

DRAFT RESOLUTION

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS CONTINUING DEPARTMENT FEES, RATES, AND CHARGES, AND AMENDING CERTAIN FEES FOR SERVICE EFFECTIVE JULY 5, 2025

WHEREAS, The Town of Los Gatos follows best municipal financial practices that require the Town to establish and maintain all user charges and fees based on the cost of providing services; and

WHEREAS, the last update of the Town of Los Gatos Comprehensive Fee Schedule was adopted on February 18, 2025; and

WHEREAS, certain fees currently in effect will remain in effect without interruption, certain of these fees shall be increased or reduced, and certain new services shall have fees, which reflect the objectively reasonable estimated costs associated with the services provided by the Town; and

WHEREAS, the Town Council finds that the proposed fees are: 1) not a tax; 2) no more than necessary to cover reasonable costs of governmental activity; and 3) allocated to a payor in a manner by which those costs bear a fair and reasonable relationship to the payor's burdens on or benefits received from the governmental activity; and

WHEREAS, in accordance with Government Code Section 66018, notice of the public hearing regarding the proposed changes to the fees for services was published in the manner set forth in Government Code Section 6062a; and

WHEREAS, a public hearing was held by the Town Council of the Town of Los Gatos at a regularly scheduled meeting, providing an opportunity for interested members of the public to make oral and/or written presentations to the Town Council regarding the proposed Town of Los Gatos Comprehensive Fee Schedule; and

WHEREAS, these fee changes to provide for cost recovery are not a project subject to CEQA.

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF LOS GATOS DOES HEREBY
RESOLVE:**

1. Resolution 2025-005, "Resolution of the Town Council of the Town of Los Gatos

Continuing Department Fees, Rates, and Charges, and Amending Certain Fees, Rates, and Charges for FY 2024-25” is hereby rescinded; and

2. The Town of Los Gatos Comprehensive Fee Schedule, attached hereto as Exhibit A, is adopted and shall become effective July 5, 2025.

PASSED AND ADOPTED at a regular meeting of the Town Council held on the 6th day of May, 2025 by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

ATTEST:

TOWN CLERK OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA



TOWN OF LOS GATOS CALIFORNIA



COMPREHENSIVE FEE SCHEDULE (REDLINED) FISCAL YEAR 2025-26

TOWN OF LOS GATOS FEE SCHEDULE

The following Fee Schedule is effective ~~July 1, 2024 through June 30, 2025~~ July 5, 2025 unless updated by the Town Council. The Fee Schedule will be adjusted annually by the average Consumer Price Index (Bureau of Labor Statistics, U.S. Department of Labor for the San Francisco/Oakland/San Jose Metropolitan Statistical Area) for the calendar year and/or by the percentage increase in actual operating costs for the current year – whichever is greater. For ~~FY 2024-2025~~ FY 2025-2026, the fees are adjusted by ~~3.5%~~ 2.8% CPI. This Fee Schedule also provides for minimum annual adjustments for those fees that are directly related to personnel costs. Other adjustments may be made to maintain consistency with the surrounding municipalities within the Town of Los Gatos region but in no case are fees charged in excess of service delivery costs.

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ADMINISTRATIVE SERVICES

Civic Center Facilities Use

~~Town approved non-profit fundraising activities are allowed in/on Civic Center facilities with an appropriate permit, or license issued by the Town, or provided in an agreement or Conditional Use Permit with the Town. Private events are not allowed, including in the Council Chambers, with the exception of approved events hosted by the tenants of 106 and 108 East Main Street as stated in tenant lease agreements. Large scale special events may be required to provide a deposit prior to the event. The available Town facilities at the Civic Center are listed below:~~

- ~~• Civic Center Lawn, Deck and Stairs~~
- ~~• Civic Center West Patio~~
- ~~• Council Chambers~~
- ~~• Council Chambers Lobby (as a stand alone facility)~~

1	Fee for Town Hall Facilities Use	Non-Profit: \$0.00 per hour For Profit: \$55.00 per hour
2	Building Attendant	\$20.00 per hour

Copy and Printing Charges

3	Copy of Town Code	Actual Cost
4	8 1/2 x 11 and 8 1/2 x 14	\$.25 per page
5	11 x 17	\$.35 per page
6	Oversized or Large Productions	Actual Cost
7	Annual Subscription for Town Code Supplements	Actual Cost
8	Copying of Zoning Ordinance	Actual Cost
9	Annual Subscription for Zoning Ordinance Supplements	Actual Cost
10	Certification of Town Records	\$2.00
11	Annual Financial Report	Actual Cost
12	Annual Budget	Actual Cost
13	Capital Improvement Plan	Actual Cost

Special Events

14	Special Event Application Fee, For-Profit	New Event \$910.00 \$935.00
		Repeat Event \$680.00 \$699.00
15	Special Event Application Fee, Not-For Profit	New Event \$227.00 \$233.00
		Repeat Event \$170.00 \$175.00
16	Special Event Road Closure Review and Inspection Fee	\$225.00 \$228.44

ADMINISTRATIVE SERVICES

Special Events (continued)

17	Special Event N. Santa Cruz Avenue Road Closure Fee	Actual Cost
18	Block Party Permit	\$55.00 \$57.00
19	Temporary Encroachment Permit	\$173.00
20	Police Officer	\$251.55 \$303.45 per hour
21	Lead Parks and Public Works Maintenance Worker	\$130.17 \$142.63 per hour
22	Parks and Public Works Maintenance Worker	\$108.55 \$118.74 per hour
23	Anti-Vehicle Barrier, Special Event Road Closure	Actual Cost
24	Temporary No Parking Signs	\$1.00
25	Temporary Alcohol Restricted Signs	\$1.00
26	Temporary Banner Permit	\$105.00 \$108.00
27	Use of the Civic Center lawn, deck and stairs for approved special events coordinated by a for-profit organization	\$55.00 \$57.00 per hour
28	Use of Town Plaza Park for approved special events	\$55.00 \$57.00 per hour
29	Facility Deposit	\$500
30	Street Pole Banner Program	\$220.00 \$226.00 per banner (includes install and removal)
	Events with live music (either played by disc jockey, electronic playlist, or performed by musicians in a public setting)	\$65.00 per event

Business License

31	Business License Processing Fee - New	Out of Town \$20.00
		In Town \$40.00
32	Business License Processing Fee - Renewal	Out of Town and In Town \$30.00

Other Services

33	Compact Disk or Tape of Council and Planning Commission Meetings (plus actual mailing costs, if applicable)	\$20.00 per DVD for meetings under 2 hours
		\$30.00 per DVD for meetings over 3 hours
34	Copy - Digital	\$10 per device
35	Initial Returned Check Fee	\$25.00
36	Subsequent Return Check Fees [CA Civil Code Section 1719(a) (1)]	\$35.00
37	Election Filing Fee	\$25.00
38	Town Credit Card Processing Fee	2.4% 2.49%

ADMINISTRATIVE SERVICES

Other Services

39	Third Party Vendor Business License Electronic Payment Processing Fees	Credit and Debit Card Processing 2.9% of transaction amount, minimum of \$2.00
		ACH/eCheck \$1.25 per transaction
		Returned Payments/NSF \$25.00
40	Third Party Vendor Parking Citations and Permits Electronic Payment Processing Fee	\$3.95
41	Request for Service Not Covered by any Other Fee	Fully allocated hourly rates for all personnel
42	Initiative/Referendum Petition Filings Fee	\$200.00
	Tyler Technologies: Enterprise ERP Payment	3.95%
	Tyler Technologies: Payer eCheck Cost	\$1.95
	Tyler Technologies: eCheck Rejects	\$5.00
	Tyler Technologies: Credit Card Chargebacks	\$15.00

ATTORNEY SERVICES

1	Conditions, Covenants & Restrictions (CC&R) Review and Approval	Fully allocated hourly rates for all personnel
2	Simple Covenant/Deed Restriction	Fully allocated hourly rates for all personnel
3	Subdivision Improvement Agreements	Fully allocated hourly rates for all personnel
4	Encroachment Agreements	Fully allocated hourly rates for all personnel
5	Miscellaneous (Legal Agreements, Real Property, etc.)	Fully allocated hourly rates for all personnel

DEVELOPMENT SERVICES

General Development Fees

1	Reproduction (sent out) plus actual mailing costs, as applicable. Maps, plans, etc. (larger than 11" x 17")	Actual Cost - Sent to San Jose- Blueprint ARC
2	Data Duplication service and fee for partial or full copies of each digital standard Town data file on one-time request basis. (8 1/2" x 11" copy, standard printer.)	\$.25 per page
3	Document Storage Fee - Laserfiche	Actual Cost
4	Duplicate Plans Set	\$154.00/hr. (1/2 hr. minimum)
5	Research Records Charge for Staff Research beyond 30 minutes	Fully allocated hourly rate for all personnel
6	Address Processing Fee - Per address	\$190.00 \$195.00
7	Computer Surcharge on all Building/Plumbing/Mechanical/Electrical/Grading/Encroachment/Planning Permits/Applications and any other Permits/ Applications except Park Permit/Applications	4% of development application fee
8	Engineering Development Review Service Fee— Building Permit and Building Plan Check*	5% of permit or plan check
9	Request for Service Not Covered by Any Other Fee	Actual Cost
10	Pre-application Conference Fee	Courtesy meeting
11	Applications for Work Unlawfully Completed	Double current application fee
12	BMP Document Processing Fee	\$686.00 \$987.00
13	Public Art In-Lieu Fee	1% of building permit valuation

****These fees are applied to permits or plan checks that require engineering services.***

Reports, Agendas, and Minutes

14	Development Review Committee Agendas	\$37.00
15	Planning Commission Agendas	\$25.00
16	Planning Commission Minutes	Actual Cost
17	Plan Copies - microfiche Laserfiche or other reprints sent to an outside firm	\$31.00 plus costs
18	Plan Copies - Blueprint reproduction in house	\$3.00 per page
19	Copy of Subdivision Ordinance	\$26.00
20	General Plan (including maps)	\$26.00
21	Hillside Specific Plan	\$5.80
22	Hillside Development Standards and Design Guidelines	\$19.45

DEVELOPMENT SERVICES

Reports, Agendas, and Minutes (continued)

23	Commercial Design Guidelines	\$20.50
24	Subdivision Ordinance	\$26.00
25	General Plan/Zoning Maps (24" x 36") - Black & White	\$9.00
26	General Plan/Zoning Maps (24" x 36") - Color	\$42.00
27	Blossom Hill Open Space Study	\$14.00
28	Commercial Specific Plan Report	\$12.00
29	Residential Design Guidelines	\$21.50
30	Housing Element Technical Appendix	\$24.75
31	2015-2023-2023-2031 Housing Element	\$39.00
32	Los Gatos Boulevard Plan	\$9.50
33	North Forty Specific Plan (adopted June 2015)	\$45.25

Landscape

Final occupancy clearance (new construction or remodel)

34	Park Staff Time Spent for Major Development Applications	\$543.00*
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Basis:

Development Review Committee Meetings – 1.5 hrs. (estimate)

Site Visits – 4.0 hrs. (estimate)

Review Plan – 4.0 hrs. (estimate)

****Note: Time spent over and above the initial application fee will be billed at the current employee billing rate plus equipment hourly rate.***

Annexation Fees

35	1 Lot	\$3,590.00 \$3,691.00
36	2 Lots	\$1,795.00 \$1,845.00
37	3 Lots	\$1,199.00 \$1,233.00
38	4 Lots	\$900.00 \$925.00
39	5 Lot or more	\$715.00 \$735.00

****Annexation Advertising Deposit (varies as to size of map) - \$1,000.00 to \$2,200.00***

Any remaining deposit will be refunded to the applicant and amounts exceeding the deposit amount will be paid by applicant.

DEVELOPMENT SERVICES

Seismic Hazards Mapping Program Fee (SMIP)

For residential construction of three stories and less (Category 1), the permit fee is \$13.00 per \$100,000. For all other construction (Category 2), the permit fee is \$28.00 per \$100,000. This fee is required by the State of California to identify and map zones of particular seismic hazards. Five percent of the fee is retained by the Town to be used solely for earthquake preparedness.

Capital Improvement Tax (Construction)

Based on \$0.18 for each square foot of building addition or alteration, which increases floor area of an existing building.

Underground Utility Tax (Utilities)

Based on \$0.18 for each square foot of building addition or alteration, which increases floor area of existing building.

Park Fund Tax (Parks)

Based on \$0.04 for each square foot of building addition or alteration, which increases floor area of an existing building.

Building Division

Building Permit Fees

40	Fee for issuing/reinstating a Building Permit	\$65.00 \$67.00
41	Additional Building Permit Fee	\$36.00 \$37.00
42	Demolition Permit	Residential: \$317.00 \$326.00
		Commercial: \$554.00 \$570.00

Building Permit Fees for New Construction and Addition

The fee for each building permit shall be based upon the 1997 Uniform Building Code as amended by the 2010 California Building Code.

A building valuation regional modifier of 2.32 shall be used in conjunction with the Building Valuation Data provided in the publication, Building Valuation Data, published by the International Code Council – February 2012. Hillside Homes shall use a modifier of 3.246 and Commercial Office Tenant Improvements shall use a modifier of 1.16. The Building Valuation Data will be increased yearly by the Engineering News Record (ENR) Annual Building Cost Index (BCI) for every year thereafter.

DEVELOPMENT SERVICES

Building Permit Fees for New Construction and Addition

43	\$1.00 to \$500.00	\$39.00 \$40.00
44	\$501.00 to \$2,000.00	\$39.00 \$40.00 for the first \$500.00 plus \$5.10 \$5.24 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
45	\$2,001.00 to \$25,000.00	\$116.00 \$119.00 for the first \$2,000.00 plus \$23.44 \$24.10 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
46	\$25,001.00 to \$50,000.00	\$655.00 \$673.00 for the first \$25,000.00 plus \$16.91 \$17.38 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
47	\$50,001.00 to \$100,000.00	\$1,077.00 \$1,107.00 for the first \$50,000.00 plus \$11.73 \$12.06 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
48	\$100,001.00 to \$500,000.00	\$1,664.00 \$1,711.00 for the first \$100,000.00 plus \$9.37 \$9.63 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
49	\$500,001.00 to \$1,000,000.00	\$5,414.00 \$5,566.00 for the first \$500,000.00 plus \$7.95 \$8.17 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
50	\$1,000,001.00 and over	\$9,391.00 \$9,654.00 for the first \$1,000,000.00 plus \$5.27 \$5.42 for each additional \$1,000.00 or fraction thereof

DEVELOPMENT SERVICES

Building Permit Fees for Remodels, Alterations, and Repairs

The Building Official shall establish the valuation of said improvements, and fees will be assessed as per Valuation Schedule above.

Special Services & Inspections

51	Inspection outside normal business hours (4 hr. minimum)	\$229.00 \$235.00/hr.
52	Re-inspection fees	\$190.00 \$195.00/hr.
53	Inspections for which no fee is specifically indicated (2 hr. minimum)	\$190.00 \$195.00/hr.
54	Additional plan review required by changes, additions or revisions to plans (1 hr. minimum)	\$181.00 \$186.00/hr.
55	For use of outside consultants for plan checking and/or inspections	Actual Cost
56	Services for which no fee is specifically indicated (1/2 hr. minimum)	\$190.00 \$195.00/hr.
57	Permit/Plan check time extension (per permit) (applies to permits that have not expired)	\$93.00 \$96.00
58	Express plan review or initial review (1 hr. minimum)	\$190.00 \$195.00/hr.
59	Application for the Appeals to the Building Board Review	\$325.00 \$334.00
60	Temporary Certificate of Occupancy	\$1,306.00 \$1,343.00

Plan Review Fee

A plan review fee shall be charged at the time of filing application. This fee is separate from and shall be in addition to the building permit fee. This fee is calculated at sixty-five percent (65%) of the building permit fee as per the valuation schedule starting on page ~~6~~ 8.

Other Miscellaneous Factors to Determine Construction Valuation

61	Convert Garage to habitable space	\$140.00 \$144.00/sq.ft.
62	Convert unfinished basement or attic to habitable	\$151.00 \$155.00/sq.ft.
63	Pools/Spas (gunite)	\$90.00 \$93.00/sq.ft.
64	Siding - aluminum/vinyl/wood	\$38.00 \$39.00/sq.ft.
65	Antennas & Towers	Const.Value as applied under valuation schedule on page 68
66	Commercial Awning or Canopy	Aluminum \$38.00 \$39.00/sq.ft.
		Canvas \$28.00 \$29.00/sq.ft.

DEVELOPMENT SERVICES

Other Miscellaneous Factors to Determine Construction Valuation (continued)

67	Fence or Freestanding Wall (over 6' feet tall-high)	Wood or metal \$59.00 \$61.00 /sq.ft.
		Masonry \$101.00 \$104.00 /sq.ft.
68	Decks/Balcony	\$56.00 \$58.00 /sq.ft.
69	Wood Deck	\$24.00 \$25.00 /sq.ft.
70	Re-roofs	\$3.37 \$3.46 /sq.ft.
71	Retaining Walls	\$127.00 \$131.00 /sq.ft.

Special Systems Fees

72	Emergency generation, wind power, special HVAC systems, etc.	Plan Review (1 hr. minimum) \$181.00 \$186.00 /hr.
		Field Inspection (2 hr. minimum) \$190.00 \$195.00 /hr.
73	Photovoltaic - Roof & Ground Mounted - Residential	Plan Review (1/4 hr. minimum) \$181.00 \$186.00 /hr.
		Field Inspection (1 hr. minimum) \$190.00 \$195.00 /hr.
74	Photovoltaic - Roof & Ground Mounted - Commercial	Plan Review (1 hr. minimum) \$181.00 \$186.00 /hr.
		Field Inspection (2 hr. minimum) \$190.00 \$195.00 /hr.

Electrical Permit Fees

75	Fee for issuing/reinstating an Electrical Permit	\$65.00 \$67.00
76	Additional Electrical Permit Fee	\$29.00 \$30.00
77	New Residential Construction (new buildings only, including garages)	\$.12 sq. ft
78	Commercial Construction	\$.09 sq. ft

Plan Review & Re-inspection Fees

79	Plan review fee	25% of Electrical Permit Fee
80	Additional plan review	\$181.00 \$186.00 /hr.
81	Re-inspection fee	\$190.00 \$195.00 /hr.

DEVELOPMENT SERVICES

System Fee Schedule

82	Private swimming pools	\$76.00 \$78.00
83	Public swimming pools	\$137.00 \$141.00
84	Temporary power poles	\$93.00 \$96.00
85	Temporary distribution system & temporary lighting	\$46.00 \$47.00
86	Installation of illuminated signs (each)	\$120.00 \$123.00

For alterations to existing pools, use Unit Fee Schedule fees ~~listed~~ beginning on page 10.

Unit Fee Schedule

87	Receptacle, switch, and lights	\$2.26 \$2.32
88	Residential appliances/new circuits (cook top, oven, range, disposals, clothes dryers, or other motor operated appliances not exceeding one horsepower)	\$7.25 \$7.45
89	Nonresidential appliances/new circuits (medical & dental devices, food, beverage, drinking fountains, laundry machines, or other similar equipment) NOTE: for other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Generators/Motors	\$9.32 \$9.58
90	Photovoltaic system (residential)	\$90.00
91	Solar systems (including controls)	\$90.00
92	Power apparatus (generators, transformers, A/C, heat pumps, or baking equipment)	Up to 10 KV, each \$19.00 \$20.00
		Over 10 KV not over 50 KV, each \$38.00 \$39.00
		Over 50 KV and not over 100 KV, each \$76.00 \$78.00
		Over 100 KV, each \$100.00 \$103.00
93	Motors	Up to 10 hp \$19.00 \$20.00
		Up to 25 hp \$38.00 \$39.00
		Up to 55 hp \$76.00 \$78.00
		Over 55 hp \$110.00 \$113.00
94	Transformers	Up to 5 KVA \$19.00 \$20.00
		Up to 10 KVA \$38.00 \$39.00
		Up to 50 KVA \$63.00 \$65.00
		Over 50 KVA \$92.00 \$95.00
95	Busways/conduits (per 100 ft)	\$9.32 \$9.58

DEVELOPMENT SERVICES

Unit Fee Schedule (continued)

96	Service equipment	200 amps or less \$93.00 \$96.00
		201 to 999 amps \$128.00 \$132.00
		Sub-panels \$46.00 \$47.00
97	Installation of spas or saunas	\$46.00 \$47.00

Other Electrical Fees

98	Duplicate job card	\$29.00 \$30.00
99	Permit extension (applies to permits that have not expired)	\$93.00 \$96.00

Mechanical Permit Fees

100	Fee for issuing/reinstating a Mechanical Permit	\$65.00 \$67.00
101	Additional Mechanical Permit Fee	\$29.00 \$30.00
102	New Residential Construction (new buildings only, including garages)	\$.12 sq. ft
103	Commercial Construction	\$.09 sq. ft

Plan Review & Re-inspection Fees

104	Plan review fee	25% of Mechanical Permit Fee
105	Additional plan review	\$181.00 \$186.00/hr.
106	Re-inspection fee	\$190.00 \$195.00/hr.

Unit Fee Schedule

107	Installation of each heating system, A/C, boiler, compressor, or air handler	\$46.00 \$47.00
108	Each duct repair or alteration	\$13.46 \$14.00
109	Each fireplace appliance	\$38.00 \$39.00
110	Each ventilating fan	\$13.46 \$14.00
111	Installation of separate flue or vents not included with the installation of an appliance	\$13.46 \$14.00
112	Installation of each hood with mechanical exhaust	Residential \$38.00 \$39.00
		Commercial \$137.00 \$141.00
113	Each new or repair of gas piping system	\$84.00 \$86.00
114	Each additional gas outlet	\$27.00 \$28.00
115	Installation of evaporative cooler	\$38.00 \$39.00

DEVELOPMENT SERVICES

Other Mechanical Fees

116	Duplicate job card	\$29.00 \$30.00
117	Permit extension (applies to permits that have not expired)	\$93.00 \$96.00

Plumbing Permit Fees

118	Fee for issuing/reinstating a Plumbing Permit	\$65.00 \$67.00
119	Additional Plumbing Permit Fee	\$29.00 \$30.00
120	New Residential Construction (new buildings only, including garages)	\$.12 sq. ft
121	Commercial Construction	\$.09 sq. ft

Plan Review & Re-inspection Fees

122	Plan review fee	25% of Plumbing Permit Fee
123	Additional plan review	\$181.00 \$186.00/hr.
124	Re-inspection fee	\$190.00 \$195.00/hr.

System Fee Schedule

125	Private swimming pools (including heater, water piping, or gas piping)	\$110.00 -\$113.00
126	Public swimming pools (including heater, water piping, or gas piping)	\$165.00 -\$170.00
127	Lawn sprinkler system on one meter	\$46.00 \$47.00
128	Each new or repair of gas piping system	\$84.00 \$86.00
129	Each drainage, sewer system	\$46.00 \$47.00
130	Radiant floor heating system	\$137.00 \$141.00

Unit Fee Schedule

131	Each plumbing fixture or trap or set of fixtures on one trap	\$13.46 \$14.00
132	Each sewer cleanout, backflow device	\$13.46 \$14.00
133	Each septic system abatement	\$137.00 -\$141.00
134	Rainwater systems - per drain (inside building)	\$13.46 \$14.00
135	Each water heater, water softener	\$38.00 \$39.00
136	Each grease interceptor (750 gallon capacity)	\$93.00 \$96.00
137	Each grease trap (1-4 fixtures)	\$53.00 \$54.00
138	Residential water re-piping	\$137.00 \$141.00

DEVELOPMENT SERVICES

Unit Fee Schedule (continued)

139	Each ejector/sump pump	\$46.00 \$47.00
140	Each vacuum breaker/hose bib	\$13.46 \$14.00
141	Each water piping system repair or replacement	\$28.00 \$29.00
142	Each additional gas outlet	\$28.00 \$29.00

Other Plumbing Fees

143	Duplicate job card	\$29.00 \$30.00
144	Permit extension (applies to permits that have not expired)	\$93.00 \$96.00

Other Building Fees

145	Duplicate Inspection Card	\$36.00 \$37.00
146	NPDES Inspection Fee (Charged on all building permits with the potential to generate non-point source storm water runoff during construction)	\$84.00 \$86.00
147	SB 1186 Accessibility Fee	\$4.00

Building Fee Refunds

Request must be received within 1 year of original payment date. Subject to approval by the Chief Building Official.

- Building Permit - 80% provided no work or inspections have been completed; 0% if any work or inspections have been completed.
- Subtrade Permit - 80% provided no work or inspections have been completed; 0% if any work or inspections have been completed.
- PV Permits - 80% provided no work or inspections have been completed; 0% if any work or inspections have been completed.
- Building Plan Check - 80% if cancelled or withdrawn before any plan check review has begun; **0% if any plan check review has begun.**
- Microfilm/Laserfiche - 80% of actual cost minus refund request page.
- Planning Plan Check - 0%
- Computer services (4%) - 0%
- Issuance Fee - 0%
- Credit Card processing fee - 0%
- Title 24 Fee - 0%
- Capital Improvement Tax - 100%
- Utility Tax - 100%

DEVELOPMENT SERVICES

Building Fee Refunds (continued)

- Park Tax - 100%
- Storm Drain (ENG) - 100%
- Road Impact Basin - 100%
- Seismic Tax (SMIP) 5% - 100%
- Seismic Tax (SMIP) 95% - 100%
- General Plan Update - 100%
- NPDES - 80% provided no work or inspections have been completed; 0% if any work or inspections have been completed.
- Building Standards - 0%
- Itemized items - 100%
- Online permits such as water heaters, furnace, and electrical permits - 100%

State of California Title 24 Part 2 Energy and Accessibility Code and Regulation Plan Review and Inspection Fees

A surcharge shall be added to the building permit fee for the cost to plan review and inspect for compliance with State of California Title 24 Regulations. This fee is calculated at fifteen percent (15%) of the building permit fee. This fee is applied whenever a plan review is assessed.

State of California Mandated Building Standards Fee – SB 1473

A surcharge shall be added to all building permits at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation, with appropriate fractions thereof, but not less than one dollar (\$1). These funds will be available to the California Building Standards Commission, the Department of Housing and Community Development, and the Office of the State Fire Marshall for expenditure in carrying out the provisions of the State Building Standards Law and provisions of State Housing Law that relate to building standards. Up to ten percent (10%) shall be retained for related administrative costs and for code enforcement education.

DEVELOPMENT SERVICES

Planning Division

The fees listed below constitute all fees imposed by the Planning Division. Certain types of applications must be reviewed / processed by other departments/agencies, which may impose separate fees. Applicants are advised that the fees for those services are not included in the Planning Department's fees. Where the term "actual cost" is used here, it shall mean: materials, supplies (including any costs of noticing or publication), outside consultants, employee cost will be billed at the top step, plus benefits, plus overhead. The following fee schedule is established for applications filed pursuant to the Town Code. The fees are collected by the Community Development Department at the time the application is filed unless otherwise noted.

- Fees for Additional Processing - In the event additional processing services by the Town are required due to changes, modifications, additions, errors, omissions, or discrepancies caused by the applicant or his/her agents or representatives, the applicant shall pay an additional fee as determined by the Director of Community Development to cover the actual cost.
- Fees for Lack of Progress - If additional information is required by the Town for an application and the requested information is not submitted within 180 days, the applicant will be required to pay a fee of 10 percent of the current application fee at the time the requested information is submitted. Any re-submittal after one year will be processed as a new application, subject to new fees.
- Fees for Major Projects - If it is anticipated that the application processing costs of selected major projects will significantly exceed the following fees, the Director of Community Development may collect a deposit and charge actual time spent to process the applications based upon current hourly rates.
- Surcharges - All of the following applications are subject to the surcharge fees as set forth in General Development Services and in the Zoning Research section of Planning Division.

DEVELOPMENT SERVICES

Zoning Approvals - Architecture and Site Applications – Development Review Committee (DRC) Approval

148	New single family detached (HR and RC zones) <i>Engineering Development Review Service Fee</i>	\$10,707.00 \$17,695.00
		\$4,950.00 \$5,043.00
149	New non-custom single family detached (HR and RC zones) per unit/model, as part of a Planned Development** <i>Engineering Development Review Service Fee</i>	\$7,435.00 \$13,708.00
		\$4,947.00 \$5,426.00
150	New single family or two-family units <i>Engineering Development Review Service Fee</i>	\$7,379.00 \$15,037.00
		\$4,948.00 \$5,426.00
151	New single family or two family (any other zone) per unit/model new nonresidential or multiple family per building as part of a Planned Development** <i>Engineering Development Review Service Fee</i>	\$5,272.00 \$12,378.00
		\$4,952.00 \$5,426.00
152	Minor projects (a development proposal that does not significantly change the size, mass, appearance or neighborhood impact of a structure, property or parking lot i.e. minor grading permit) <i>Engineering Development Review Service Fee</i>	\$2,674.00 \$9,720.00
		\$3,799.00 \$3,893.00

Zoning Approvals – Architecture and Site Applications – Planning Commission Approval

153	Supplemental fee for DRC applications, as determined with fee #146 or minor residential development applications, or applications that are part of a Planned Development that require Planning Commission approval <i>Engineering Development Review Service Fee</i>	\$3,778.00 \$3,884.00
		\$1,380.00 \$1,840.00
154	New two-family unit <i>Engineering Development Review Service Fee</i>	\$11,254.00 \$18,921.00
		\$4,950.00 \$5,626.00
155	New non-residential (includes conceptual Planned Development elevations and mixed use that includes two or fewer buildings) <i>Engineering Development Review Service Fee</i>	\$12,917.00 \$18,921.00
		\$4,950.00 \$7,233.00

DEVELOPMENT SERVICES

Zoning Approvals – Architecture and Site Applications – Planning Commission Approval (continued)

156	New multiple family (includes conceptual Planned Development elevations that include two or fewer buildings) <i>Engineering Development Review Service Fee</i>	\$11,743.00 \$21,313.00
		\$4,948.00 \$12,681.00
157	New multiple family, mixed use, or non residential project with more than two buildings	Planning: Actual Cost and minimum \$20,000 deposit
		Engineering: Actual Cost and minimum \$20,000 deposit

****Aside from the fees noted above, no additional Architecture and Site application fees will be assessed for projects that involve a historic structure or site.***

*****Any changes proposed to model homes, nonresidential, or multiple family buildings, a supplemental fee shall be based on a time and materials basis to review the changes.***

Conditional Use Permits

158	Conditional Use Permit (PC Approval) <i>Engineering Development Review Service Fee</i>	\$7,574.00 \$11,847.00
		\$1,611.00 \$2,331.00
159	Conditional Use Permit (when consolidated with another application for new development) <i>Engineering Development Review Service Fee</i>	\$1,259.00 \$7,976.00
		\$923.00 \$949.00
160	Conditional Use Permit (DRC Approval) <i>Engineering Development Review Service Fee</i>	\$4,609.00 \$7,061.00
		\$1,383.00 \$1,460.00
161	Applications that require Town Council Approval (these fees supplement the above established fees) <i>Engineering Development Review Service Fee</i>	\$3,592.00 \$3,693.00
		\$1,381.00 \$2,506.00
		Transcription of Planning Commission minutes - Actual cost and minimum \$500.00 deposit

Rezoning (other than Planned Development)

162	Without General Plan or Specific Plan Amendment	Actual Cost (\$5,000.00 minimum)
163	With General Plan or Specific Plan Amendment	Actual Cost (\$7,000.00 minimum)
164	Transcription fee of Planning Commission minutes	Actual Cost and minimum \$500.00 deposit

DEVELOPMENT SERVICES

Planned Development

165	Without General Plan or Specific Plan Amendment	Actual Cost
166	Without General Plan or Specific Plan Amendment (HR or RC Underlying Zone)	Actual Cost
167	With General Plan or Specific Plan Amendment	Actual Cost
168	With General Plan or Specific Plan Amendment (HR or RC Underlying Zone)	Actual Cost
169	Town Council Modification to a Planned Development	Actual Cost (\$5,000.00 minimum)
170	DRC Modification to a Planned Development	Actual Cost (\$3,000.00 minimum)
171	Publication costs for the planned development ordinance shall be paid by the applicant	
172	Transcription fee of Planning Commission minutes	Actual Cost and minimum \$500.00 deposit

Planning Division Certificates of Use and Occupancy

173	Change of use	\$274.00 \$282.00
174	Change of occupancy (excluding change of proprietor of a continuing business enterprise)	\$184.00 \$189.00
175	Use/occupancy clearance if Conditional Use Permit is required or occupancy of a new accessory dwelling unit	No fee

Sign Application

176	New permanent sign	\$369.00 \$379.00
177	Temporary nonresidential sign	\$118.00 \$190.00
178	Change of face only	\$184.00 \$189.00
179	Sign program	\$2,474.00 \$2,543.00

Administrative Land Use Permit

180	Minor telecommunications facility (i.e. microcell, IEEE 8,021 1b, or similar equivalent)	\$1,831.00 \$1,882.00
181	Major telecommunications facility which do not require a Conditional Use Permit	\$4,389.00 \$4,542.00

DEVELOPMENT SERVICES

Other Zoning Approvals Fees

182	Variance <i>Engineering Development Review Service Fee</i>	\$5,570.00 \$9,720.00
		\$1,611.00 \$1,656.00
183	Minor Residential Development (see #151) <i>Engineering Development Review Service Fee</i>	\$2,674.00 \$3,334.00
		\$4,639.00
184	Agricultural Preserve Withdrawal	\$4,544.00 \$4,671.00
185	Hazardous Materials Storage Facility Application	Fully allocated rate of all personnel, plus noticing fees
186	Home Occupation Permit	\$184.00 \$189.00
187	SB 330 Preliminary Application	Actual Cost (\$500 minimum deposit)
188	SB 35 Preliminary Application	Actual Cost (\$500 minimum deposit)
189	Two-Unit Housing Development <i>Engineering Development Review Service Fee</i>	\$1,598.00 \$1,643.00
		\$5,960.00
190	Urban Lot Split <i>Engineering Development Review Service Fee</i>	\$1,598.00 \$1,643.00
		\$2,155.00
191	Mobile Home Park Conversion Permit	Fully allocated rate of all personnel with initial deposit of \$5,000.00
192	General Plan/Town Code Amendments	Fully allocated rate of all personnel with initial deposit of \$5,000.00 plus additional fees

Subdivisions

193	Lot Line Adjustment (DRC Approval)	\$2,538.00 \$2,707.00
	<i>Engineering Development Review Service Fee</i>	\$4,259.00 \$1,419.00 plus initial deposit of \$3,000.00 for surveyor
194	4 Lots or Less (DRC Approval) <i>Engineering Development Review Service Fee</i>	\$10,226.00 \$10,512.00
		\$4,723.00 \$2,343.00 plus initial deposit of \$3,000.00 for surveyor
195	4 Lots or Less (as part of a Planned Development) (DRC Approval) <i>Engineering Development Review Service Fee</i>	\$4,223.00 \$6,525.00
		\$4,952.00 \$2,542.00 plus initial deposit of \$3,000.00 for surveyor
196	5 Lots or More <i>Engineering Development Review Service Fee</i>	\$11,520.00 \$11,843.00
		\$6,100.00 \$6,177.00 plus initial deposit of \$3,000.00 for surveyor
197	5 Lots or More (as part of a Planned Development) (DRC Approval) <i>Engineering Development Review Service Fee</i>	\$4,951.00 \$6,525.00
		\$6,103.00 \$6,327.00 plus initial deposit of \$3,000.00 for surveyor

DEVELOPMENT SERVICES

Subdivisions (continued)

198	Vesting Tentative Map (VTM)	Actual Cost plus \$500.00 deposit and additional fees
199	Lot Merger and Reversion to Acreage (DRC Approval)	\$1,258.00 \$2,176.00
	<i>Engineering Development Review Service Fee</i>	\$4,258.00 \$3,683.00
200	Condominium	\$8,878.00 \$9,182.00
	<i>Engineering Development Review Service Fee</i>	\$4,682.00
201	Condominium (as part of a Planned Development)	\$4,223.00 \$5,198.00
	<i>Engineering Development Review Service Fee</i>	\$4,682.00
202	Certificate of Compliance (DRC Approval)	\$3,668.00 \$3,771.00
	<i>Engineering Development Review Service Fee</i>	\$2,646.00 \$3,442.00
203	VTM applications that require Town Council approval, Subdivision and/or DRC applications that require Planning Commission approval. (These This fees supplements the above-established fees).	\$3,368.00 \$3,462.00
	<i>Engineering Development Review Service Fee</i>	\$8,022.00

Miscellaneous Application Fees

204	Time Extensions to Approved Application	50% of current fee (excluding fees based on actual cost)
205	Modification to Approved Application	75% of current fee (excluding fees based on actual cost)
206	Conceptual Development Advisory Committee Review	\$2,966.00
		Special Noticing - Actual Cost (minimum \$500.00 deposit)
207	Sidewalk Vending Permit	\$587.00 \$723.00
208	Auto Dealer Events	Smaller Promotional Events \$98.00 \$1,643.00
		Large Promotional Events \$478.00 \$1,643.00
209	News-rack Permit Fee	\$465.00 \$478.00
210	Firearms Dealer Permit (Town Ordinance 2217 dated 6/17/2013)	Fully allocated hourly rate of all personnel plus any necessary outside costs and initial \$2,000.00 deposit

DEVELOPMENT SERVICES

Environmental Assessment Fees

211	Categorical Exemption	No fee
212	Initial Study Deposit***	Fully allocated hourly rate of all personnel with initial \$5,000.00 deposit
213	Draft Initial Study Review Fee (or actual cost if part of a Planned Development, or General Plan and/or Town Code Amendment) <i>Engineering Development Review Service Fee</i>	\$3,322.00 \$4,762.00
		\$2,303.00 \$2,367.00
214	Environmental Impact Report	Consultant's fee
215	Draft EIR Review Fee	Fully allocated hourly rate of all personnel plus any necessary outside costs
216	Impact Monitoring Program (AB3180)	Fully allocated hourly rate of all personnel plus any necessary outside costs

*****The \$5,000 fee is a deposit only. The specific cost of the Initial Study and any required special studies shall be borne by the applicant. The deposit shall be increased before the Town will authorize work exceeding the amount on deposit. Any deposit balance will be refunded.**

Surcharges

217	General Plan update surcharge	.5% of building valuation for new construction and additions/10% of zone change and subdivision fee
218	Advanced Planning projects	10% of application fee
219	Administrative Fee	10% of development application fees

Appeals

220	Fee to appeal Planning Commission decision to Town Council	Per Residential \$523.00 \$538.00
		Per Commercial, multi-family or tentative map \$2,102.00 \$2,161.00
221	Fee to remand applications from Town Council to Planning Commission	Fully allocated hourly rate for all personnel plus additional fees

DEVELOPMENT SERVICES

Appeals (continued)

222	Fee to appeal Director of Community Development, Development Review Committee, Historic Preservation Committee, or Santa Clara County Fire Department Exception Request (PRC 4290) decision to Planning Commission	Per Residential \$264.00 \$271.00
		Per Commercial \$1,052.00 \$1,081.00
223	Tree appeals	\$107.00 \$3,886.00
224	Appeal transcription fee of Planning Commission minutes (only applies to appeals from Planning Commission to Town Council)	Actual Cost - minimum \$500.00 deposit

Zoning Research

225	Basic Zoning Letter	\$184.00 \$189.00
226	Legal non-conforming verification	\$775.00 \$797.00
227	Reconstruction of legal non-conforming structures (Burndown Letter)	\$329.00 \$398.00

Other Planning Division Fees

228	Fence Height Exceptions <i>Engineering Development Review Service Fee</i>	\$329.00 -\$533.00
		\$1,857.00
229	Peer/Technical Review - any remaining deposit will be refunded to the applicant and amounts exceeding the deposit amount will be paid by applicant	Fully allocated hourly rate of all personnel plus any necessary outside costs and initial \$2,000.00 deposit
230	Fees For Additional Tech Review and/or DRC Review - DRC beyond three meetings, Planning Commission hearing beyond two meetings, Town Council hearing beyond one meeting	Fully allocated hourly rate of all personnel involved plus additional fees
231	Consultation	Actual cost on an hourly basis
232	Research Services Minimum Charge	Fully allocated hourly rate for all personnel with initial \$200.00 deposit
233	Building Permit Plan Check Fee	20% of building fee
234	Below Market Price Housing Program In-Lieu Fee	6% of the building permit valuation for the entire project

DEVELOPMENT SERVICES

Other Planning Division Fees (continued)

235	Outdoor Seating Permit	Fully allocated hourly rate for all personnel with initial \$1,000.00 deposit
236	Valet Parking Permit	Fully allocated hourly rate for all personnel with initial \$1,000.00 deposit
237	Parklet Program	Fully allocated hourly rate for all personnel with initial \$1,000.00 deposit
238	Shared Parking Permit	Actual Cost (\$1,000 deposit)

Payment of Application Fees

All application fees are to be paid at the time the applications are submitted to the Community Development Department. If the applicant withdraws an application, which requires a hearing by the Planning Commission, prior to processing the application for the hearing, 40% of the paid application fee shall be refunded to the applicant at the discretion of the Director of Community Development. All other fees are non-refundable.

DEVELOPMENT SERVICES

Engineering Division

The following fees constitute a comprehensive listing of the various fees charged by the Engineering Program. Certain types of application/permits must be reviewed and/or processed by other Town departments or public agencies, which may charge separate fees. Applicants are advised that the fees for those services are not included in the Engineering Program's fees. Where the term "actual cost (s)" is used here it shall mean: materials, supplies (including any costs of noticing or publication), outside consultants and employee cost, (including salary, benefits and overhead).

Engineering Plan Check and Inspection Fee (Public Improvements & Grading Permits) */**

	Less than 50 CY	\$653.00
	50 to 100 cubic yards	
	For the first 50 CY	\$4,163.00
	For each add'l cubic yard or fraction thereof up to 100 CY	\$48.00
	100 to 1,000 cubic yards	
	For the first 100 CY	\$6,526.00
	For each add'l 100 cubic yard or fraction thereof up to 1,000 CY	\$690.00
	1,001 to 10,000 cubic yards	
	For the first 1,000 CY	\$12,737.00
	For each add'l 1,000 cubic yard or fraction thereof up to 10,000 CY	\$2,010.00
	10,001 to 100,000 cubic yards	
	For the first 10,000 CY	\$30,824.00
	For each add'l 1,000 cubic yard or fraction thereof up to 100,000 CY	\$702.00
	100,001 cubic yards or more	
	For the first 100,000 CY	\$94,040.00
	For each add'l 1,000 cubic yards	\$702.00
239	Application Fee	\$585.00-
240	Under \$20,000.00-	15.5% of valuation
241	\$20,001.00 to \$80,000.00-	\$3,697.00 plus 9% of valuation
242	Greater than \$80,001.00-	\$10,137.00 plus 8.5% valuation
243	Each additional plan check beyond three reviews-	Fully allocated hourly rate for all personnel

*** Work done at night or on weekends shall be charged the actual costs of staff**

****Work done without permits shall be double-charged**

DEVELOPMENT SERVICES

Inspection Fee (Public Improvements & Grading Permits)

244	Under \$20,000.00	7.5% of valuation
245	\$20,001.00 to \$80,000.00	\$1,790.00 plus 6.5% of valuation
246	Greater than \$80,001.00	\$6,440.00 plus 4.0% of valuation

Work In or Use of Public Right-of-Way */**

247	Encroachment Permit - Residential	Work up to \$4,000.00 - \$363.00- \$789.00
		Each additional \$2,000.00 -- \$190.00- \$413.00
248	Encroachment Permit - Collector/Arterial Streets**	Work up to \$4,000.00 - \$1,884.00- \$2,172.00
		Each additional \$2,000.00 -- \$411.00- \$904.00
249	Encroachment Permit - Consultant Plan Review and Inspection Services for serial applications (10+ per year) or specialty applications	Consultant fee based on scope, plus the base encroachment fee in the Engineering Division Fees 247 and 248, depending on street type.
250	Outside contractor underground utility locating surcharge (actual cost for outside contractor inspection fee may change)	\$95.00 \$234.00
251	Temporary Encroachment Permit	\$179.00 \$603.00
252	Dumpster Permit	\$179.00 \$486.00
253	Storage Permit	\$179.00 \$486.00****

*** Work done at night or on weekends shall be charged the actual costs of staff**

**** Work done without permits shall be double-charged**

**** * Single-family residences located along collector and arterial streets to be charged the residential fees above**

***** * \$500.00 refundable Storage Unit Removal Deposit, to cover cost of removal, if abandoned**

NPDES

254	Inspection Fee - Grading Permits	Single Family Residential \$870.00- \$885.00
		Commercial or Multi Family Residential \$1,354.00 \$1,653.00

DEVELOPMENT SERVICES

NPDES (continued)

255	Inspection Fee - Encroachment Permits and Some Storage Permits	Single Family Residential \$239.00- \$405.00
		Commercial or Multi Family Residential \$387.00 \$650.00
		Plus \$579.00 \$600.00 per LID facility
256	Inspection of Storm Water Treatment Measures	\$597.00 \$600.00 per facility
257	Annual Stormwater/Limited Impact Development (LID) Permit	Per Visit and 1st facility inspection \$579.00 \$614.00
		Every additional facility inspection \$190.00 \$194.00
258	C-3 Permit Hydrologic Calculation	Consultant fee deposit of \$3,750.00- \$5,000.00 plus 25% administrative fee

Engineering Subdivision Map Checking

259	1-4 lots	\$3,404.00 \$4,196.00 *
		Certificate of Correction \$1,000.00- \$1,500.00 deposit plus 25% administrative fee
260	5 or more lots	\$4,764.00 \$5,120.00 *
		Certificate of Correction \$1,000.00- \$1,500.00 deposit plus 25% administrative fee

****Plus, initial \$3,000 surveyor deposit. Additional deposit(s) of actual surveyor costs may be required for larger projects than 5 or more lots, additional map check review(s), or overall complexity of the map.***

Traffic Impact Analysis or Parking Study

261	Development Review (staff traffic impact analysis or Parking Study)	Actual Cost**
		Consultant Report - Consultant Fee and Actual Cost**
262	Staff Review Fee	\$792.00 plus 10% of the traffic consultant report cost Actual Cost**
263	Site Distance Analysis	\$213.00 \$560.00 per review not to exceed two hours. Actual cost for staff time when analysis exceeds two hours.

DEVELOPMENT SERVICES

Traffic Impact Analysis or Parking Study (continued)

264	Traffic Impact Mitigation Fee	\$1,104.00 per new average daily trip generated
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*****Actual staff cost includes staff time that will be charged to the pass-through deposit.***

Storm Drainage Fees

265	Development Projects	<p>Single family lots Section 24.60.035(b) (3): For subdivisions with lots that exceed one acre, the fee shall not exceed that of one acre per lot \$5,041.00 \$5,182.00/ac.</p> <p>Multiple family dwelling units - initial unit \$5,041.00 \$5,182.00/ac.</p> <p>Multiple family dwelling units - each unit after initial (not to exceed \$5,205.00 \$5,351.00/ac.) \$189.00 \$194.00</p> <p>Commercial, industrial, hospitals, churches, schools, and others \$6,304.00 \$6,481.00/ac.</p>
266	Building/Grading Permits (Building, Structures, & impervious areas)	New impervious surface area, per sq. ft. \$2.00/sq. ft.

Street Improvement In-Lieu Fee

267	Sidewalks	\$20.00 \$25.00/sq.ft.
268	Curb and Gutter	\$125.00/lf.

Other In-Lieu Fee

269	Trail Improvements	\$16.00 \$18.00/per sq. ft. or determined by Director
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DEVELOPMENT SERVICES

Hauling Permits

270	House Moving Fee	\$4,162.00 \$4,851.00*
271	Hauling (Overweight Vehicle) Permit	Daily \$16.00**
		Annual \$90.00

****Plus initial deposit of \$5,000 for facilities damage***

*****The current State mandated fee is \$16.00 for Hauling Permit. If the State fee changes, the Hauling Permit fee will change to reflect the same.***

Construction Activities Mitigation Fee (Ordinance 2189)

272	New Buildings and Additions	Residential (per square foot added) \$1.48 \$1.51/sq.ft.*
		Non-residential (per square foot added) \$1.48 \$1.51/sq.ft.*

****These two fees are adjusted based on the Building Cost Index***

Other Engineering Fees

273	Engineering Reversion to Acreage	\$2,856.00 \$3,272.00 plus initial deposit of \$2,500 \$3,000.00 for surveyor
274	Engineering Lot Merger	\$4,149.00 \$4,260.00 plus initial deposit of \$3,000.00 surveyor deposit
275	Engineering Lot Line Adjustments	\$4,149.00 \$4,260.00 plus initial deposit of \$3,000.00 surveyor deposit
276	Certificate of Compliance	\$4,149.00 \$4,260.00 plus initial deposit of \$3,000.00 surveyor deposit
277	Abandon Excess Public Right-of-Way or Public Easement	\$5,181.00 \$5,695.00 plus initial deposit of \$3,000.00 surveyor deposit and valuation consultant and planning services

DEVELOPMENT SERVICES

Other Engineering Fees (continued)

278	Geotechnical Peer Review Fees	Consultant fee deposit of \$3,000- \$3,500.00 plus Actual Cost** 25%- administrative fee . Larger projects require an initial deposit of \$4,500- \$5,600.00 plus Actual Cost** (plus- 25%-administrative fee) to allow for a site visit by the geotechnical peer review consultant.
279	Separate Instrument Dedication Fee (for dedication via grant deeds and not maps)	\$858.00 \$1,050.00 plus initial deposit of \$2,500 for surveyor
280	Slurry Seal Fee	\$3.00 \$21.00/sq. yd.
281	Flood Review Fee	Consultant Cost plus 25% Admin Fee
282	Miscellaneous Review Fee*	Consultant Cost plus Actual Cost** Actual Cost (including staff and consultant time)
283	Entitlement Application – Consultant Plan Review – 10+ Units	Engineering Development Review Service fees listed in the Planning Division Fees (Fees 148-238), plus all outside consultant costs, with \$10,000 initial deposit paid at time of application.
284	Building Permit Application – Consultant Plan Review and Inspection Services – 10+ units	All outside consultant costs, with \$10,000 initial deposit paid at time of application.
	Engineering Development Review Services Fee - Over- the-Counter Building Permit and Building Plan Check	10% of permit or plan check
	Pass Through to Consultant – Land Development – Entitlement Process Reviews	Pass Through Deposit and Actual Staff Cost**
	Pass Through to Consultant – Land Development – Building Permit Process Reviews	Pass Through Deposit and Actual Staff Cost**
	Pass Through to Consultant – Encroachment – Job value less than \$10,000.00	Pass Through Deposit and Actual Staff Cost**
	Pass Through to Consultant – Encroachment – Job value greater than \$10,000.00	Pass Through Deposit and Actual Staff Cost**

DEVELOPMENT SERVICES

Other Engineering Fees (continued)

	Pass Through to Consultant – Utility Projects – PG&E, San Jose Water Company, West Valley Collection, etc	Pass Through Deposit and Actual Staff Cost**
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**This fee will be implemented for services including, but not limited to, wet weather inspections, annual inspections, review of operations and maintenance reports, coordination with property owner(s) and/or homeowner associations, etc.*

***Actual staff cost includes staff time that will be charged to the pass-through deposit.*

LIBRARY SERVICES

Lost or Damaged Items

1	Replacement of Adult book/AV item	Cost of item plus \$10.00 processing fee
2	Replacement of Teen/Children's book/AV item	Cost of item plus \$5.00 processing fee
3	Replacement of Adult paperback	Cost of item plus \$5.00 processing fee
4	Replacement of magazine	Cost of item plus \$5.00 processing fee

In lieu of above, account holder may replace lost/damage item with new identical copy plus \$2.00 processing fee.

Internet printing and copies

5	Printing per page - Black and White Copies	\$0.15
6	Printing per page - Color Copies	\$0.25

History Project Digital Image

7	Fair Use Fees (for personal use only)	Free – Downloaded via History Website
8	Commercial Use Fees	\$25.00 per high resolution image

PARKS AND PUBLIC WORKS SERVICES

Parks Division

Picnic Area Reservation Fees

Bachman, Belgatos, Blossom Hill, La Rinconada, Live Oak Manor, Oak Meadow (sites 1-9)

1	Picnic Area Reservation Fee	Resident \$125.00 per site
		Non-Resident \$175.00 per site
2	Picnic Area Reservation Fee w/Jump House	Resident \$250.00 per site
		Non-Resident \$350.00 per site
3	Vehicle Escort Fee	Resident: \$100.00
		Non-Resident: \$125.00
4	Park Reservation Cancellation Fee	\$25 per park reservation site

Additional Oak Meadow Park Fees

5	Bocce Ball Court Fee	Resident \$125.00 per day
		Non-Resident \$175.00 per day
6	Parking Fee	Resident \$6.00 per vehicle
		Non-Resident \$6.00 per vehicle
7	Annual Parking Pass	\$95.00 per vehicle
8	Senior Annual Parking Pass	\$48.00 per vehicle (60 years or older)

Park Special Use Permit Fees

Minimum two-hour reservation required

Park Facilities or Areas Use Permit (Sec. 19.30.010. - Required.) - a permit shall be obtained from the Parks and Public Works Department for the temporary, exclusive or special use of any park facility or area by any organized group.

Special Use Permit Oak Meadow Park – Bandstand

9	Special Use Permit Application Administrative Fee	\$25 per application
10	Public Event Standard Fee	Resident \$125.00 per hour
		Non-Resident \$175.00 per hour
11	Non-Profit Event-Fee	Resident \$75.00 per hour
		Non-Resident \$130.00 per hour
12	Bandstand/Gazebo Lawn Fee Non-Profit/Public– Additional Lawn Fee	Resident \$75.00 per hour
		Non-Resident \$130.00 per hour
13	Deposit (refundable)	\$600.00

PARKS AND PUBLIC WORKS SERVICES

Special Use Permit – Los Gatos Creek Trail, Bachman, Belgatos, Blossom Hill, La Rinconada, Live Oak Manor, Oak Meadow Park (1 through 9)

14	Special Use Permit Application Administrative Fee	\$25 per application
15	Permit Fee Standard Fee	Resident \$35.00 per hour Non-Resident \$45.00 per hour
16	Non Profit Fee	Resident \$25.00 per hour Non-Resident \$35.00 per hour
17	Additional Day (Applicable specifically for recreational or educational purposes)	Resident \$25.00 per hour Non-Resident \$35.00 per hour
18	Damage Deposit (refundable)	\$200.00 for 0-300 attendees of 150-300 \$500.00 for 301+ attendees over 300

Special Use Permit – Creekside Sports Park

19	Special Use Permit Application Administrative Fee	\$25 per application
20	Permit Fee Standard Fee	Resident \$45.00 per hour Non-Resident \$55.00 per hour
21	Non Profit Fee	Resident \$35.00 per hour Non-Resident \$45.00 per hour
22	Additional Day (Applicable specifically for recreational or educational purposes)	Resident \$35.00 per hour Non-Resident \$45.00 per hour
23	Damage Deposit (refundable)	\$600.00

~~Oak Meadow Park – Picnic Areas (1 through 9)~~

1	Picnic Area Reservation Fee	Resident \$125.00 per site Non-Resident \$175.00 per site
2	Picnic Area Reservation Fee w/Jump House	Resident \$250.00 per site Non-Resident \$350.00 per site
3	Park Reservation Cancellation Fee	\$25 per park reservation

PARKS AND PUBLIC WORKS SERVICES

Other Oak Meadow Park Fees

4	Bocce Ball Court Fee	Resident \$125.00 per day
		Non-Resident \$175.00 per day
5	Parking Fee	Resident \$6.00 per vehicle
		Non-Resident \$6.00 per vehicle
6	Annual Parking Pass	\$95.00 per vehicle
7	Senior Annual Parking Pass	\$48.00 per vehicle (60 years or older)
8	Vehicle Escort Fee	Resident \$100.00
		Non-Resident \$125.00

Oak Meadow Park — Bandstand/Gazebo — Special Use Permit — Minimum two-hour reservation required

9	Special Use Permit Application Administrative Fee	\$25 per application
10	Non-Profit Event	Resident \$75.00 per hour
		Non-Resident \$130.00 per hour
11	Public Event	Resident \$125.00 per hour
		Non-Resident \$175.00 per hour
12	Deposit (refundable)	\$600.00-
13	Bandstand/Gazebo Lawn Fee Non-Profit/Public	-Resident \$75.00 per hour
		Non-Resident \$130.00 per hour

Belgatos, Blossom Hill, La Rinconada, and Live Oak Manor

14	Picnic Area Reservation Fee	Resident \$125.00 per site
		Non-Resident \$175.00 per site
15	Picnic Area Reservation Fee w/Jump House	Resident \$250.00 per site
		Non-Resident \$350.00 per site
16	Park Reservation Cancellation Fee	\$25 per park reservation

Oak Meadow Park — Special Use Permit — Single Use

17	Special Use Permit Application Administrative Fee	\$25 per application
18	Permit Fee	Resident \$35.00 per hour
		Non-Resident \$45.00 per hour
19	Damage Deposit (refundable)	\$200.00 attendees of 150-300
		\$500.00 attendees over 300-

PARKS AND PUBLIC WORKS SERVICES

~~Oak Meadow Park – Special Use Permit – Multi-Use Permit – Recreational/educational purposes only~~

20	Special Use Permit Application Administrative Fee	\$25 per application
21	Non-Profit	Resident \$25.00 per hour
		Non-Resident \$35.00 per hour
22	Additional Day	Resident \$25.00 per hour
		Non-Resident \$35.00 per hour
23	Damage Deposit (refundable)	\$200.00 attendees of 150-300
		\$500.00 attendees over 300-

~~Creekside Sports Park – Special Use Permit – Single Use~~

24	Special Use Permit Application Administrative Fee	\$25 per application
25	Permit Fee	Resident \$45.00 per hour
		Non-Resident \$55.00 per hour
26	Damage Deposit (refundable)	\$600.00-

~~Creekside Sports Park – Special Use Permit – Multi-Use – Recreational/educational purposes only~~

27	Special Use Permit Application Administrative Fee	\$25 per application
28	Non-Profit	Resident \$35.00 per hour
		Non-Resident \$45.00 per hour
29	Additional Day	Resident \$35.00 per hour
		Non-Resident \$45.00 per hour
30	Damage Deposit (refundable)	\$600.00-

~~Belgatos, Blossom Hill, La Rinconada, and Live Oak Manor (Groups of 25+ and/or Jump House) Special Use Permit – Single Use Permit~~

31	Special Use Permit Application Administrative Fee	\$25 per application
32	Permit Fee	Resident \$35.00 per hour
		Non-Resident \$45.00 per hour
33	Damage Deposit (refundable)	\$200.00 attendees of 150-300
		\$500.00 attendees over 300-

PARKS AND PUBLIC WORKS SERVICES

~~Belgatos, Blossom Hill, La Rinconada, and Live Oak Manor (Groups of 25+ and/or Jump House)
Special Use Permit – Multi-Use Permit – Recreational/educational purposes only~~

34	Special Use Permit Application Administrative Fee	\$25 per application
35	Non-Profit	Resident \$25.00 per hour
		Non-Resident \$35.00 per hour
36	Additional Day	Resident \$25.00 per hour
		Non-Resident \$35.00 per hour
37	Damage Deposit (refundable)	\$200.00 attendees of 150-300
		\$500.00 attendees over 300

Turf Maintenance Fee

Additional fee added to any Park Use, when a permit's scheduled activity or event will negatively impact the park turf, (locations including but not limited to Oak Meadow, Town Plaza, and Civic Center lawn areas). The fee amount is to be based upon best estimate of turf repair cost, as determined by the Director of Parks and Public Works and/or Maintenance Superintendent.

Tree Related Fees

24	Tree Removal Permit Application*	One Tree \$250.00
		Additional Tree \$125.00/each
		If application is denied 50% refund
25	Illegal Tree Removal Administrative Fee	\$330.00
26	Replacement Trees - Town Forestry Fund Per Tree Ordinance Section 29.10.0985	Tree cost for each 24", 36", and/or 48" box size will be the Market Price plus the installation cost, determined by the Director

****Fee will be waived if tree removal is done to implement or maintain Defensible Space.***

PARKS AND PUBLIC WORKS SERVICES

Equipment Hourly Rates as Follows

27	Pick-up Truck	\$32.00
28	1 Ton Flatbed Truck	\$42.00
29	Utility Truck	\$57.00
30	Dump Truck (10 Wheel)	\$85.00
31	Dump Truck (Bobtail)	\$63.00
32	Paint Truck	\$85.00
33	Line Remover	\$26.00
34	Tractor Loader	\$63.00
35	Backhoe	\$85.00
36	Rubber-tired Loader	\$85.00
37	Roller	\$63.00
38	Van	\$37.00
39	Concrete Saw	\$32.00
40	Air Compressor	\$32.00
41	Arrowboard	\$32.00
42	Generator	\$26.00
43	Chainsaw	\$20.00
44	Blower	\$10.00
45	Paving Box	\$63.00
46	Redder	\$63.00
47	High Pressure Sewer Cleaner	\$117.00
48	Brush Chipper	\$42.00
49	Chipper Truck	\$63.00
50	Aerial Unit	\$92.00
51	Street Sweeper	\$92.00
52	Forklift	\$42.00
53	Trailer	\$42.00
54	Message Board	\$10.81
55	Barricades	\$0.23
56	Cones	\$0.15
57	Portable Generators	\$28.04

Streets Division

Hazard and/or Debris Removal

58	Staff time spent to conduct hazard and or debris removal caused by citizen negligence	Fully allocated hourly rate of all personnel plus any outside costs
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PARKS AND PUBLIC WORKS SERVICES

Special Events Fees

59	Staff and equipment for special event requests	Fully allocated hourly rate of all personnel
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Electric Vehicle Charging Fee

60	System Connection Fee	\$1.00
61	Hourly Charge - 1- 4 hours	\$1.00/hour
62	Hourly Charge - after 4 hours	\$5.00/hour

POLICE SERVICES

Printing, Copying, and Report Charges

1	8 1/2" x 11 and 8 1/2" x 14	\$.25 per page
2	Copy - Digital	\$10.00 per device
	Police Report/CAD Incident	\$15.00 (up to ten pages) additional \$.25 per page

Photographs

3	For the first 3	\$42.00
4	Each Additional	\$13.00

Concealed Weapons

5	Permit Fee, DOJ Fee, and Admin Fee	\$100.00
6	Renewal Permit	\$25.00
7	Amended Permit	\$10.00

Tow Trucks

8	Tow Permit	\$95.00
9	Driver Permit	\$290.00

Massage Permit Fees

10	Massage Establishment Permit (initial and subsequent renewals) (Ord 14.110.075)	\$335.00
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Fee covers staff time to process application, review pertinent documents and obtain all necessary approvals.

Special Events

11	ABC Application	No charge
12	No Parking Signs/Required Event Signage	\$1.00/each
13	Officer Staffing	Fully allocated hourly rate of all personnel
14	Bingo Permit	\$50.00

Other Special Police Services – Pursuant to Agreement between Police Chief and Requestor.

POLICE SERVICES

Motion Picture/Television/Commerical Still Photo

15	For-Profit Groups (each)	\$1,609.00
16	Non-For-profit Groups (each)	\$579.00

Emergency Response Caused By

17	DUI Emergency Accident Response (Government Code Section 53150 and 53155)	Actual costs incurred up to \$12,000.00
18	Second Response due to Disturbances	At current billing rate

Alarm Fees

19	Commercial Alarm Registration Fee	\$95.00
20	Second False Alarm*	\$170.00 \$175.00
21	Third False Alarm*	\$170.00 \$175.00
22	Fourth False Alarm*	\$170.00 \$175.00
23	Fifth False Alarm*	No response, no charge, at the Chief's discretion

****Within a six-month period within a calendar year***

Citation issued for failure to display appropriate Permit or placard. Dismissal fee in lieu of full Bail Amount

24	Handicap CVC22507.8/22500(1)	\$37.00
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Parking Permit Fees

Residential Parking Permit

25	Annual residential parking permit (Limit 4 per residence)	Vehicle 1: \$52.00
		Vehicle 2: \$72.00
		Vehicle 3: \$92.00
		Vehicle 4: \$112.00
26	Visitor guest passes	Two (2) complimentary with the purchase of the primary permit
27	Special Event Permit -First permit (one day)	\$10.00
28	Special Event Permit -Each Additional (one day)	\$2.00
29	Lost permit replacement	\$37.00
30	Damaged permit or vehicle change (within calendar year)	\$18.00

POLICE SERVICES

Parking Permit Fees (continued)

Business Parking Permit

31	Standard Employee annual	\$0.00 No charge at this time
32	Lost permit replacement	\$37.00
33	Damaged permit replacement (with return of permit)	\$18.00

Construction Parking Permit

34	One day parking permit per construction vehicle	\$32.00
35	Each additional day per vehicle	\$5.00

Other Police Fees

36	Subpoena Duces Tecum	Per California Evidence Code Section 1563
37	Solicitor/Peddler's Permit (need to obtain fingerprinting)	\$55.00 \$215.00
38	Taxicabs Permit	\$185.00 per business
39	Clearance Letter	\$25.00
40	Horse Drawn Vehicle Permit	\$270.00
41	Firearms Storage Fee	\$245.00 Admin Fee plus \$1.00 per firearm per day for storage
42	Vehicle Release	\$235.00
43	Vehicle Repossession Release Fee (Government Code Section 26751)	\$15.00
44	Non-Los Gatos-Cite Citation Sign Off	\$27.00 \$30.00
45	Feral Cat Feeder/Trap Permit	\$42.00

POLICE SERVICES

Fees Charged by Silicon Valley Animal Control Authority (SVACA) for services provided by SVACA

	Dogs-Altered	1 Year: \$25.00
		2 Year: \$37.00
		3 Year: \$50.00
	Dogs-Unaltered	1 Year: \$100.00
		2 Year: N/A
		3 Year: N/A
	Cats-Altered	1 Year: \$15.00
		2 Year: \$23.00
		3 Year: \$30.00
	Cats-Unaltered	1 Year: \$50.00
		2 Year: N/A
		3 Year: N/A
	Seniors (Over 65)	1 Free License per household
	Late Penalty	\$35.00
	Replacement Tag	\$5.00

