



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 09/06/2022

ITEM NO: 3

**DRAFT
Minutes of the Town Council - Special Meeting
August 16, 2022**

The Town Council of the Town of Los Gatos conducted a special meeting utilizing teleconference and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.) and Town of Los Gatos Resolution 2021-044 on Tuesday, August 16, 2022 at 7:00 p.m.

MEETING CALLED TO ORDER AT 7:00 P.M.

ROLL CALL

Present: Mayor Rob Rennie, Council Member Mary Badame, Council Member Matthew Hudes, Council Member Marico Sayoc (participating remotely).

Absent: Vice Mayor Maria Ristow.

PRESENTATIONS

- i. Commendation for Cherie Strand, Outgoing Counter Technician.

Mayor Rennie presented a commendation recognizing outgoing Counter Technician, Cherie Strand.

CLOSED SESSION REPORT

Gabrielle Whelan, Town Attorney, stated Council met as duly noted on the August 16, 2022 agenda and reported the Town Council authorized staff to amend the Town's complaint against the County of Santa Clara and also authorized the Mayor to request a meeting with members of the Board of Supervisors with regard to the same matter.

COUNCIL / MANAGER MATTERS

Council Matters

- Council Member Hudes stated he met individually with members of the Parks Commission, the Finance Commission, and the Senior Services Committee.
- Council Member Sayoc stated she has participated in the Housing Element Advisory Board meetings; participated in the Santa Clara County Cities Association meetings; and spoke about the upcoming League of California Cities Conference in Long Beach next month.
- Council Member Badame stated on August 8 she attended the Finance Commission meeting as observer and met with several constituents.
- Mayor Rennie stated he attended Silicon Valley Clean Energy Authority (SVCEA) Risk Oversight Committee meeting; SVCEA Board meeting; the Finance Commission meeting; the

Council Matters – continued

Valley Transportation Authority (VTA) Policy Advisory Committee meeting; the California League of Cities Association Legislative Action Committee meeting and California League of Cities Association Board meeting.

Manager Matters

- Announced Free COVID PCR testing will take place on August 18 at the Adult Recreation Center and reservations are available on the County's website.
- Announced the Housing Element Advisory Board will be held via teleconference on August 18, 2022 to consider the draft Housing Element.
- Announced the final Music in the Park of 2022 will take place on Sunday, August 21 at the Civic Center Lawn.
- Announced the Town has updated its Elections Page with information on Town Council Candidates and information on ballot Measure J.

CONSENT ITEMS

1. Approve Draft Minutes of the August 2, 2022 Closed Session Town Council Meeting.
2. Approve Draft Minutes of the August 2, 2022 Town Council Meeting.
3. Adopt a Resolution Reaffirming Resolution 2021-044 Regarding Brown Act Compliance and Teleconferencing and Making Findings Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, During the COVID-19 Pandemic. **RESOLUTION 2022-055**
4. Receive the Fourth Quarter Investment Report (April through June 2022) for Fiscal Year 2021/22.
5. Authorize a Budget Adjustment in the Amount of \$15,480 to Cover the Additional Work for Rincon Consultants, Inc. as Proposed by Mintier Harnish for a Not to Exceed Total of \$319,562.
6. Authorize the Town Manager to Execute a First Amendment to the Agreement for Consultant Services with Interwest Consulting Group to Include Supplemental Planning Division Consultant Services.
7. Approve an Amendment to the Temporary Salary Schedule for the Classification of Project Manager.

Council Member Hudes pulled items 5 and 7.

Opened public comment

No one spoke.

Closed public comment.

MOTION: Motion by Council Member Badame to approve items 1-4 and 6. Seconded by Council Member Sayoc.

VOTE: Motion passes 4-0-1. Vice Mayor Ristow absent.

VERBAL COMMUNICATIONS

No one spoke.

OTHER BUSINESS

8. Receive the Information Provided in the Police Services Information: January – July 2022.

Jamie Field, Police Chief, presented the staff report.

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the item and received the Police Services Report January – July 2022.

9. Receive Information on Town Operational Efficiencies and Provide Potential Direction.

Laurel Prevetti, Town Manager, presented the staff report.

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the item and provided comments.

10. Approve up to \$2.9 Million Provided to the Capital Program During the Fiscal Year 2022/23 Budget Process to Specific Capital Projects and Approve a Budget Adjustment Transferring \$2,900,000 of General Fund Balance Anticipated to be Available in FY 22/23 from the American Rescue Plan Act (ARPA) Allocated “Replacement” Revenues Recognized in the General Fund in Accordance with the Lost Revenue Provisions of the Act to the General Fund Appropriated Reserve (GFAR).

Nicolle Burnham, Parks and Public Works Director, presented the staff report.

Opened public comment.

Lee Fagot

- Commented on concerns with the costs of the projects discussed and the current street resurfacing in his neighborhood.

Other Business Item #10 – continued

Closed public comment.

Council discussed the item.

MOTION: Motion by Mayor Rennie to approve the projects reflected in the table below with an additional \$100,000 for the community garden project to be allocated from the reserve for future capital projects or matching funds. **Seconded by Council Member Hudes.**

VOTE: Motion passes 4-0-1. Vice Mayor Ristow absent.

Project Name	Recommended Funding Allocation	
East Main Street Crosswalk Improvements	300,000	
Downtown Restroom Feasibility Study/Design	25,000	
Rehabilitate Automatic Gates - 41 Miles Avenue	25,000	
Termite Abatement at Water Tower – 41 Miles Avenue	25,000	
Civic Center Plumbing Repair – 110 E. Main Street	40,000	
HVAC Improvements – Police Operations Building	25,000	
Engineering Counter Modifications – 41 Miles Avenue	40,000	
Unanticipated Repairs	100,000	
Council Add: Community Garden Project	100,000	
Reserve for Future Capital Projects or Matching Funds	2,220,000	2,320,000
TOTAL	\$	2,900,000

Pulled Consent Items

5. Authorize a Budget Adjustment in the Amount of \$15,480 to Cover the Additional Work for Rincon Consultants, Inc. as Proposed by Mintier Harnish for a Not to Exceed Total of \$319,562.

Joel Paulson, Community Development Director, presented the staff report.

Opened public comment.

No one spoke.

Closed public comment.

Pulled Consent Item # 5 – continued

Council discussed the item.

MOTION: Motion by Council Member Badame to authorize a budget adjustment in the amount of \$15,480 to cover the additional work for Rincon Consultants, Inc. as proposed by Mintier Harnish for a not to exceed total of \$319,562. **Seconded by Council Member Sayoc.**

VOTE: Motion passes 4-0-1. Vice Mayor Ristow absent.

7. Approve an Amendment to the Temporary Salary Schedule for the Classification of Project Manager.

Laurel Prevetti, Town Manager, presented the staff report.

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the item.

MOTION: Motion by Council Member Hudes to approve an amendment to the temporary salary schedule for the classification of Project Manager. **Seconded by Council Member Badame.**

VOTE: Motion passes 4-0-1. Vice Mayor Ristow absent.

ADJOURNMENT

The meeting adjourned at 9:22 p.m.

Respectfully submitted:

Jenna De Long, Deputy Clerk