



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 6/07/2022

APPOINTMENTS

DATE: May 26, 2022
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Conduct Appointments for Adult Commissioner Vacancies on Boards, Commissions, and Committees

RECOMMENDATION:

Conduct the appointment process for the following vacancies: Building Board of Appeals (BOA), Community Health and Senior Services Commission (CHSSC), Finance Commission (FC), Historic Preservation Committee (HPC), Parks Commission, and Personnel Board.

DISCUSSION:

Council is scheduled to interview applicants for vacant Board, Commission, and Committee positions (Attachment 1) at a Special Meeting on June 7, 2022, at 6:00 p.m. via teleconference following the COVID-19 Shelter in Place guidelines.

Staff recommends Council appoint Commissioners for each Board/Commission/Committee per Council Policy 2-11 (Attachment 2). One applicant has applied for multiple positions and has been advised they can only be appointed to one position per Council Policy 2-11. Due to an insufficient number of applications, not all vacant positions can be filled.

Building Board of Appeals (BOA)

One (1) partial term 2-year position and one (1) partial 1-year term are open due to unexpired vacancies. No applications were received.

Community Health and Senior Services Commission (CHSSC)

One (1) partial term 3-year position and one (1) partial term 2-year term are open due to unexpired vacancies. One application was received.

PREPARED BY: Shelley Neis
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

DISCUSSION (continued):

Finance Commission (FC)

One (1) partial term 2-year position is open due to an unexpired vacancy. One application was received; however, the candidate does not meet the minimum requirements.

Historic Preservation Committee (HPC)

One (1) partial term 2-year position is open due to an unexpired vacancy. Two applications were received.

Parks Commission

One (1) partial term 3-year position and one (1) partial term 2-year position are open due to unexpired vacancies. Three applications were received.

Personnel Board

One (1) full term 5-year position and one (1) partial term 4-year position are open due to unexpired vacancies. No applications were received.

CONCLUSION:

It is recommended that Council appoint applicants to fill vacant Town Board, Commission, and Committee positions. Upon completion of the appointment process, direct the Town Clerk to re-advertise any vacant positions with the annual recruitment to begin in September 2022.

FISCAL IMPACT:

There is no fiscal impact with the appointments to the Town's Boards, Committees, and Commissions.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Adult Commissioner Applicant List
2. Council Policy 2-11 Commission Appointments