



PACIFIC LIBRARY PARTNERSHIP CLAIM FORM

California Library Services Act (CLSA) Distribution of Funds for FY 2024-25

Library: Los Gatos Public Library

Amount of Approved Allocation: \$2,973

Please indicate the amount of funds to be spent by category. ***Should you plan to allocate funds to more than one category, please indicate that by entering the dollar amount for each item.***

SECTION 1 – CLAIM INFORMATION

Shared Digital Content	
\$ _____	OverDrive (only for the 20 libraries which are in a shared environment)
\$ _____	Palace eBooks-for-All Project (materials that will be shared)
\$ <u>2973</u>	OCLC Consortia CloudLibrary
For Shared Digital Content, please indicate the estimated number of titles to be purchased and estimated circulation	
<u>45</u>	# of Titles <u>315</u> Circulation
Link + Software and Associated Courier	
\$ _____	Link+ Software and Associated Courier
For Link+, please provide:	
Number of items loaned: _____	
Number of items borrowed: _____	
Telecommunication Costs	
\$ _____	Broadband hardware routers and switches (this should not be claimed multiple years in a row)
List items to be purchased: _____	
\$ _____	CENIC telecommunication costs, costs for covering warranties in data center (only by rural libraries)
List ways funds will be used: _____	
Other Collaborative Projects (Please discuss with PLP before claiming)	
Answer:	

ATTACHMENT 1

SECTION 2: COMMUNITY SERVED BY CLSA FUNDING

Completion of the following questions is required for CLSA distribution to the library. Please answer to the best of your ability with regard to how your library allocates CLSA funds.

Please provide a written answer for each question.

- 1. Describe how, for the activities you chose to use your CLSA allocation, the funds help your library to serve underserved groups in your jurisdiction. Please include the underserved groups you are serving, as well as the activities.** *(Examples of underserved groups may include geographically isolated populations; persons with disabilities; adults with limited literacy skills; immigrant populations, etc. Examples of activities may include purchasing shared eMaterials in multiple languages or in response to a community need; replacing an older router to improve network speed for access to computers in the library.)*

We used these funds to add electronic audio books to our Cloud Library collection. Having materials available electronically helps us reach patrons who may not be able to visit the library during our open hours, either because their work or school schedules prevent them from getting here, because they are physically distant from the library, or because they don't have reliable access to transportation. We chose to focus on audio books as they are very popular in our electronic collection. These audio versions serve language learners, seniors who may have some vision loss, and patrons who listen while doing other things.

- 2. Describe how you promote services funded with CLSA funds to the underserved groups in your jurisdiction. If you have not specifically promoted to the underserved, how would you promote going forward?** *Examples might include allocating some CLSA funds to buy OverDrive items in languages other than English and then developing promotional materials or providing training on how to use Libby; partnering with a community organization to provide training on a service funded by CLSA funds, developing and delivering training on CLSA-funded services.*

While we didn't do promotions specifically calling out materials purchased with these funds, we do a great job of hand selling electronic materials (both print and audio) from all our public service points. Our circulation staff regularly highlight Cloud Library resources as part of issuing a new card, our Tech Tutoring experts help patrons learn to download and use Cloud Library materials. We highlight audio books as a tool to families with beginning or struggling readers, as well as to families with language learners.


3. Describe how you will, in the next 12 months, measure the *impact* of the services on the underserved groups in your jurisdiction. (Outcomes versus Outputs) PLEASE NOTE: Next year you will be asked for the data to support how you are measuring the impact of the services. *Examples might include developing a survey for those underserved groups to ensure your library understands their needs (such as what genres to select in for underserved communities)*

Going forward, outcomes could be assessed by collecting anecdotal information from the patrons we market these services towards. For instance, we visit two local senior communities, and the residents there enjoy our online collection. They are also reliably regular patrons. We could implement a survey or collect interview responses from this demographic on their experiences with Cloud Library audiobooks, and how they impact their view of library services.

Certification


The ***filled out*** and ***signed*** CLSA Claim Form should be submitted by **February 28, 2025**

I hereby certify that the library named above shall use these funds for CLSA approved purposes as indicated above that facilitate resourcing sharing among the PLP Members in FY 2024-25. I understand that the use of CLSA funds is defined by law, and that my library’s allocation may only be used in the way indicated.

Signed by:

C37B35E0113B482...
Library Director

3/7/2025

Date

Signed by:

1353DA83BDA64A8...
PLP CEO

3/7/2025

Date