



TOWN OF LOS GATOS
DEI COMMISSION REPORT

MEETING DATE: 05/09/2024

ITEM NO: 4

DATE: April 30, 2024
TO: Diversity, Equity, and Inclusion Commission
FROM: Laurel Prevetti, Town Manager
SUBJECT: Debrief Spring Into Green Event and Determine Potential Materials for Future Commission Outreach Activities

RECOMMENDATION:

Debrief Spring Into Green event and determine potential materials for future Commission outreach activities.

REMARKS:

Thank you to Vice Chair Fisher and Commissioners Broadhead and Phillips for contributing materials for the DEI Commission's table at this year's Spring Into Green event on April 21, 2024 at Town Plaza Park. Thank you to Chair Yamate and Commissioners Issacs, Kane, and Memarzia for staffing the table during the event. The table had a QR Code for the Commission's website, a display of five Commission work plan goals, and handouts of the Commission's press release, upcoming Africa Day, and Juneteenth events. "Rainbow" and "love" stickers were also distributed to children.

This agenda item provides an opportunity for Commissioners to debrief the April event, discuss the materials and handouts, and identify materials for future Commission outreach activities. On April 16, 2024, the Town Council adopted a Policy Governing Town Board, Commission, and Committee Budgets (Attachment 1). This Policy is intended to help Town Commissions determine future expenditures of the \$2,500 budget. To date, less than \$30 has been expended.

As there may be upcoming events at which the Commission may want to conduct outreach, it would be useful for the Commission to decide on supplies and materials so staff has ample time to procure them prior to the next event.

Prepared by: Town Manager

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Attachment:

1. Town Council Policy Governing Town Board, Commission, and Committee Budgets