



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 04/11/2024

ITEM NO: 1.

**DRAFT MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION
SPECIAL MEETING
March 12, 2024**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Special Meeting on Tuesday, March 12, 2024, at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Chair Alice Miano, Vice Chair Jeff Suzuki, Commissioners Bill Ehlers and Erik Miller.

Absent: Commissioner Jeff Thompson and Youth Commissioner Rushil Sharma.

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission Minutes of February 8, 2024.

MOTION: Motion by Commissioner Miller to approve Consent Item 1.

Seconded by Commissioner Ehlers.

VOTE: Motion passed 4 ayes; 2 absent.

OTHER BUSINESS

2. Youth Commissioner Report - Rushil Sharma (Verbal Report)
No new report.
3. 2023 Priorities (Verbal Reports)
 - a. Transportation Demand Management – Commissioners Ehlers and Thompson
Action Item: Should the Commission Allocate a Portion of their Remaining \$2,200 Fiscal Year Budget to Support a Bike Demo Program?
Commissioner Ehlers verbally reported on this item. Budget allocation to be determined. No action item at this time.
 - b. Senior Services Transportation Task Force – Chair Miano & Vice Chair Suzuki
Chair Miano verbally reported on this item.
 - c. General Traffic Safety – Chair Miano and Commissioner Miller
No new report.
4. Safe Routes to School Quarterly Update – Wendy Riggs (Verbal Report)
SR2S Coordinator Riggs verbally reported on this item.
5. Spring into Green Giveaways – Nicolle Burnham (Verbal Report)
Action Item: Should the Commission Allocate a Portion of their Remaining \$2,200 Fiscal Year Budget for Giveaways?
Director Burnham verbally reported on this item. Commission discussed and decided on a flyer handout, possibly a poster and Commissioner Ehlers would look into discount vouchers from Summit Bicycles to hand out.

6. Upcoming Events – Nicolle Burnham (Verbal Report)

- a. Spring into Green Bike Valet and Tabling
Director Burnham verbally reported on this item. She inquired if the Commission wanted a table at this event. Commission discussed and Commissioner Ehlers volunteered for this event.
- b. Bike to Work Day
Director Burnham verbally reported on this item. Dates: May 16-18. Commission discussed with a high level of interest in an energizer station. Commissioner Miller volunteered.

7. Beach Traffic Next Steps – Chair Miano (Verbal Report)

Chair Miano verbally reported on this item. Commission discussed and indicated they wanted to create an ad hoc.

MOTION: Motion by Vice Chair Suzuki to create an ad hoc with Commissioner Miller.
Seconded by Commissioner Miller.

VOTE: Motion passed 3 ayes; 2 absent; 1 abstain - Ehlers.

8. PPW Department Report

- a. Project Status Updates – Gary Heap (Verbal Report)
Town Engineer Heap verbally reported on: Upcoming Annual Sidewalk Repair Project and Annual Paving Project, Shannon Bike and Pedestrian Project, Wayfinding Sign Project, and Lynn Ave Pedestrian Pathway. Commission discussed these items. Director Burnham verbally reported on Dixon Resources becoming a Town consultant for downtown parking.
- b. 2024 California Law Red Curb at Crosswalks
Town Engineer Heap verbally reported on this item. Commission discussed the blocking of bike lanes.
- c. Future Agenda Items (Attachment)
Recommendation: Receive update and provide information
Director Burnham verbally reported on this item. Commission discussed adding signage standards via a town ordinance, bike to wherever day and bicycle lanes as new agenda items.

COMMISSIONER REPORTS

-Commissioner Miller verbally reported on the VTA BPAC meeting.

-Chair Miano verbally reported on the upcoming CAC meeting.

ADJOURNMENT - Meeting adjourned at 8:38 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the March 12, 2024 Special Meeting as approved by the Complete Streets & Transportation Commission.