

**RESOLUTION 2021-**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS  
ESTABLISHING THE TOWN COUNCIL POLICY COMMITTEE**

**WHEREAS**, the Town Council of the Town of Los Gatos, does hereby formally establish the Town Council Policy Committee.

**WHEREAS**, the purpose of the Council Policy Committee shall be to identify areas, issues, concerns where Council and Town policy needs to be communicated/documentated, clarified, or developed to enhance the effectiveness of the Council and/or the Town administration in conducting Town business in their own respective roles; and to continually review policies, amending them when necessary, and rescinding them when appropriate. The Committee's objectives shall be flexible, depending on the Town's priorities and the Committee's annual work plan.

**WHEREAS**, the duties of the Committee shall be to report to, consult with, and provide recommendations to the Town Council on all matters relating to Council Policies, Town Code, and other policy documents of the Town. The Committee shall forward recommendations to the full Council for discussion and final action, and as appropriate refer items to the appropriate Town Board, Committee, or Commission.

**WHEREAS**, the Committee shall be advisory to the Town Council and shall operate in the manner hereinafter prescribed.

- A. The Town Council Policy Committee shall consist of two (2) Town Council Members appointed annually by the Mayor.
- B. The Committee shall appoint a Chair and Vice Chair.
- C. The Committee shall establish a regular time and location for its meetings and shall conduct its meetings in compliance with the provisions of the Ralph M. Brown Act (Government Code Sections 54950).
- D. Minutes of the actions taken during the Committee's meetings shall be kept and shall be a public record.

**WHEREAS**, nothing in this resolution shall be construed as restricting or curtailing any of the powers of the Town Council, or as a delegation to the Committee of any of the authority or discretionary powers vested and imposed by law in such bodies.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council Policy Committee is hereby established as an advisory committee to the Los Gatos Town Council.

ATTACHMENT 5

**PASSED AND ADOPTED** at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the \_\_\_ day of \_\_\_ 20\_\_\_, by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

MAYOR OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_

ATTEST:

TOWN CLERK OF THE TOWN OF LOS GATOS  
LOS GATOS, CALIFORNIA

DATE: \_\_\_\_\_