: (a) have been covered in the CalVTP PEIR; and (b) all applicable Standard Project Requirements and mitigation measures identified in the CalVTP PEIR will be implemented. The proposed project is, therefore, within the scope of the CalVTP PEIR. A Notice of Determination has been submitted to the County of Santa Clara.

Attachments:

1. Second Amendment to Agreement for Consulting Services with Sequoia Ecological Consulting Inc., including Exhibit A – Additional Services Scope, and Exhibit B – First Amendment plus Original Agreement and Scope of Services