



TOWN OF LOS GATOS
DEI COMMISSION REPORT

MEETING DATE: 03/14/2024

ITEM NO: 4

DATE: March 11, 2024
TO: Diversity, Equity, and Inclusion Commission
FROM: Laurel Prevetti, Town Manager
SUBJECT: Continue Discussion of Work Plan Goal D, Item 1.a. Annual Communications Campaign

RECOMMENDATION:

Continue discussion of Work Plan Goal D, Item 1.a. Annual Communications Campaign.

REMARKS:

Last month, the Commission began its discussion of this work plan item. Vice Chair Fisher and Commissioners Khanal and Phillips volunteered to work on a one-page summary about the DEI Commission. Their draft product is in the form of a press release (see Attachment 1) and the Commission is welcome to discuss it at the meeting.

Commissioners Lo, Broadhead, and Isaacs volunteered to develop a list of potential collaborators. This group is welcome to provide an update on their work at the meeting.

Per the Commission's request, Attachment 2 contains the report that was given to Town Council in February 2023 pertaining to the Library's Holiday and Recognition Work Plan. The Council unanimously approved the work plan.

In February, the Commission inquired about funding for communications. At the February 20, 2024 Council meeting, the Council approved a budget adjustment to provide the DEI Commission with \$2,500 to cover expenses related to Commission activities. The funds can be used for supplies, printing, and materials.

Vice Chair Fisher requested that an article regarding the DEI effort in Los Gatos be shared with the Commission (see Attachment 3).

Prepared by: Town Manager

PAGE 2 OF 2

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REMARKS (continued):

Commissioner Isaacs requested the following be shared with the Commission:

- A video entitled “Bridging: Towards a Society Built on Belonging” available at: <https://belonging.berkeley.edu/bridging-belonging>
- The Town of Los Gatos Mission Statement (which guides the work of Town employees and is under revision):
The Mission of the Town of Los Gatos is to enhance the quality of life in Los Gatos by providing the highest quality leadership and most efficient services and facilities. The Town strives to provide a working environment which promotes excellence; fosters cooperation; values volunteerism; and seeks to meet the needs of the community and the Town Council, employees, Commissions, Committees, and Boards.
- The courses offered by Othering & Belonging Institute at UC Berkeley: <https://obi.org/courses>

The Commission is welcome to continue its work on this item.

Attachments:

1. Draft Press Release
2. Report to the Town Council regarding the Library’s Holiday and Recognition Work Plan
3. American Leadership Forum Article