



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/07/2022

ITEM NO: 5

DATE: June 4, 2020
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Adopt a Resolution Calling for the Holding of a General Municipal Election to be Held on November 8, 2022 for the Election of Three Town Council Members, Requesting the Santa Clara County Board of Supervisors Render Specified Services to the Town Related to the Conduct of the General Municipal Election, Adopting Regulations for Candidates for Elective Office Pertaining to Filing Fees and Candidate Statements, and Providing for the Process in the Event of a Tie Vote at the Election to be Held Tuesday, November 8, 2022

RECOMMENDATION:

Adopt a Resolution calling for the holding of a General Municipal Election to be held on November 8, 2022 for the election of three Town Council Members, requesting the Santa Clara County Board of Supervisors render specified services to the Town related to the conduct of the General Municipal Election, adopting regulations for candidates for elective office pertaining to filing fees and candidate statements, and providing for the process in the event of a tie vote at the Election to be held Tuesday, November 8, 2022.

DISCUSSION:

The General Municipal Election of the Town of Los Gatos will be held on Tuesday, November 8, 2022, for the purpose of filling three Council Member seats. To conduct the election, the Town Council must adopt a resolution calling for the General Municipal Election to fulfill certain legal requirements. The Resolution calls for the holding of the election, requests consolidation with the Statewide Election, establishes guidelines and costs associated with candidate statements, and provides the process to resolve a tie vote.

PREPARED BY: Shelley Neis
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

SUBJECT: Adopt a Resolution Calling for the Holding of a General Municipal Election to be Held on November 8, 2022 for the Election of Three Town Council Members, Requesting the Santa Clara County Board of Supervisors Render Specified Services to the Town Related to the Conduct of the General Municipal Election, Adopting Regulations for Candidates for Elective Office Pertaining to Filing Fees and Candidate Statements, and Providing for the Process in the Event of a Tie Vote at the Election to be Held Tuesday, November 8, 2022

DATE: May 26, 2022

DISCUSSION (continued):

The filing period for Town Council candidates in the November 8, 2022 Election begins Monday, July 18, 2022 and ends at 5:00 p.m. on Friday, August 12, 2022. Pursuant to Elections Code Section 10225, if an incumbent for a specific office fails to file Nomination Papers by the close of the workday on August 12, 2022, the filing period will be extended five (5) calendar days for that specific office for non-incumbents only. The extended filing period would close on Wednesday, August 17, 2022 at 5:00 p.m. The Town Clerk will meet with potential candidates by appointment only during regular business hours during the filing period.

The Resolution calling for the General Municipal Election sets the maximum word count for candidate statements, which may be capped at either 200 or 400 words. Historically, the Town of Los Gatos has allowed for up to 200 words in candidate statements. The Santa Clara County Registrar of Voters (ROV) estimates the cost of publishing a 200-word candidate statement in the Voter Information Guide to be \$3,040. This cost is paid by each candidate who voluntarily chooses to publish a candidate statement and represents the candidate's pro rata share of the cost to print, produce, and mail the statement. As permitted by Elections Code 10228 and Town Code Section 2.30.011, the Town imposes a \$25 filing fee. It is important to note, the \$25 fee is a mandatory fee when filing Nomination Papers; the \$3,040 is voluntary to publish a candidate statement

FISCAL IMPACT:

The estimated cost from the ROV for the election of three (3) Council seats, not including the candidate statement fee, is approximately \$84,858 and the funding is included in the proposed Fiscal Year 2022/23 Budget.

ENVIRONMENTAL ASSESSMENT:

Is not a project defined under CEQA and no further action is required.

Attachments:

1. Resolution Calling for the General Municipal Election