



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 09/19/2023

ITEM NO: 4

DATE: September 8, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a First Amendment to the Memorandum of Agreement with the Santa Clara County Recycling and Waste Reduction Technical Advisory Committee to Allow Satellite and Auxiliary Teleconferencing Attendance in Meetings

RECOMMENDATION:

Authorize the Town Manager to execute a First Amendment to the Memorandum of Agreement with the Santa Clara County Recycling and Waste Reduction Technical Advisory Committee to allow satellite and auxiliary teleconferencing attendance in meetings.

BACKGROUND:

County-wide coordination of mandated and discretionary recycling and solid waste planning, collection, and disposal services is provided by the Santa Clara County Recycling and Waste Reduction Commission (RWRC). The RWRC is chartered by the Board of Supervisors and is made up of elected officials representing cities, the County of Santa Clara, and Valley Water. The Santa Clara County Cities Association appoints a RWRC member to represent the West Valley communities of Los Gatos, Campbell, Saratoga, and Monte Sereno.

A Technical Advisory Committee (TAC) advises the RWRC. The TAC is made up of city representatives, the County, and representatives of the solid waste industry, recyclers, San Jose State University, and environmental organizations. Los Gatos is represented on the TAC by the Town's the West Valley Solid Waste Management Authority.

PREPARED BY: Marina Chislett
Environmental Programs Specialist

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Director of Parks and Public Works

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SUBJECT: First Amendment to an Agreement with the Santa Clara County Recycling & Waste Reduction Technical Advisory Committee to Allow Satellite and Auxiliary Teleconferencing Attendance in Meetings

DATE: September 19, 2023

DISCUSSION:

In February 2023, the Implementation Committee, a special Technical Advisory Committee led by RWRC, provided direction to jurisdictions to revise the language of the 2013 Recycling and Waste Reduction Committee Memorandum of Agreement (MOA) (Attachment 1) to allow teleconference participation by staff, voting members, and the public.

Attorneys of all participating jurisdictions provided feedback to ensure compliance with the Brown Act for the proposed First Amendment (Attachment 2).

CONCLUSION:

Staff recommends that the Council authorize the Town Manager to execute a First Amendment to MOA with the Santa Clara County Recycling and Waste Reduction Technical Advisory Committee to allow satellite and auxiliary teleconferencing attendance in meetings.

FISCAL IMPACT:

This is no fiscal impact for this item.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Agreement Creating the Santa Clara County Recycling and Waste Reduction Technical Advisory Committee
2. First Amendment to Agreement Creating the Santa Clara County Recycling and Waste Reduction Technical Advisory Committee