



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/05/2021

ITEM NO: 5

DATE: September 15, 2021
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Guardrail Replacement Project (CIP No. 812-0120, Federal No. HSIPL-5067-022), Completed by Coral Construction Company and Authorize the Town Clerk to File for Recordation

RECOMMENDATION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion for the Guardrail Replacement Project (CIP No. 812-0120, Federal No. HSIPL-5067-022) completed by Coral Construction Company and authorize the Town Clerk to file for recordation.

BACKGROUND:

The adopted Fiscal Year (FY) 2021/22-2025/26 Capital Improvement Program (CIP) Budget designates funding for the Guardrail Replacement Project (CIP No. 812-0120). The project is largely funded through a \$980,100 Highway Safety Improvement Program (HSIP) grant secured from the Federal Highway Administration (FHWA).

On February 16, 2021, the Town Council approved the plans and specifications for the Guardrail Replacement Project; and authorized the Town Manager to advertise the project for public bid and award a construction contract to the lowest responsible bidder not to exceed \$800,000, including construction contingencies for future change orders.

The project was advertised on February 19, 2021, and the Town received three bids for the project on March 18, 2021. All bids received were lower than the Engineer's estimate and below the construction award amount of \$800,000 approved by Council. The bid from Coral

PREPARED BY: WooJae Kim
Town Engineer

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director and Director of Parks and Public Works

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BACKGROUND (continued):

Construction Company was deemed the lowest responsible, and staff executed a construction agreement for \$458,241.

On June 1, 2021, Council authorized the increase of the project contingency amount to \$308,000 for future change orders as recommended by staff to take full advantage of low bid pricing and to make full use of the federal grant funding.

DISCUSSION:

The project replaced approximately a half-mile of Town guardrails located on Blossom Hill Road, Cleland Avenue, Los Gatos Boulevard, Miles Avenue, More Avenue, Reservoir Road, and three segments on Santa Rosa Drive. Additional guardrail work was completed on Cypress Way, College Avenue, and Stonybrook Road through the change order process within the contingency amount approved by Council.

Coral Construction Company has satisfactorily completed all work for the project for a final contract amount of \$646,541.55, and staff recommends acceptance of the Project.

Five percent of the faithful performance bonds will remain in effect for a period of two years as a guarantee for any needed repair or replacement caused by defective materials and/or workmanship for the project. The execution and recordation of the Certificate of Acceptance is now required to finalize the Town's acceptance of the Project.

CONCLUSION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion for the Guardrail Replacement Project (CIP No. 812-0120, Federal No. HSIPL-5067-022) completed by Coral Construction Company and authorize the Town Clerk to file the document with the County for recordation.

FISCAL IMPACT:

Staff costs are tracked for all projects. Tracking of staff costs allows for accountability in the costs of the project, recovery of costs for grant funded projects, and identification of future staffing needs. This project utilized both full-time and part-time temporary staff.

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FISCAL IMPACT (continued):

The fiscal table below reflects the updated project budget and the costs accrued to date for the construction completion of the Guardrail Replacement Project. There may be additional miscellaneous charges for staff to seek all eligible grant reimbursements from FHWA and Caltrans to close out the project.

Guardrail Replacement Project		
CIP No. 812-0120		
	Budget	Costs
GFAR	\$ 42,809	
HSIP Grant	\$ 980,100	
Total Project Budget	\$ 1,022,909	
Engineering Consultant		\$ 117,920
Staff Cost (FY2019/20 to Current)		\$ 105,382
Coral Construction Company		\$ 646,542
Labor Compliance Consultant (GCAP Services)		\$ 3,264
Advertising		\$ 2,680
Blueprint/Copy/Postage		\$ 293
Santa Clara County Clerk		\$ 50
Total Project Costs		\$ 876,131
Available Balance		\$ 146,778

ENVIRONMENTAL ASSESSMENT:

This is a project defined under CEQA as being categorically exempt [Section 15301(c) Existing streets, sidewalks, trails and similar facilities]. A Notice of Exemption has been filed. Under the National Environmental Policy Act (NEPA), the project is determined to be categorically excluded from detailed environmental analysis.

For the additional work proposed, CEQA Categorical Exception/NEPA Categorical Exclusion document has been approved and recertified by Caltrans.

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Attachment:

1. Certificate of Acceptance and Notice of Completion