



**TOWN OF LOS GATOS
DEI COMMISSION AGENDA REPORT**

MEETING DATE: 04/20/2026

ITEM NO: 2

DATE: April 15, 2026
TO: Diversity, Equity, and Inclusion (DEI) Commission
FROM: Holly Young, Senior Management Analyst
SUBJECT: Discuss Participation in the Town's 4th of July Symphony in the Park Event (Related to DEI Plan Goal B., Item 1.a.).

RECOMMENDATION:

Discuss participation in the Town's 4th of July Symphony in the Park event (related to DEI Plan Goal B., Item 1.a.).

BACKGROUND:

On March 3, 2026, the Town Council approved the work plan for the DEI Commission, which included an item to discuss participation in the Town's 4th of July Symphony in the Park event (related to DEI Plan Goal B., Item 1.a.).

Symphony in the Park is a free, family-friendly event hosted on July 4 at Oak Meadow Park and features a traditional San Jose Wind Symphony concert with flag raising and Yellow Ribbon ceremonies, food trucks, a beer and wine garden hosted by community service organizations, children's activities (past examples have included crafts, bounce houses, magicians, face painting, etc.), a bike valet, and a partnership with Billy Jones Wildcat Railroad for train/carousel rides and snack bar treats. In 2026 we celebrate the 250th Independence Day anniversary. Commission participation in this event is an opportunity to connect with residents, share information about the Commission's work and engage with the community in a fun and welcoming setting.

DISCUSSION:

Town staff welcomes the DEI Commission to host a booth at this event. The Commission may choose to host a fun activity that is family friendly to drive more traffic to its booth.

The event will occur between approximately 10:00 a.m. and 2:00 p.m. Booth participants would need to arrive between approximately 8:30 and 9:00 a.m. to set up and would stay until the event concludes at approximately 2:00 p.m.

PREPARED BY: Holly Young
Senior Management Analyst

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DATE: April 20, 2026

The Town will provide participating Commissions with one table, one canopy, and two chairs. Commissions would need to provide any additional activities, or games (including set up and breakdown for anything outside of the booth supplies noted above) if desired.

This year, the Town will provide giveaway items for the Commission booths. All participating Commissions will receive a commemorative event button to distribute to guests as a special keepsake of the celebration. The following giveaway items are also currently available (*subject to change*):

- Town-branded coffee cup stress balls
- Town-branded pens
- Town-branded stickers

The Commission may provide input on its giveaway item preferences and staff will try their best to accommodate, taking into account other factors such as other Commissions that may also be participating. Alternatively, all of the other three giveaway items may be provided to each participating Commission. Staff welcomes the DEI Commission's input on this.

If the DEI Commission decides to participate in this event, the Commission should:

- Identify one or two Commissioners to assist with set up,
- Assign specific Commissioners to dedicated time slots during the event,
- Identify one or two Commissioners to assist with clean up,
- Provide input on the giveaway items as referenced above, and
- Determine any booth activities if desired.

Staff looks forward to the Commission's discussion.

ATTACHMENT:

1. Commissioner Comments