



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/07/2022

ITEM NO: 1

**DRAFT
Minutes of the Town Council Meeting
May 17, 2022**

The Town Council of the Town of Los Gatos conducted a regular meeting utilizing teleconference and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.) and Town of Los Gatos Resolution 2021-044 on Tuesday, May 17, 2022 at 7:00 p.m.

MEETING CALLED TO ORDER AT 7:00 P.M.

ROLL CALL

Present: Mayor Rob Rennie, Vice Mayor Maria Ristow, Council Member Mary Badame, Council Member Matthew Hudes, Council Member Marico Sayoc (all participating remotely).

Absent: None

COUNCIL/TOWN MANAGER REPORTS

Council Matters

- Council Member Hudes stated he attended the Finance Commission, Senior Service Road Map Sub-Committee, and Senior Service Workplan Sub-Committee meetings.
- Council Member Sayoc stated she attended the Cannabis Community Meeting as an observer, Housing Element Advisory Board (HEAB) meeting, Silicon Valley Clean Energy Authority (SVCEA) Board meeting as an alternate for Mayor Rennie, and the Cities Association Executive Committee and Board of Directors meetings.
- Council Member Badame stated she attended the Cannabis Community Meeting as an observer, West Valley Clean Water Authority (WVCWA) Board meeting, West Valley Solid Waste Management Authority (WVSWMA) Board meeting, Ribbon Cutting for Montebello Market, Finance Commission as an observer, and met with residents regarding cannabis and the Drat 2040 General Plan.
- Vice Mayor Ristow stated she attended the Cannabis Community Meeting as an observer, Kiwanis Turnaround Scholarship luncheon, Los Gatos Service Providers meeting, Conceptual Development Advisory Committee, West Valley Sanitation District (WVSD) Board meeting, Valley Transportation Authority (VTA) Policy Advisory Committee (PAC) meeting, and the Youth Commission Candidate Interviews.

Council Matters – continued

- Mayor Rennie stated he attended the Bay Area Air Quality Management District (BAAQMD) Board and Legislative and Technology Implementation Committee meetings; attended the Special Olympics fundraiser, Ribbon Cutting for Montebello Market, Silicon Valley Clean Energy Authority (SVCEA) Special Board meetings, and Finance Commission meeting; met with Silvar Realtors Group; attended a Housing and Community Development (HCD) Zoom meeting with Town Manager Prevetti; and met with Los Gatos Unified School District Superintendent Grove and Los Gatos High School Principal Buchanan.

Mayor Rennie introduced and welcomed Town Attorney Gabrielle Whelan.

Manager Matters

- Announced the HEAB will meet on Thursday, May 19, 2022, via teleconference.
- Announced Adult Commissioner recruitment is underway; the application period closes on May 27 at 4:00 p.m. Interviews are scheduled for June 7, 2022.
- Announced the 2040 General Plan Public Hearing will take place on June 20, 2022, via teleconference.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Draft Minutes of the May 3, 2022 Town Council Meeting.
2. Adopt a Resolution Reaffirming Resolution 2021-044 Regarding Brown Act Compliance and Teleconferencing and Making Findings Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, During the COVID -19 Pandemic. **RESOLUTION 2022-031**
3. Authorize the Town Manager to Execute a First Amendment to an Agreement for Consultant Services with TruePoint Solutions DigEplan (LCT Software).
4. Authorize the Town Manager to Execute a Second Amendment to a Consultant Agreement for Executive Recruitment Services with Teri Black & Company, LLC. in an Amount Not to Exceed \$139,500 and Authorize an Expenditure Budget Adjustment in the Amount of \$40,000 from Available General Fund Capital/Special Project Reserve.
5. Authorize the Town Manager to Execute a First Amendment to a Special Services Agreement with Liebert Cassidy Whitmore.
6. Receive the Third Quarter Investment Report (January through March 2022) for Fiscal Year 2021/22.

Opened public comment.

No one spoke.

Closed public comment.

Consent items – continued

MOTION: Motion by Council Member Sayoc to approve consent items. Seconded by Council Member Badame.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Carl Guardino, Bloom Energy

- Announced the Stars and Strides Community Run benefitting the Valley Medical Center will take place on July 2, 2022. Registration and more information can be found at:
<https://www.starsandstridesrun.com/>

Joanne Rodgers

- Commented in opposition of allowing cannabis dispensaries in Town and inquired why the Council may consider a cannabis tax as a revenue source.

Jim Handy

- Requested a Town Code amendment to disallow portable toilets in front yards.

Susan Burnett

- Commented in opposition of allowing cannabis dispensaries in Town.

OTHER BUSINESS

7. Consider the Recommendations of the Finance Commission and Staff, and Provide Direction on the Town of Los Gatos Proposed Operating and Capital Budget for Fiscal Year (FY) 2022/23 and on the Proposed Capital Improvement Program for FY 2022/23 – FY 2026/27; Including but Not Limited to:
 - a. Provide direction to Balance the FY 2022/23 Proposed Budget;
 - b. Provide Direction on the Proposed Operating Budget;
 - c. Provide Direction on the Proposed Capital Budget; and
 - d. Consider the FY 2022/23 List of Potential Donations Consistent with the Town's Donation Policy.

Arn Andrews, Assistant Town Manager, presented the staff report.

Opened public comment.

Rob Stump

- Requested Council prioritize roadside fuel reduction, fund weed abatement, establish clear evacuation routes, establish sound land uses, and allocate more funding for wildfire preparation initiatives.

Other Business Item #7 – continued

Ami Davis, NUMU Executive Director

- Thanked the Council for continuing rent forgiveness for NUMU and requested Council enlist NUMU as a financial partner to support strategic priorities.

Catherine Somers, Chamber of Commerce Executive Director

- Requested Council consider allocating some remaining ARPA funds to community assets such as NUMU and the Chamber of Commerce.

Closed public comment.

Council discussed the item.

MOTION: Motion by Council Member Hudes to approve the Finance Commission recommendation to allocate \$3.77 million to General Fund Appropriated Reserve (GFAR); allocate \$2.2 million of unallocated American Rescue Plan Act (ARPA) funds to the GFAR; direct the Town Attorney to bring forward at the mid-year budget review additional information from other jurisdictions in regard to the dissolution of Workers Compensation and Self-Insurance Internal Service Funds; acknowledge Finance Commission finding and direct the Commission to work with Town Management to confirm the actual amount of the deficit and request recommendations on how to cure the deficit; and initiate an employee-led operational efficiency program with the goal of 3 to 5% operational improvements and develop 5-year goals. **Seconded by Council Member Badame.**

VOTE: Motion passes 3/2, vice Mayor Ristow and Council Member Sayoc voting no.

Recess at 9:36 p.m.

Reconvene at 9:47 p.m.

MOTION: Motion by Council Member Badame to accept the 5-year forecast as presented in the staff report. **Seconded by Council Member Hudes.**

VOTE: Motion passed unanimously.

MOTION: Motion by Council Member Sayoc to utilize \$1,700,000 of ARPA funds to balance the budget. **Seconded by Council Member Vice Mayor Ristow.**

VOTE: Motion passed unanimously.

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SUBJECT: Draft Minutes of the Town Council Meeting of May 17, 2022

DATE: May 17, 2022

Other Business Item #7 – continued

MOTION: Motion by **Council Member Hudes** to approve the FY 22/23 proposed Operating Budget with the previously approved Finance Commission recommendations. **Seconded by Council Member Sayoc.**

VOTE: Motion passed unanimously.

MOTION: Motion by **Council Member Sayoc** to approve the Capital Budget with the previously approved Finance Commission recommendations. **Seconded by Council Member Hudes.**

VOTE: Motion passed unanimously.

MOTION: Motion by **Council Member Hudes** to approve the donation list. **Seconded by Vice Mayor Ristow.**

VOTE: Motion passed unanimously.

ADJOURNMENT

The meeting adjourned in memory of Lynda Seastrom at 10:05 p.m.

Respectfully submitted:

Jenna De Long, Deputy Clerk