



DRAFT

**Minutes of the Community Health and Senior Services Special Meeting
June 11, 2024**

The Community Health and Senior Services Commission conducted a regular meeting in person on Tuesday, June 11, 2024, at 5:00 p.m.

MEETING CALLED TO ORDER 5:04 P.M.

ROLL CALL

Present: Chair Yick, Commissioner Khanal, Commissioner Konrad, Commissioner Rossmann, Council Liaison Hudes

Absent: Commissioner Sterne, Vice Chair Blum

Staff Present: Assistant Town Manager Nomura, Director Baker

CONSENT

1. Approve the Minutes of the May 23, 2024 Special Meeting.

The following changes to the minutes were noted: add wording “discussed LGSRec report” to pg.2, number 3

MOTION: **Motion by Commissioner Konrad** to approve the minutes of May 23, 2024 with changes as mentioned. **Seconded by Commissioner Konrad.**

VOTE: **Motion passed 4-0.**

2. Approve the Minutes of the March 28, 2024 Special Meeting.

The following changes to the minutes were noted: Commissioner Khanal reentered the meeting at 6:15

MOTION: **Motion by Commissioner Konrad** to approve the minutes of March 28, 2024. **Seconded by Commissioner Khanal.**

VOTE: **Motion passed 4-0.**

VERBAL COMMUNICATIONS

Opened public comment.

No comments.

Closed public comment.

OTHER BUSINESS

3. Provide any additional input on near-term improvements to the interim community center and operational support for community partners.

Opened public comment.

No comments.

Closed public comment.

MOTION: **Motion** by **Chair Yick** to recommend one mobile hybrid equipment system on the 1st floor. **Seconded** by **Commissioner Konrad**.

VOTE: **Motion failed 1-3.**

MOTION: **Motion** by **Commissioner Rossmann** to recommend two hybrid meeting carts, one for each floor. **Seconded** by **Commissioner Konrad**.

VOTE: **Motion passed 4-0.**

MOTION: **Motion** by **Commissioner Khanal** to recommend a motorized room divider. **Seconded** by **Commissioner Rossmann**.

VOTE: **Motion passed 4-0.**

MOTION: **Motion** by **Chair Yick** to recommended that the Council proceed with the motorized large hall divider replacement and a lockable, secure second divider so that the portable hybrid meeting equipment could be stored securely **Seconded** by **Commissioner Rossmann**.

VOTE: **Motion passed 4-0.**

SUBJECT: Draft Minutes of the Community Health and Senior Services Commission
Meeting of June 11, 2024

DATE: August 22, 2024

MOTION: **Motion** by **Chair Yick** to recommended that the Council explore additional safety lighting on the exterior and interior of the building, including emergency lighting for the bathrooms **Seconded** by **Commissioner Khanal**.

VOTE: **Motion passed 4-0.**

Chair Yick moved agenda item 5 before agenda item 4.

5. Approve Annual Report on Senior Road Map implementation progress to submit to Council.

Opened public comment.

No comments.

Closed public comment.

MOTION: **Motion** by **Chair Yick** to approve the annual report on the senior services road map as contained in the packet. **Seconded** by **Commissioner Khanal**.

VOTE: **Motion passed 4-0.**

4. Provide input on 0.4 FTE Senior Coordinator position

Opened public comment.

No comments.

Closed public comment.

MOTION: **Motion** by **Chair Yick** to recommend the Town hire a full-time Senior Coordinator with duties as described in the Commission's Annual Report. **Seconded** by **Commissioner Khanal**.

VOTE: **Motion passed 4-0.**

6. Select two Commission Members to serve as Community Grant raters.

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Opened public comment.

No comments.

Closed public comment.

Commissioners Sterne and Konrad were volunteered. Commissioner Khanal was volunteered if an alternate is needed.

7. Approve funds for printing CHSSC literature.

Opened public comment.

No comments.

Closed public comment.

MOTION: Motion by Chair Yick to order additional 200 CHSSC flyers on heavier level of paper and 200 hub cards. **Seconded** by Commissioner Rossmann.

VOTE: Motion passed 4-0.

ADJOURNMENT

The meeting adjourned at 6:25 p.m.

Respectfully Submitted:

Ryan Baker, Library Director