

MEETING DATE: 10/03/2023

ITEM NO: 3

**DESK ITEM** 

DATE: October 3, 2023

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Approve Modifications to Council Policy 2-11 Commission Appointments,

Residency and Attendance Requirements, and Establishing a Quorum to Accommodate the Exception to Residency Requirements for the Newly

Established Diversity, Equity, and Inclusion Commission

## **REMARKS:**

Attachment 2 includes public comment received between 11:01 a.m., Monday, October 2, 2023, and 11:00 a.m., Tuesday, October 3, 2023.

## Attachment previously received with the October 3, 2023 Staff Report:

1. Proposed redlined modifications to Council Policy 2-11 Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum

## Attachment received with this Desk Item:

2. Public Comment received between 11:01 a.m., Monday, October 2, 2023, and 11:00 a.m., Tuesday, October 3, 2023

PREPARED BY: Holly Young

Senior Management Analyst

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director