



**TOWN OF LOS GATOS
PLANNING COMMISSION
REPORT**

MEETING DATE: 04/22/2026

ITEM NO: 1

**DRAFT
MINUTES OF THE PLANNING COMMISSION MEETING
APRIL 8, 2026**

The Planning Commission of the Town of Los Gatos conducted a regular meeting in person.

MEETING CALLED TO ORDER AT 7:00 PM

ROLL CALL

Present: Chair Kendra Burch, Commissioner Susan Burnett, Commissioner Adam Mayer, Commissioner Joseph Sordi, and Commissioner Rob Stump.

Absent: Vice Chair Jeffrey Barnett, Commissioner Emily Thomas.

PLEDGE OF ALLEGIANCE

Commissioner Stump led the Pledge of Allegiance. The audience was invited to participate.

VERBAL COMMUNICATIONS

The following individuals spoke during Verbal Communications:

1. Gus Who
2. Courtney

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. **Approval of Minutes** – March 25, 2026
2. **Approval of Minutes** – March 31, 2026

The following individuals spoke during Consent Items:

1. Time

(Video time: 00:23:42)

MOTION: **Motion** by Commissioner Burnett to pull Consent Item 11: Minutes of March 25, 2026, and Consent Item 2: Minutes of March 31, 2026.
Seconded by **Commissioner Mayer**.

VOTE: **Motion failed unanimously.**

(Video time: 00:23:59)

MOTION: **Motion** by **Commissioner Sordi** to approve adoption of the Consent Calendar. **Seconded** by **Commissioner Stump**.

VOTE: **Motion passed unanimously.**

PUBLIC HEARINGS

3. 16724 Chirco Drive

Architecture and Site Application S-25-002

APN 424-21-025

Property Owner/Applicant: Zahra Kassam

Project Planner: Erin M. Walters

Consider a request for approval to demolish an existing single-family residence and construct a new single-family residence on property zoned R-1:8. Categorically exempt pursuant to CEQA Guidelines Section 15303: New Construction or Conversion of Small Structures.

Attorney Whelan reported that Commissioner Thomas was recused from the public hearing for Item 3, 16724 Chirco Drive, due to proximity of her residence to the subject site.

Commissioner Stump disclosed that he had visited the subject site and spoke with a neighbor.

Erin Walters, Senior Planner, presented the staff report.

Chair Burch Opened Public Comment.

The following individuals spoke on this item:

1. Terry Martin (Applicant/Applicant)
2. Gus Who
3. Rich
4. Lee Quintana
5. Terry Martin (Applicant/Architect)

Chair Burch closed Public Comment.

Planning Commission asked questions.

(Video time: 01:01:24)

MOTION: **Motion by Commissioner Stump to continue the public hearing for 16724 Chirco Drive to a date certain. Seconded by Commissioner Burnett.**

Chair Burch Reopened Public Comment

Planning Commission asked questions of the Applicant.

Chair Burch Closed Public Comment.

The Maker of the Motion amended the motion to include the date certain of June 24, 2026.

The Seconder of the Motion accepted the amendment to the motion.

Commissioners discussed the item.

(Video time: 01:08:19)

MOTION: **Motion by Commissioner Stump** to continue the public hearing for 16724 Chirco Drive to June 24, 2026. **Seconded by Commissioner Burnett.**

VOTE: **Motion passed unanimously.**

REPORT FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT

Joel Paulson, Director of Community Development

- None.

SUBCOMMITTEE REPORTS/COMMISSION MATTERS

None.

ADJOURNMENT

The meeting adjourned at 8:06 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 8, 2026 meeting as approved by the Planning Commission.

/s/ Vicki Blandin

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