



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 04/18/2023

ITEM NO: 14

DESK ITEM

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DATE: April 18, 2023

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Consider the Following Actions for the Shannon Road Pedestrian and Bikeway Improvements Project (CIP No. 813-0218):

- a. Approve the Plans and Specifications;
- b. Authorize Advertising the Project for Bid Contingent on Receiving Caltrans Authorization;
- c. Authorize the Town Manager to Execute the Second Amendment to the Consulting Services Agreement with ActiveWayz Engineering for Additional Engineering Services During Bid, Award, and Construction in an Amount of \$25,238, Resulting in a Total Agreement Amount Not to Exceed \$196,709;
- d. Authorize an Expenditure Budget Transfer in an Amount of \$133,380 from available Traffic Mitigation Funds;
- e. Authorize an Expenditure Budget Transfer in an Amount of \$200,000 from Available Funds in Fund 461 CIP #816-0420;
- f. Authorize an Expenditure Budget Transfer in an Amount of \$60,000 from Available Funds in CIP #813-0221;
- g. Authorize an Expenditure Budget Transfer in an Amount of \$231,524 from Available Funds in CIP #813-0231; and

Authorize an Expenditure Budget Transfer in an Amount of \$219,772 from Available Funds in CIP #811-9902.

**REMARKS:**

The updated project plans are now available:

<https://www.losgatosca.gov/DocumentCenter/View/33054/2021-003-Shannon-Rd-Final-plans-2020413-reduced?bidId=>

These plans are also accessible from the link that was provided in the original staff report.

**PREPARED BY:**           Nicolle Burnham  
Director of Parks and Public Works

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SUBJECT: Shannon Road Pedestrian and Bikeway Improvements Project (CIP No. 813-0218)

DATE: April 18, 2023

Attachments received with the Staff Report:

1. ActiveWayz Engineering Consultant Agreement Proposed Second Amendment with Exhibit "A" – Original Agreement and First Amendment and Exhibit "B" - Scope of Services
2. Public Comment

Attachments received with the first Addendum:

3. Public Comments received between 11:01 a.m. Thursday, April 13, 2023, and 11:00 a.m. Friday, April 14, 2023.

Attachments received with Addendum B:

4. Public Comments received between 11:01 a.m. Friday, April 14, 2023, and 11:00 a.m. Monday, April 17, 2023.