



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/06/2023

ITEM NO: 4

DATE: May 22, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a First Amendment to a Consultant Services Agreement with AMS Electric LLC (dba Prime Electric LLC) for a Design-Build Project to Install a Battery Storage System at the Library (CIP 821-2502) to Extend the Term and Time of Performance through June 30, 2024.

RECOMMENDATION:

Authorize the Town Manager to execute a first amendment (Attachment 1) to a Consultant Services Agreement with AMS Electric LLC (dba Prime Electric LLC) for a design-build-project to install a battery storage system at the Library (CIP 821-2502) to extend the term and time of performance through June 30, 2024.

BACKGROUND:

In the Fiscal Year (FY) 2020/21-2024/25 Capital Improvement Program, funding was designated for a Library Battery Storage Project (CIP 821-2512). Parks and Public Works staff issues a Request for Proposals and a Consultant Services Agreement (Attachment 2) was executed on December 7, 2021 with an end date of June 30, 2023.

DISCUSSION:

Staff and the contractor have been working to execute the project but due to extended plan review time with Santa Clara County Fire and delays in the manufacturing and delivery of equipment, work has not been completed. This extension of time is needed for installation and completion of project.

PREPARED BY: Dan Keller
Facilities & Environmental Services Manager

Reviewed by: Town Manager, , Town Attorney, Finance Director, and Parks and Public Works Director

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CONCLUSION:

Authorize the Town Manager to execute a first amendment to Consultant Services Agreement with AMS Electric LLC (dba Prime Electric LLC) for a design-build project to install a battery storage system at the Library (CIP 821-2502) to extend the term and time of performance through June 30, 2024. This will enable the Town to utilize the two grants in place for this project.

FISCAL IMPACT:

No change to the compensation of this project is proposed and adequate funding exists to complete the work.

CIP No. 821-2505		
	Budget	Costs
GFAR	\$ 30,000	
State OES Community Power Resiliency Grant	\$ 300,000	
Silicon Valley Clean Energy Grant	\$ 213,000	
Total Budget	\$ 543,000	
Consultant Services with AMS Electric LLC, dba Prime Electric LLC		\$ 513,000
Misc. Project Costs		\$ 3,865
Total Costs		\$ 516,865
Remaining Balance		\$ 26,135

ENVIRONMENTAL ASSESSMENT:

In accordance with CEQA Guidelines Section 15378(b)(5), approval of this amendment is not a project subject to CEQA because it is an administrative activity that will not impact the environment.

Attachments:

1. First Amendment
2. Agreement for Consultant Services