



**TOWN OF LOS GATOS  
PERSONNEL BOARD AGENDA REPORT**

MEETING DATE: 03/06/2024

---

**DRAFT  
Minutes of the Personnel Board Meeting  
March 6, 2024**

The Personnel Board of the Town of Los Gatos conducted a regular meeting in-person on Wednesday, March 6, 2024, at 4:00 p.m.

**MEETING CALLED TO ORDER AT 4:43 P.M.**

**ROLL CALL**

Present: Larry Maggio, Edward Matchak, David Sabes

Absent: Jennifer Lewis

Also present: Assistant Town Manager Katy Nomura, Administrative Analyst Vilcia Rodriguez, Administrative Analyst Peggy Beeuwsaert

**COMMISSION REPORTS**

None.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

None.

**VERBAL COMMUNICATIONS**

None.

**OTHER BUSINESS**

1. Appointment of Chair and Vice Chair.

**MOTION: Motion** by Commissioner Matchak to nominate Commissioner Sabes as Chair.

**VOTE:** Motion passed unanimously.

**MOTION: Motion** by Commissioner Maggio to nominate Commissioner Matchak as Vice Chair.

**VOTE:** Motion passed unanimously.

2. Verbal Report from Town Staff

Katy Nomura, Assistant Town Manager, presented the item.

Opened Public Comment.

PAGE 2 OF 2

SUBJECT: Draft Minutes of the Personnel Board Meeting of March 6, 2024

DATE: February 28, 2025

No one spoke.

Closed Public Comment.

The Board discussed the item and received the report.

**ERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Personnel Board on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Board. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

- 1) 1
- 2) 2. Verbal Report from Town Staff.

**ADJOURNMENT**

**ADA NOTICE** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354- 6834. Notification at least two (2) business days prior to the meeting date will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR §35.102-35.104]

**ADJOURNMENT**

The meeting adjourned at 5:25 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the March 6, 2024, meeting as approved by the Personnel Board

---

Cheryl Parkman, Human Resources Director