



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 07/11/2024

ITEM NO: 1.

---

***DRAFT* MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION  
REGULAR MEETING  
June 13, 2024**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, June 13, 2024, at 7:30 a.m.

**MEETING CALLED TO ORDER AT 7:30 A.M.**

**ROLL CALL**

Present: Chair Alice Miano, Vice Chair Jeff Suzuki, Commissioners Bill Ehlers, Erik Miller and Jeff Thompson (Remote).

Absent: Youth Commissioner Rushil Sharma.

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Minutes of May 9, 2024.

**MOTION: Motion** by Vice Chair Suzuki to approve Consent Item 1.

**Seconded** by Commissioner Ehlers.

**VOTE: Motion passed 5 ayes; 1 absent.**

**OTHER BUSINESS**

2. Youth Commissioner Report - Rushil Sharma (Verbal Report)  
No new report.
3. Review and Discuss Town Council Policy 5-03 Commission Budgets (Attached)  
Director Burnham gave background information on this item. Commission discussed.
4. Review and Discuss Laws and Regulations for Parking in Bike Lanes and Cycling through Construction Zones  
Town Engineer Heap and Senior Traffic Engineer Vroman verbally reported on this item. Commission discussed this item.
5. Bike Valet Upcoming Events (Verbal Commission Discussion)  
Director Burnham verbally inquired if the Commission wanted to volunteer for the 4<sup>th</sup> of July event, 10:30 a.m. – 2:30 p.m. Commission discussed this item. Commissioners Miller and Ehlers volunteered to assist.
6. Consider Advising Town Council to Publicly Endorse VTA's Light Rail to Los Gatos  
Commission discussed this item.  
**MOTION: Motion** by Vice-Chair Suzuki to recommend that the Town Council publicly endorse the VTA's acquisition of the Union Pacific Line.  
**Seconded** by Commissioner Miller.  
**VOTE: Motion passed unanimously. (1 absent – Youth Commissioner)**

7. June 2024 - June 2025 Ad Hoc Committee Reports (Verbal Reports)
  - a. Beach Traffic – Vice Chair Suzuki and Commissioner Miller  
Vice Chair Suzuki and Commissioner Miller verbally reported on this item.  
Commission discussed this item.
  - b. VTA Bus Pass Program Consideration – Chair Miano and Vice Chair Suzuki  
Chair Miano and Vice-Chair Suzuki verbally reported on this item.
  
8. Consider Additional Ad Hoc Committees (Verbal Commission Discussion)  
Commission verbally discussed this item.  
**MOTION: Motion** by Commissioner Thompson to establish a Bike and Pedestrian Ad Hoc Committee to review the Bike and Pedestrian Master Plan and recommend future projects to staff.  
**Seconded** by Commissioner Miller.  
**VOTE: Motion passed unanimously. (1 absent – Youth Commissioner)**  
Volunteers for this Ad Hoc: Commissioners Thompson and Miller
  
9. Quarterly Report from Los Gatos-Monte Sereno Police Department (Verbal Report)  
Sgt. Kauwelo provided a verbal update on this item. The Commission discussed and expressed their gratitude to Sgt. Kauwelo for all his hard work.
  
10. PPW Department Report
  - a. Capital Project Status Updates (Verbal Report)  
Director Burnham and Town Engineer Heap verbally reported on the following:
    - Trail Connector Project
    - Grant Applications: Federal Safe Streets for All and Active Transportation Program
    - Wayfinding Project
    - Repaving and Curb Gutter Project
    - Shannon Road Pedestrian and Bikeways Improvement Project
    - Los Gatos Lodge ProjectCommission verbally discussed these items.
  - b. Future Agenda Items (Attachment)  
*Recommendation: Receive update and provide information*  
Director Burnham verbally reported on this item.

**COMMISSIONER REPORTS**

Commissioner Miller verbally reported on the VTA BPAC meeting.  
Chair Miano reported on the C.A.C. meeting.

**ADJOURNMENT** - Meeting adjourned at 9:30 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 13, 2024 Regular Meeting as approved by the Complete Streets & Transportation Commission.