



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 03/18/2025

ITEM NO: 8

DATE: March 13, 2025
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Five-Year Agreement for Services with Sweeping Corp of America for Additional Street Sweeping Services and to Provide Emergency Call Out Sweeping for a Total Agreement Amount Not to Exceed \$235,308

RECOMMENDATION:

Authorize the Town Manager to execute five-year Agreement for Services with Sweeping Corp of America for additional street sweeping services and to provide emergency call out sweeping as needed for a total agreement amount not to exceed \$235,308.

BACKGROUND:

Since July of 2024, Sweeping Corporation of America (SCA) has been providing street sweeping services for the Town through an agreement managed by the Town's trash and recycle hauling company, West Valley Recycles (WVR). The cost of this service is paid through the waste collection rates residents pay to WVR. Prior to this contracted service, Town staff provided all street sweeping services.

The street sweeping provided through WVR occurs once per month, consistent with the level of service previously provided by Town staff. During the fall months of November and December, extra street sweeping is needed to address leaf fall. Additionally, on call sweeping services are needed to address emergencies, such as spills and illicit dumps which can enter our storm drains.

PREPARED BY: Dan Keller
Facilities & Environmental Services Manager

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Parks and Public Works Director

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DISCUSSION:

Since July of 2024, Town staff has continued to provide supplemental street sweeping services as needed. The Town owned street sweeper is at the end of life making it increasingly unreliable for staff use. As such, staff is recommending this supplemental agreement with SCA using the Single Source option under the Town’s Purchasing Policy. The Single Source contract allows the Town to use SCA for this work and will provide continuity and consistency of service that could not be achieved if the Town were to contract with a different third-party contractor.

The proposed agreement structure ensures continuity of service while maximizing savings over multiple years. Additionally, the contract includes cancellation provisions should the need arise during the contract term.

The current value of the five-year term (excluding potential future consumer price index adjustments) is \$235,308 and the yearly breakdown of costs under the new contract will be:

| Annual Breakdown: | Dates: | Amount |
|--------------------------|------------------------|---------------|
| Year 1 (FY2024/25) | 4/1/25 through 6/30/25 | \$24,012 |
| Year 2 (FY2025/26) | 7/1/25 through 6/30/26 | \$52,824 |
| Year 3 (FY2026/27) | 7/1/26 through 6/30/27 | \$52,824 |
| Year 4 (FY2027/28) | 7/1/27 through 6/30/28 | \$52,824 |
| Year 5 (FY2028/29) | 7/1/28 through 6/30/29 | \$52,824 |

Future year contract amounts will be adjusted based on the Consumer Price Index with amendments to the agreement cost brought forward when needed. Staff is seeking the five-year agreement recognizing that the future years will be subject to operating budget appropriations.

CONCLUSION:

Staff recommends authorizing this agreement to provide for required on call street sweeping of Town streets.

FISCAL IMPACT:

There are sufficient funds available in the FY 2025/26 Parks and Public Works Streets and Signals Program (5401) Operating Budget Account 63361 for the contract.

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ENVIRONMENTAL ASSESSMENT:

In accordance with CEQA Guidelines Section 15378(b)(5), approval of this agreement is not a project subject to CEQA because it is an administrative activity that will not impact the environment.

Attachment:

1. Agreement for Services with Exhibit A - Proposal