



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 02/13/2025
ITEM NO: 1

**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION
REGULAR MEETING
JANUARY 09, 2025**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular monthly meeting on Thursday, January 09, 2025, at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Vice Chair Jeff Suzuki, Commissioners Bill Ehlers, Pradeep Khanal, Erik Miller, Elisabeth Tabinski and Youth Commissioner Rushil Sharma. Absent: Chair Alice Miano.

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission Minutes of December 12, 2024.

MOTION: Motion by Commissioner Miller to approve Consent Item 1.

Seconded by Commissioner Ehlers.

VOTE: Motion passed: 6-0-1; Chair Miano was absent

VERBAL COMMUNICATIONS

-Wendy Riggs, Safe Routes to School Coordinator, introduced herself and provided an overview of the program to the new commissioners.

OTHER BUSINESS

1. Introduction of New Members

Commissioner Khanal introduced himself and shared the history of his previous commission involvement. Commissioner Tabinski gave a brief introduction of herself to the commission.

2. CSTC 2025 Leadership

- a. Elect 2025 Chair

MOTION: Commissioner Ehlers nominated Vice Chair Suzuki to 2025 Chairperson.

Seconded by Commissioner Miller

VOTE: Motion passed: 6-0-1; Commissioner Miano was absent

- b. Elect 2025 Vice Chair

MOTION: Commissioner Ehlers nominated Commissioner Miller to 2025 Vice Chairperson.

Seconded by Chair Suzuki

VOTE: Motion passed: 6-0-1; Commissioner Miano was absent

3. Youth Commission Report (Verbal Report)

Youth Commissioner Sharma reported that the Youth Commission discussed expanding the ad hoc committee, finalizing goals for the year and reported on the Teen Wellness Program. Youth Commission Alternate Asheghian provided a verbal update on the drafted Pedestrian Safety survey.

The Commission asked questions.

4. Update to Town Council Policy 2-11 (Attachment)

Director Burnham provided an overview of the updated policy and highlighted the Town Council's attendance policy.

Commission asked questions and discussed this item.

5. June 2024 – June 2025 Ad Hoc Committee Reports (Verbal Reports)

a. Beach Traffic –Chair Suzuki and Vice Chair Miller

Chair Suzuki reported that they are working on the finalization of the Beach Traffic Report.

Chair Suzuki requested if any Commissioners that might be interested in joining the Beach Traffic Ad Hoc Committee.

Commissioner Khanal volunteered to join the Beach Traffic Ad Hoc.

MOTION: Char Suzuki moved to approve Commissioner Khanal to join the Beach Traffic Ad Hoc Committee.

Seconded by Vice Chair Miller

VOTE: Motion passed: 6-0-1; Commissioner Miano was absent

b. VTA Bus Passes – Chair Suzuki and Commissioner Miano

Chair Suzuki gave an update on the launch of the pilot program in Los Gatos Highschool.

The Commission discussed this item and asked questions.

Chair Suzuki requested if any Commissioners that might be interested in joining the VTA Bus Passes Ad Hoc Committee.

Youth Commissioner Sharma volunteered to join the VTA Bus Passes Ad Hoc.

MOTION: Vice Chair Miller moved to approve Youth Commissioner Sharma to join the VTA Bus Passes Ad Hoc Committee.

Seconded by Chair Suzuki

VOTE: Motion passed: 5-1-1; Youth Commissioner Sharma abstaining and Commissioner Miano absent.

6. 2025 Work Plan (Attachment)

Director Burnham presented the purpose of the 2025 Work Plan and requested a recommendation to the Town Council.

The Commission asked questions and discussed the item.

Youth Commissioner Sharma left at 8:14 am.

Commissioners continued the conversation. Commissioner Ehlers recommended adding Santa Clara County – Fantasy of Lights to the 2025 Work Plan.

MOTION: Motion by Commissioner Ehlers to pass the 2025 Work Plan with the amendment to add Student Transportation to the Bus Pass Ad Hoc and CSTC involvement in the discussion of Santa Clara County – Fantasy of Lights.

Seconded by Commissioner Khanal

VOTE: Motion passes: 5-0-2; Youth Commissioner Sharma and Commissioner Miano absent

7. PPW Department Report

a. Project Updates (Verbal Report)

i. Trailhead Connector Project

Director Burnham provided an update on this item.

ii. Shannon Road Bicycle and Pedestrian Project

Town Engineer Heap provided an update on this project.

iii. 2024 Paving Project

Town Engineer Heap provided an update on this project.

b. Future Agenda Items (Attachment)

Recommendation: Receive update and provide information

Director Burnham presented the attachment and proposed agendizing a discussion in February about holding a Special Meeting in March to accommodate Commissioner Miano and setting the 2025 CSTC meeting schedule.

8. BPAC Report (Erik Miller – Term expires June 2026)

No new report.

9. Los Gatos Thrives Presentation

Tom Picraux provided handouts and a verbal presentation on the background and establishment of the Los Gatos Thrives Foundation.

COMMISSIONER REPORTS

- No Reports

ADJOURNMENT - Meeting adjourned at 8:54 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the January 09, 2025 Regular Meeting as approved by the Complete Streets & Transportation Commission.