



**TOWN OF LOS GATOS**  
**DEI COMMISSION REPORT**

MEETING DATE: 03/14/2024

ITEM NO: 2

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DATE: February 29, 2024  
TO: Diversity, Equity, and Inclusion Commission  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Receive the Commission's Updated Work Plan as Approved by the DEI Commission on February 8, 2024

**RECOMMENDATION:**

Receive the Commission's updated work plan as approved by the DEI Commission on February 8, 2024.

**REMARKS:**

On February 8, 2024, the Commission approved the following items for its initial 2024 Work Plan based on the Town's Diversity, Equity, and Inclusion Plan (<https://www.losgatosca.gov/DocumentCenter/View/36669/DEI-Plan>):

- Goal D, Item 1.a. Annual Communications Campaign as a priority work plan item, including a review of demographic data.
- Goal C, Item 1.a. Collaboration with Community Organizations in parallel with Goal C, Item 2.a. Community- and School-Based Programming.
- Goal A, Item 1.a. Community Grants Rubric .
- Goal B, Item 1.a. Review the Town's Four Events.
- Goal B, Items 3.a. and b. Develop a Community Learning Opportunity on Historic Inequities and Develop Diversity, Sensitivity, and Awareness Training
- Goal D, Item 2.a. Create a New Town Tagline as a long-term action item for the Commission's work plan.

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Prepared by: Town Manager

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PAGE 2 OF 2

SUBJECT: Receive the Commission's Updated Work Plan as Approved by the DEI  
Commission on February 8, 2024

DATE: March 11, 2024

REMARKS (continued):

- Review of the name of the Commission and Enabling Resolution, recommending any modifications to the Town Council.

At its April meeting, staff would like to discuss the Community Grants item. This way, if the Commission has any recommended changes, the Town Council can consider them prior to the next grant application process. Commissioners who are affiliated with organizations or who themselves that have received or are considering applying for Town grants must recuse themselves from the discussion of this issue so there is no conflict of interest.