



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 12/20/2022

ITEM NO: 1

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**DRAFT  
Minutes of the Town Council  
December 6, 2022**

The Town Council of the Town of Los Gatos conducted a regular meeting in-person and utilizing teleconferencing means on Tuesday, December 6, 2022 at 7:00 p.m.

**MEETING CALLED TO ORDER AT 7:00 P.M.**

**ROLL CALL**

Present: Mayor Rob Rennie, Vice Mayor Maria Ristow, Council Member Mary Badame, Council Member Matthew Hudes (participated remotely), Council Member Marico Sayoc.

Absent: None

**PLEDGE OF ALLEGIANCE**

Advika Anand led the Pledge of Allegiance. The audience was invited to participate.

**COUNCIL / MANAGER MATTERS**

**Council Matters**

- Council Member Hudes stated he attended two Senior Service Committee Governance subcommittee meetings, the Finance Commission meeting, the Senior Service Committee Road Mapping subcommittee, and the Senior Service Committee meeting.
- Council Member Sayoc stated she attended the Holiday Tree Lighting, the Holiday Parade, and the Housing Element Advisory Board meeting.
- Council Member Badame stated she met with Lee Fagot the moderator of Democracy Tent; and attended the West Valley Solid Waste Management District Authority Board meeting, the Holiday Tree Lighting, and the Holiday Parade.
- Vice Mayor Ristow stated she attended the Holiday Tree Lighting, the Holiday Parade, Chamber of Commerce Open House, West Valley Mayors and Managers meeting as an alternate, several meetings of the Senior Service Commission subcommittees, Housing Element Advisory Board (HEAB) meeting, and meetings with Vice Mayors of other jurisdictions.
- Mayor Rennie stated he attended the Holiday Parade, Holiday Tree Lighting, Chamber of Commerce Open House, Silicon Valley Clean Energy Authority Regulatory and Legislative Affairs Committee meeting, Bay Area Air Quality Management District (BAAQMD) Stationary Source Committee meeting, and the Valley Transportation Authority (VTA) Board meetings; and gave a talk at the Club of Los Gatos regarding developments in the Town.

### **Manager Matters**

- Announced free valet parking service is available in the parking lot between Elm and Greys Lane and University and N. Santa Cruz.
- Coffee with a Cop will take place on December 14 at Starbucks on N. Santa Cruz Ave from 7:30 a.m. to 9:30 a.m.

### **CONSENT ITEMS**

1. Approve Draft Minutes of November 15, 2022 Town Council Meeting.
2. Adopt a Resolution Reaffirming Resolution 2021-044 and Making Findings Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, and, Due to Health and Safety Concerns for the Public, Authorizing the Use of Hybrid Meetings for the Town Council and the Continued Use of Virtual Meetings for Boards and Commissions While Town Staff Makes the Necessary Arrangements to Transition to Hybrid Meetings for All Town Boards, Commissions, and Committees. **RESOLUTION 2022-073**
3. Receive Fiscal Year (FY) 2021/22 Status Report on Receipt and Use of Development Impact Fees.
4. Fiscal Year 2022/23 Street Repair and Resurfacing Project (CIP Number 811-9901):
  - a. Approve the Preliminary Street List; and
  - b. Authorize the Town Manager to Execute a Cost Sharing Agreement with the City of San José in an Amount Not to Exceed \$1 Million to Microsurface Los Gatos Almaden Road between Taft Drive and Leigh Avenue, Resurface Blossom Hill Road between Francis Oak Way and Union Avenue, and Resurface Union Avenue between Los Gatos Almaden Road and Blossom Hill Road.
5. Adopt a Resolution Declaring Certain Hazardous Vegetation Growing in the Town of Los Gatos to be a Public Nuisance, Describing Properties Where Such Nuisance Exists, and Setting a Public Hearing Date of January 17, 2023 to Consider Objections to the Proposed Abatement of Hazardous Vegetation for Properties Listed on the 2023 Weed Abatement Program Commencement Report and Order the Abatement. **RESOLUTION 2022-074**
6. Authorize the Following Actions Related to the Tyler Technologies Contract:
  - a. Authorize the Town Manager to Execute a Second Amendment to the Agreement with Tyler Technologies to Increase Compensation by \$33,000 for a Total Contract Amount Not to Exceed \$1,295,061; and
  - b. Authorize an Expenditure Budget Adjustment in the Amount of \$33,000 from Available Information Technology Fund.
7. Authorize the Town Manager to Execute a First Amendment to an Agreement for Services with LWP Claims Solutions to Provide Workers' Compensation Third-Party Administration (TPA) Services Effective January 1, 2023, through December 31, 2027, for an Amount of \$350,000, and for a Total Amount Not to Exceed \$521,357.
8. Authorize the Town Manager to Execute a First Amendment to Consultant Services Agreement with KPA Group for Design of Americans with Disabilities Act (ADA) Compliant Restrooms and Human Resources Offices (CIP 821-2117) and ADA Upgrades to Public Restrooms at the Adult Recreation Center (CIP 821-2601) in an Amount of \$40,365 for a Total Agreement Amount Not-to-Exceed \$140,365.

Consent Items – continued

Opened public comment.

No one spoke.

Closed public comment.

**MOTION: Motion by Vice Mayor Ristow to approve items 1-8. Seconded by Council Member Sayoc.**

**VOTE: Motion passes unanimously.**

### **VERBAL COMMUNICATIONS**

Ami Davis, NUMU Executive Director

- Commented on the Muwekma Tribe and requested the Town Council consider a formal recognition of Native American Heritage Month.

Kareem Syed

- Requested the Town Council consider a formal recognition of Native American Heritage Month.

Alicia Spargo

- Commented on diversity, equity, and inclusion, and requested the Town Council consider a formal recognition of Native American Heritage Month and Indigenous People's Day.

Mary Beth Bykowsky, California Department of Insurance (CDI)

- Commented on wildfire safety regulations to help reduce insurance costs.

Anusha Mannava, West Valley Community Services

- Announced a community meeting on Zoom on December 12 from 6:30 p.m. to 8:15 p.m. to discuss Accessory Dwelling Units.

### **OTHER BUSINESS**

9. Approve an Amendment to the Employment Agreement Between the Town of Los Gatos and the Town Manager Effective on the Anniversary Date and Authorize Salary and Benefits Budget Adjustments in the Amount of \$11,626 from Available General Fund Capital/Special Projects Reserve.

Salina Flores, Human Resources Director, provided the staff report for items 9 and 10 together.

Opened public comment.

Other Business Item #9 – continued

No one spoke.

Closed public comment.

Council discussed the item.

**MOTION: Motion by Council Member Badame** approve an amendment to the employment agreement between the Town of Los Gatos and the Town Manager effective on the anniversary date and authorize salary and benefits budget adjustments in the amount of \$11,626 from available General Fund Capital/Special Projects Reserve. **Seconded by Council Member Sayoc.**

**VOTE: Motion passed unanimously.**

10. Approve an Amendment to the Employment Agreement Between the Town of Los Gatos and the Town Attorney, and Authorize Salary and Benefits Budget Adjustments in the Amount of \$3,872 from Available General Fund Capital/Special Projects Reserve.

Salina Flores, Human Resources Director, provided the staff report for items 9 and 10 together.

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the item.

**MOTION: Motion by Council Member Badame** to approve an amendment to the employment agreement between the Town of Los Gatos and the Town Attorney, and authorize salary and benefits budget adjustments in the amount of \$3,872 from available General Fund Capital/Special Projects Reserve. **Seconded by Council Member Sayoc.**

**VOTE: Motion passed unanimously.**

11. Adopt a Resolution Amending the Comprehensive Fee Schedule for Fiscal Year (FY) 2022/23 Amending Certain Fees, Rates, and Charges for FY 2022/23. **RESOLUTION 2022-075**

Gitta Ungvari, Finance Director, provided the staff report.

Other Business Item #11 – continued

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the item.

**MOTION: Motion by Council Member Sayoc** to adopt a resolution amending the Comprehensive Fee Schedule for Fiscal Year (FY) 2022/23 amending certain fees, rates, and charges for FY 2022/23 as contained in Exhibit A. **Seconded by Council Member Badame.**

**VOTE: Motion passed unanimously.**

12. Receive an Update on the Downtown Parking Program and Provide Feedback.

Jim Renelle, Parking Program Manager, provided the staff report.

Opened public comment.

Randi Chen, Los Gatos Chamber of Commerce

- Commented on the success of the Employee Parking Program; pay-to-stay parking; signage; and requested Council address inequity for employees in the Olive Zone.

Closed public comment.

Council discussed the item and received the update.

13. Receive a Project Update and Approve the Phase 1 Concept Plan for the Blossom Hill Road Traffic Safety Project (CIP No. 813-0239) for Final Design.

Nicolle Burnham, Parks and Public Works Director, provided the staff report.

Opened public comment.

Ben Carter

- Commented in support of the Phase 1 Concept Plan.

Other Business Item #13 – continued

Mehrdad Alipour

- Commented on safety issues, and is concerned with the budget because the Phase 1 Concept Plan will not address all the issues.

Rise Schwartz

- Inquired how the plan will affect the traffic on Cherrystone Drive and commented on concerns with the Phase 1 Concept Plan.

Doctor Joanne Justis

- Commented on safety issues, supports the Phase 1 Concept Plan as a first step, but is concerned with the budget because the plan will not address all of the concerns.

Doris Davis

- Commented on concerns with the Phase 1 Concept Plan and requested Council consider the safety of Shannon Road for pedestrians.

Angela Pappanastos

- Commented on concerns with the Phase 1 Concept Plan and inquired about the proposed reduction of automobile lanes.

Closed public comment.

Council discussed the item.

**MOTION: Motion by Vice Mayor Ristow** to approve the Phase 1 Concept Plan for the Blossom Hill Road Traffic Safety Project (CIP No. 813-0239) for final design, directed staff to look at Cherrystone Drive to see what can be done evaluating along the way to make sure they can mitigate other unintended consequences there might be on the neighboring streets, and consider a stop sign at the free right turn to southbound Cherry Blossom Lane from Blossom Hill Road. **Seconded by Council Member Badame.**

**VOTE: Motion passed unanimously.**

**ADJOURNMENT**

The meeting adjourned at 9:22 p.m.

Respectfully submitted:

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Jenna De Long, Deputy Clerk